



CITY OF POMONA

COUNCIL REPORT

July 1, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Linda Matthews, Human Resources/Risk Management Director

SUBJECT: Approval of Resolution Naming the City Manager, Human Resources/Risk Management Director and Finance Director/City Treasurer as Authorized Agents as Required by the California Governor's Office of Emergency Services

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2019-88 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING THE CITY MANAGER, HUMAN RESOURCES/RISK MANAGEMENT DIRECTOR AND FINANCE DIRECTOR/CITY TREASURER AS AUTHORIZED AGENTS FOR THE PURPOSE OF OBTAINING CERTAIN FEDERAL AND STATE FINANCIAL ASSISTANCE FOR DISASTERS TO BE KEPT ON FILE WITH THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

EXECUTIVE SUMMARY: For purposes of obtaining certain federal and state financial assistance for disasters, the City of Pomona is required to designate three City staff members as Authorized Agents for the City. Further, that these designations then be filed with the California Governor's Office of Emergency Services and be updated every three (3) years..

FISCAL IMPACT: There is no financial impact related to this action. Failure to designate authorized representatives may negatively impact the City's ability to obtain financial assistance from the California Governor's Office of Emergency Services in the future.

DISCUSSION:

The State of California Officer of Emergency Services periodically offers financial assistance for activities related to the mitigation of disasters and other disaster relief, including the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Programs. The City of Pomona must designate three Authorized Agents (Agents) for all matters pertaining to such state disaster assistance programs and for obtaining federal financial assistance. Once authorized, a list of

these Agents must then be forwarded and kept on file with the State of California Governor's Office of Emergency Services.

It is recommended that the positions of City Manager, Human Resources/Risk Management Director, and Finance Director/City Treasurer be named as the Authorized Agents to execute for and on behalf of the City of Pomona, any actions necessary for the purpose of obtaining state financial assistance provided by the California Governor's Office of Emergency Services.

The City is currently in the process of applying for a grant to hire a consultant to assist the City with the update of its Hazard Mitigation Plan. These authorized representatives must be in place in order to apply for said grant.

Approval of the resolution (Attachment No. 1) will designate the Authorized Agents described herein as required.

Prepared by:
Alex Ramirez
Safety and Emergency Preparedness Analyst

ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2019-88

Attachment No. 2 – Exhibit A Designation of Subrecipient's Agent Resolution