



CITY OF POMONA

COUNCIL REPORT

June 17, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Michael Olivieri, Chief of Police

SUBJECT: APPROVE THE LOS ANGELES COUNTY SHERIFF'S FOOD SERVICE UNIT AS A SOLE SOURCE VENDOR TO PROVIDE JAIL PRISONERS MEALS, APPROVE FOUR (4) REMAINING YEARS OF CONTRACT TERMS, LIMITING ANNUAL EXPENDITURES TO APPROVED FISCAL YEAR BUDGET APPROPRIATIONS.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Approve Los Angeles County Sheriff's Food Service Unit, as a sole source vendor to provide jail prisoners meals for remaining four (4) years of contract term, limiting annual expenditures to approved fiscal year budget appropriations.
- 2) Authorize the City Manager, or designee, to execute the contract, and any extensions thereto, subject to review by the City Attorney.

EXECUTIVE SUMMARY: Action on this item will approve Los Angeles County Sheriff's Food Service Unit as a sole source vendor for remaining four (4) years of the term of the contract beginning July 1, 2019 through June 30, 2023. The vendor will provide pre-packaged, prepared meals to Pomona Police Jail Department.

FISCAL IMPACT:

Funding for this service is available within the FY 2019-20 Police Department Jail Services General Fund Budget (101-2031-52354-00000).

AUTHORITY:

Pomona City Code 2-970 (1)(c)(4), Formal Bid Procedure, under the Exceptions clause, states that "the needed product or service is only available from one source (sole source)" and that "a purchase that is made from or sale that is made to another government agency."

DISCUSSION:

On May 5, 2014, the Los Angeles County Sheriff's Food Service Unit was awarded four (4) one-year extension options contract. The term of the contract began May 1, 2014 through June 30, 2018; The Police Department exercised each one-year extension options. Fourth and final extension was effective July 1, 2018 through June 30, 2019.

Due to the overlapping years of the contract end date of June 30, 2018 and the approved fourth extension beginning July 1, 2018 through June 30, 2019, a new contract with the Los Angeles County Sheriff's Food Service Unit was entered through the approved four year extension. The new contract term is July 1, 2018 through June 30, 2023. The first year of the contract is approved through this fiscal year, and we are requesting to approve a sole source for the remaining four (4) years of the contract term.

By conducting market research, it was discovered L.A. County Sheriff's Food Services unit, is a leader in the correctional food industry. They produce over 76,214 meals a day and contract with over 27 police departments throughout the Los Angeles County. Due to the high volume of meals produced the vendor is able provide quality food at a lower price point. Their nutritional service includes more heart healthy, nutritious, lower sodium, and zero trans-fat, meeting the California Health and Safety Codes. In addition, the L.A. County Sheriff's Food Services unit is located in Monterey Park only 25 miles away, the closet correctional food vendor in the region. The close approximately allows the vendor to fulfil rush orders in unexpected high volumes of jail bookings without interrupting services. As such, staff is recommending a sole source purchase order to be awarded to the Los Angeles County Sheriff's Food Service Unit.

Both the Glendale Police Department and the Claremont Police Department utilize the Sheriff's Food Service Unit and have been extremely satisfied with their level of service and quality of food provided. The Los Angeles County Sheriff's Food Service Unit will be providing pre-packed meals to feed prisoners in the jail facility during the length of their stay. The attached agreement will encompass the preparation and delivery of the pre-packages and prepared meals.

A background check was conducted and the Los Angeles County Sheriff's Food Service Unit is appropriately licensed, bonded, insured, qualified and competent.

ATTACHMENT(S):

Attachment No. 1 – Food Service Agreement

Prepared by: Yecenia Ross, Administrative Services Manager