



CITY OF POMONA

COUNCIL REPORT

July 1, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Mike Olivieri, Chief of Police

SUBJECT: APPROVAL OF AN AGREEMENT WITH THE DOWNTOWN POMONA OWNERS ASSOCIATION (DPOA) FOR SUPPLEMENTAL POLICE PATROLS IN THE DOWNTOWN BUSINESS IMPROVEMENT DISTRICT AND AMENDING THE POLICE DEPARTMENT'S FISCAL YEAR 2019-20 GENREAL FUND OPERATING REVENUE ESTIMATE

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

RESOLUTION NO. 2019-81 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING A ONE-YEAR AGREEMENT WITH THE DOWNTOWN POMONA OWNERS' ASSOCIATION (DPOA) BEGINNING JULY 1, 2019 FOR SUPPLEMENTAL POLICE PATROL SERVICES IN THE AMOUNT OF \$160,000 FOR THE POMONA BUSINESS IMPROVEMENT DISTRICT (PBID) WITH A ONE-YEAR EXTENSION OPTION AND AMENDING THE POLICE DEPARTMENT'S FISCAL YEAR 2019-20 OPERATING REVENUE ESTIMATE; and

- 2) Amend the Police Department's FY 2019-20 DPOA budget to increase the revenue estimate by an additional \$16,000 (Acct.# 101-2008-40621-00000); and
- 3) Authorize the City Manager, or designee, to execute the Agreement on behalf of the City, in substantially the form submitted, subject to review and approval by the City Attorney.

EXECUTIVE SUMMARY: Action on this item is to approve a one-year agreement with the DPOA to continue providing two (2) Police Officers for supplemental police patrols in the downtown PBID. The contract has a one-year extension option which, if executed, would fund the Officers for an additional year through June 30, 2020.

FISCAL IMPACT: The total FY 2019-20 cost to provide enhanced Police services in the Pomona Business Improvement District (PBID) under this agreement (Attachment No. 2) is \$362,623. Of this amount \$160,000 is funded by the DPOA. The remaining amount of \$202,623 is funded by the City's General Fund. Any costs in excess of the City's \$202,623 contribution shall be the responsibility of the DPOA. The entire cost of \$362,623 has been included in the Police Department's FY 2019-20 adopted budget. However, the DPOA contribution has been budgeted at the previous year's rate of \$144,000. By amending the budget to recognize the additional \$16,000 reimbursement, the General Fund's excess of revenues over appropriations will increase by \$16,000. Said another way, the Police Department will require \$16,000 less of General Fund resources. A one-year extension option is built into the contract for FY 2020-21, which includes a rate increase of up to 5% to the DPOA, should the cost of the program increase with the adopted FY 2020-21 budget.

PREVIOUS RELATED ACTION: The City Council approved the renewal of the Police Services Agreement between the City of Pomona and the DPOA for FY 18-19 on August 6, 2018.

DISCUSSION: On July 18, 2005, the property and business owners operating in the Downtown Area formed the DPOA following the establishment of the Downtown PBID. The DPOA's core purpose is to manage the PBID and make Downtown Pomona a desirable and economically vibrant place to be. In furtherance of that goal the DPOA entered into a contract with the city to create a new Downtown Patrol Unit (DPU). At the time, the DPU consisted of one (1) Police Corporal and two (2) Police Officers. In addition, the DPOA contracts separately for private security guard services. The combination of police and security guard services provides 24-hours a day, seven days a week safety coverage in the Downtown Area.

Due to DPOA financial constraints in the past, DPU staffing was reduced to two (2) full-time Police Officer positions and will remain at this level through the FY 2019-20 contract period and the optional FY 2020-21 extension period.

Police Officers assigned to the Downtown Patrol Unit program are operationally assigned to the Police Department's Investigative Services Division and they are directly supervised by the on-duty swing shift Watch Commander. The Investigative Services Division Captain is designated as the unit's administrative manager and is responsible for facilitating communications with the DPOA, ensuring attending at meetings and coordinating coverage for special events.

The new DPOA "Agreement for Supplemental Police Patrol Services" covers the period beginning July 1, 2019 through June 30, 2020, with a one-year extension option covering July 1, 2020 through June 30, 2021. The FY 2019-20 Adopted Budget reflects a \$144,000 revenue estimate to be received from DPOA. This will be amended with the attached resolution (Attachment No. 1) to increase the revenue estimated amount to \$160,000, which accurately represents the total payment to be made to the City pursuant to the terms of the agreement.

Prepared by:

Michael Ellis

Approve an Agreement between the City of Pomona and the DPOA

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Police Captain

ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2019-81

Attachment No. 2 – Agreement for Supplemental Police Patrol Services