

Subject: Request for commission meeting agenda items

At the last commission meeting I had a list of items I wanted included on the Historic Preservation Commission monthly meeting agendas and agreed to just email the list for inclusion into the minutes.

The following is a list of such items, not in order of priority. I would like these items to be scheduled into our meetings and a spread sheet of agreed on items status to be maintained.

Some of these items are works in progress, but the commission has not been advised of progress or status.

1. Assure activation of the Certified Local Government plan.
2. Insure minutes are taken and are reviewed approved for every Commission meeting. We have gone a long time without meeting minutes which creates problems with following thru on items for both commissioners and staff.
3. Important key points of the minutes should be summarized by the staff to make sure commission members understand the details of important matters.
4. A demolition by neglect ordinance is really needed. Our big preservation cases are due to such problems.
5. The City Stables. Review the status and offer recommendations to the City Council, then actively participate in details of the work.
6. The Bradford property line issues need to be discussed relative to changing historical boundaries.
7. The tree ordinance needs to be updated. The citywide and the historical districts goals and requirements elements need to be blended in to a comprehensive ordinance.
8. The commission wants to know who did the actual architectural design of the bulbouts in the Historical Districts on Garey and Alvarado and why the details of the design were not brought before the commission.
9. Report on the status of removal of non-precipitating commission members.

10. Start proceedings against the Spadra Cemetery for the removal of 4 or 5 mature oak trees.
11. Create online access to historical ordinances that is transparent and presents working solutions for property owners. This might be done with the assistance of Pomona Heritage.
12. Assure City staff has correct and easily assessable information regarding changes, repairs, updates on buildings, trees, and landscaping to allow staff to assist walk-in clients to make informed decisions.
13. Find ways to distribute information and to create general awareness on the historical ordinance to Historical Districts' residents and assure new residents are aware of the ordinances.
14. Provide an update as to why the Casa Primera was not listed on the street lists of significant homes when the work was being done on the house to the north of it on Park a number of months ago.
15. Look for ways to increase funding for Code Enforcement, Planning staff, designated historical sites, and assistance to home owners.
16. Continue to explore training programs for both staff and commissioners.
17. Create consistent rules of procedures for all City Commissions, implement the procedures and abide by the procedures. Legal has said this should be done as parts of our rules are not correct.
18. Send out a preliminary version of the agenda at least to the commission chairperson where there is time to make sure elements are addressed before being finalized.

Jim Gallivan,
HPC chairperson