



CITY OF POMONA COUNCIL REPORT

July 15, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Rene Guerrero, Interim Public Works Director

Subject: **APPROVE AN OPEN PURCHASE ORDER WITH RAY GASKIN SERVICE, INC. FOR THE PURCHASE OF PARTS TO REPAIR AND MAINTAIN THE BODY AND COMPONENTS OF THE CITY'S REFUSE TRUCKS.**

RECOMMENDATION: It is recommended that the City Council approve an open purchase order to Ray Gaskin Service, Inc. for the purchase of New Way refuse truck body parts and components in an amount up to \$180,000 annually for an initial three-year term, with two one-year extension options.

EXECUTIVE SUMMARY: The City owns and operates twenty-two (22) refuse trucks for the collection and transportation of the City's residential refuse. Maintenance of the refuse truck bodies and mechanical components requires the purchase of parts from the manufacturer's only authorized distributor in Southern California, Ray Gaskin Service, Inc. Approval of the three-year term, with two one-year extension options, will minimize down-time of the refuse trucks for repairs and routine maintenance, thus facilitating efficient collection and transportation of the City's residential refuse materials.

FISCAL IMPACT: Funds for this procurement are budgeted within the Equipment Maintenance Operating Budget, 669-2550-52380-00000. Based on the history of repairs needed and the level of maintenance required for the refuse bodies and related components, staff anticipates the annual cost of parts will not exceed \$180,000.

PREVIOUS RELATED ACTION: On July 20, 2015, the City Council approved a one-year term, with three one-year extension options with Ray Gaskin Service, Inc. for the sole source purchase of parts to repair and maintain the City's refuse trucks for an annual amount not to exceed \$180,000.

DISCUSSION: The City's twenty-two (22) refuse truck bodies and mechanical components were manufactured and installed onto Mack truck cabs and chassis by New Way. Ray Gaskin Service, Inc. is New Way's only authorized distributor in Southern California for New Way parts to repair and maintain its refuse truck bodies and components.

The wear on the City's refuse trucks' automated dump bodies is significant. The trucks require frequent inspection for potential needed repairs and regular maintenance for optimum operational efficiency. The multiple moving parts associated with the automated refuse collection dump bodies, in conjunction with continual start-and-stop operations, cause the most wear and present the greatest safety concerns. Automated dump body equipment typically requires the highest level of maintenance. The parts necessary to effect these repairs include, but are not limited to: the automated arm assembly and associated parts; hydraulic cylinders, pumps, valves, electrical components, and associated parts; tailgate assembly and associated parts; and dump body chassis parts.

The authorization for approval of the requested sole source purchasing is in accordance with Pomona City Code 2-970(1)(c), Formal Bid Procedure, under the Exceptions clause, which states an award of purchase may be made without competitive bidding after conducting a good faith review of all available alternatives and sources which result in a finding that there is only one practical source available for the required supplies, services, or equipment and that there is no other practical option or alternative available.

Staff has confirmed that Ray Gaskin Service, Inc. is the only authorized parts distributor for the New Way refuse truck dump bodies and components in Southern California (Attachment No. 1).

Prepared by:

Darrin Morris
Fleet Services Manager

ATTACHMENT:

Attachment No. 1 – Sole Source Distributor Letter