



CITY OF POMONA

COUNCIL REPORT

July 1, 2019

To: Honorable Mayor and Members of the City Council

From: Linda C. Lowry, City Manager

Submitted By: Benita DeFrank, Neighborhood Services Director
Rene Guerrero, Interim Public Works Director

SUBJECT: Resolution Amending the FY 2019-20 Equipment Maintenance Fund Budget by Carrying Forward and Re-Appropriating \$34,642.91 from the FY 2018-19 Equipment Maintenance Fund Operating Budget for the Purchase of a Ford F-150 Truck for Community Services

RECOMMENDATION: It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2019-82 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2019-20 EQUIPMENT MAINTENANCE FUND BUDGET BY CARRYING OVER \$34,642.91 FOR THE PURCHASE OF A CUSTODIAL VEHICLE AUTHORIZED IN FY 2018-19 AND RE-APPROPRIATING THE FUNDS TO FY 2019-20

EXECUTIVE SUMMARY: Approval of Resolution No. 2019-82 (Attachment No. 1) will carry over and re-appropriate \$34,642.91 from the FY 2018-19 Equipment Maintenance Fund Budget to FY 2019-20 Equipment Maintenance Fund Budget. The lead time for the production and delivery of a new 2019 Ford F-150 truck was longer than anticipated, and the purchase of the truck will be completed in FY 2019-20.

FISCAL IMPACT: There is no additional impact to the General Fund. The recommended action will carry over and re-appropriate \$34,642.91 into Acct #669-2550-66182-00000 from FY 2018-19 to FY 2019-20.

PREVIOUS RELATED ACTION(S): On March 18, 2019, the City Council approved the purchase of a new 2019 Ford F-150 custodial truck, in lieu of a van, utilizing Sourcewell cooperative contract #120716-NAF. On June 4, 2018, the City Council adopted the FY 2018-19 Operating Budget, including a supplemental budget request in the amount of \$37,500 to purchase a new custodial van under account 669-2550-66182-00000, replacing an older vehicle that has reached the end of its service life.

DISCUSSION: The average age of the Community Services custodial fleet is approximately 20 years old, with some of the vehicles being 34+ years old. Since 2007, only one new vehicle has been purchased in order to upgrade the aging fleet of 11 vehicles. As a result of having older vehicles, continued maintenance is required, which creates additional costs, impacts staff's ability to do their jobs and to meet the growing needs of residents and the City. Older vehicles also lack many standard safety features present in newer vehicles. In the unlikely event of an accident, this could pose added injury to City employees and increase liability for the City.

A supplemental budget request to replace an existing vehicle with a new custodial van was approved by City Council on June 4, 2018, in the amount of \$37,500 for FY 2018-19, utilizing monies from the Equipment Maintenance Fund. Since that time, staff has re-evaluated their needs and determined that a full-size truck with an exterior bed would be more functional, considering the duties the custodians perform on a daily basis. The cost of the truck would not exceed the amount that was approved for the van and would be used for the same purposes. The vehicle that would be replaced is City vehicle #50044, a 1994 Chevrolet Cheyenne 2500 truck.

On March 18, 2019, the City Council approved the purchase of a new 2019 Ford F-150 custodial truck, in lieu of a van, utilizing Sourcewell cooperative contract #120716-NAF. A purchase order was issued to National Auto Fleet Group on April 2, 2019. Staff was informed thereafter that given the truck specifications, which also included a lift gate, the vehicle would need to be produced with a lead time that would likely exceed 14 weeks. This would result in a delivery date early in FY 2019-20. Based on the most recent update from the vendor, the delivery estimate remains the same.

As allowed by the City's Charter, staff is recommending that the City Council adopt Resolution No. 2019-82, which will carryover and re-appropriate \$34,642.91 from the FY 2018-19 to the FY 2019-20 Equipment Maintenance Fund Budget.

Prepared by: Aren Yeh, Management Analyst

ATTACHMENT:

Attachment No. 1 – Resolution No. 2019-82