

REQUEST FOR PROPOSALS

POMONA CULTURAL ARTS COMMISSION SEEKS A TEAM OF ARTISTS TO RESTORE THE MILLARD SHEETS FOUNTAINS WITHIN THE POMONA MALL, LOCALLY DESIGNATED HISTORIC LANDMARK.

**ISSUE DATE**

August 15, 2019

DUE DATE

September 10, 2019 at 6PM

PROJECT BUDGET: \$150,000 ±

PROJECT LOCATION: *Millard Sheets Fountains, Pomona Mall*
City of Pomona, Public Right-Of-Way
Between Park Avenue and Gibbs Street
158 E Second Street, Pomona, CA 91766
197 E Second Street, Pomona, CA 91766
400 W Second Street, Pomona, CA 91766
409 W Second Street, Pomona, CA 91766

OVERVIEW

The Pomona Cultural Arts Commission seeks proposals from a team of artists to restore the four Millard Sheets Fountains located in the Pomona Mall - public improvements, a locally designated historic landmark.

In 1962, local artist Millard Sheets designed and executed the Pomona Mall public improvements along Second Street to create a pedestrian mall in downtown Pomona. The Pomona Mall public improvements local designation runs along Second Street in Downtown Pomona between Park Avenue and Gibbs Street. Established in 1962, the Pomona Mall was one of the earliest examples of a pedestrian mall in the United States. Some of the public improvements associated with the pedestrian mall included the placement and design of planters, fountains, benches, street signs, and mosaics.

As the executing artist, Sheets worked with other local artists to aid in the design of the pedestrian mall with individual pieces included in the five fountains. Over the last few decades the fountains have been altered and only four fountains remain. Some alterations include the removal of the front pillars and bench along the East Second Street fountains, the relocation of Doves by Betty Davenport Ford formerly part of the Jean & Arthur Ames mosaic, and the removal of the fifth fountain containing Gazelle by Betty Davenport Ford. The four remaining fountains to be restored include the following pieces, the Diving Porpoise by Edward John Svenson, The Pomona, Roman Goddess of Fruit Trees by Jean & Arthur Ames, Sea Urchin by Albert Stewart, and Blossoming Trees and Horses by Millard Sheets himself. The Pomona Mall, including the planters and four remaining fountains were locally designated as a historic landmark in March 2003.

RESTORATIVE GOALS

The Millard Sheets Fountains are part of a locally registered single historic landmark. As a single historic landmark, the selected proposal's Final Restoration Plan will go before the City of Pomona Historic Preservation Commission and City Council for final execution. All proposals will be analyzed for consistency with the City of Pomona's 1999 Design Guidelines for Historic Properties and Secretary of Interior (SOI) Standards for Restoration provided below and on the [national park service website](#).

Restoration is defined by the SOI as,

"...the act or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period. The limited and sensitive upgrading of mechanical, electrical, and plumbing systems and other code-required work to make properties functional is appropriate within a restoration project."

SOI Standards for Restoration

1. A property will be used as it was historically or be given a new use that interprets the property and its restoration period.
2. Materials and features from the restoration period will be retained and preserved. The removal of materials or alteration of features, spaces and spatial relationships that characterize the period will not be undertaken.

3. Each property will be recognized as a physical record of its time, place and use. Work needed to stabilize, consolidate and conserve materials and features from the restoration period will be physically and visually compatible, identifiable upon close inspection and properly documented for future research.
4. Materials, features, spaces and finishes that characterize other historical periods will be documented prior to their alteration or removal.
5. Distinctive materials, features, finishes and construction techniques or examples of craftsmanship that characterize the restoration period will be preserved.
6. Deteriorated features from the restoration period will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture and, where possible, materials.
7. Replacement of missing features from the restoration period will be substantiated by documentary and physical evidence. A false sense of history will not be created by adding conjectural features, features from other properties, or by combining features that never existed together historically.
8. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
9. Archeological resources affected by a project will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
10. Designs that were never executed historically will not be constructed.

Restoration Process

All proposals will include a team of pre-qualified artists from the artist shortlist with an outline of preliminary roles. The proposal will include the information of the professional contractor intended for executing. The professional contractor should have experience in historic restoration and provide a statement of qualifications. The artists will be responsible for overseeing all work performed.

Each fountain has a list of mandatory elements to be addressed in the restoration proposal. Artists will create an itemized list and cost estimate for restoration of each fountain and the process by which the restoration will occur in line with all relevant historical guidelines.

Artists will not be limited to the list of mandatory elements and may propose additional restoration work on the fountains, but should not exceed the budget maximum.

Historical documentation of Millard Sheets fountains provided by the Pomona Public Library Archives are attached to this Request for Proposals. Artists and their selected contractor will be expected to conduct additional research as part of their proposals. Artists may find additional information through the Special Collections of the Pomona Public Library which includes the Frasher Foto Postcard Collection, books, photographs, and other materials on local history.

Pomona Public Library

625. S Garey Avenue Pomona, CA 91766

Special Collection Hours

Monday – Wednesday 2:00PM – 6:00PM

Thursday – Friday Closed

Saturday 12:00PM – 5:00PM

Millard Sheets - Fountain #1

Diving Porpoise by Edward John Svenson | 158 E Second Street



1. The diving porpoise is a cast bronze sculpture located in the center of the fountain on a bronze pedestal.

The following elements should be addressed in the restoration proposal:

- a. Cleaning of the bronze sculpture and stand
- b. Cleaning of calcium deposits on the travertine back wall
- c. Cleaning, painting and/or relining of the pool
- d. Replacement and/or cleaning of the existing pool equipment and associated plumbing
- e. Replacement and/or cleaning of the existing travertine slabs
- f. Creation and placement of the identification plaque

Millard Sheets - Fountain #2

Blossoming Trees and Horses by Millard Owens Sheets | 197 E Second Street



2. The Blossoming Trees and Horses is a Venetian tile mosaic embedded in travertine stone.

The following elements should be addressed in the restoration proposal:

- a. Cleaning of the mosaic
- b. Cleaning of calcium deposits on the travertine back wall
- c. Cleaning, painting and/or relining of the pool
- d. Replacement and/or cleaning of the existing pool equipment and associated plumbing
- e. Replacement and/or cleaning of the existing travertine slabs
- f. Creation and placement of the identification plaque

Millard Sheets - Fountain #3

Sea Urchin by Albert Stewart | 400 W Second Street



3. The sea urchin is a cast stone sculpture mounted to the travertine back wall of the fountain. This fountain contains the original front pillars with a bench.

The following elements should be addressed in the restoration proposal:

- a. Cleaning of the cast stone sculpture
- b. Cleaning of calcium deposits on the travertine back wall
- c. Cleaning, painting and/or relining of the pool
- d. Replacement and/or cleaning of the existing pool equipment and associated plumbing
- e. Replacement and/or cleaning of the existing travertine slabs
- f. Creation and placement of the identification plaque
- g. Replacement and/or cleaning of the existing travertine bench

Millard Sheets - Fountain #4

Pomona, Roman Goddess of Fruit Trees, Jean & Arthur Ames | 409 W Second Street



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4. The Pomona, Roman Goddess of Fruit Trees is a Venetian glass tile mosaic embedded in travertine stone. This fountain contains the original front pillars with a bench and drinking fountain.

The following elements should be addressed in the restoration proposal:

- a. Cleaning of the mosaic
- b. Cleaning of calcium deposits on the travertine back wall
- c. Cleaning, painting and/or relining of the pool
- d. Replacement and/or cleaning of the existing pool equipment and associated plumbing
- e. Replacement and/or cleaning of the existing travertine slabs
- f. Creation and placement of the identification plaque
- g. Replacement and/or cleaning of the existing travertine bench
- h. Retiling and/or cleaning of the existing drinking fountain and associated equipment

BUDGET

The budget is approximately \$150,000. Any restorative work proposed to exceed \$150,000 may be considered but should not exceed \$175,000.

All applicants will be required fill out a preliminary budget form as part of the Proposal. The preliminary budget form is located on our website <https://pomonapublicart.org/qualified-artist-resources> and outlines all eligible expenditures.

This project will have specific insurance requirements to be determined by the Risk Management Manager dependent on the proposed scope of work. In addition, this project is located within the public right-of way may require an encroachment permit from the Public Works Department and require coordination with the Parks and Recreation Division.

TENTATIVE SCHEDULE

Proposal Submittal Due Date

September 10, 2019

Cultural Arts Citizens Advisory Ad-hoc committee begins review of proposals selects finalist(s)

September 11, 2019

Cultural Arts Citizens Advisory Committee Meeting interviews selected finalist(s)

September 23, 2019

Selected Finalist will submit Final Design Concept to the Planning Division to review for completeness

October 16, 2019

Cultural Arts Commission Special Meeting review of Final Restoration Plan

October 28, 2019 *

Historic Preservation Commission Meeting review of Final Restoration Plan MAJCOA

November 6, 2019 *

City Council Meeting review of Final Restoration Plan & Final Budget

November 18, 2019 *

*This date will be pending the submittal of the chosen Finalist for a Final Restoration Plan.

PROPOSAL SUBMITTAL REQUIREMENTS

All proposal materials must be received on or before **September 10, 2019 at 6:00PM**. Any proposal materials received exceeding the maximum allowed, in the incorrect format, or received after the date and time indicated above will not be considered. **Artists responding to a Request for Proposals will not be compensated for proposals.**

The following materials are required for proposal submittal:

1. **Proposal Coversheet.** The form is located on our website <https://pomonapublicart.org/qualified-artist-resources>
2. **Narrative.** The narrative should address:
 - a. Why you are interested in this project.
 - b. Your planned approach and inspiration for restoring the artwork.
3. **List of Artists, *preliminary* outline of respective roles.**
4. **Professional Contractor – Statement of Qualifications.**
5. **Conceptual Restoration Plan – Itemized List, Process, & Cost Estimate.** The restoration plan will include a general itemized list for each fountain and outline replacements/restoration efforts required. The plan will provide descriptive clarity to indicate the process of the proposed work.
6. **OPTIONAL. Three Samples of Restorative Work.** The applicant may submit a maximum of three project samples of restorative work. Each project requires a description indicating the following:
 - a. Title, date, medium and dimensions.
 - b. Location of artwork.
 - c. Brief project description.
 - d. Images of the restorative efforts (15 images maximum total).
 - e. Project Budget & Commissioning client, if applicable.

- Images must be in JPEG format, PC Compatible. Each image must be unlocked and downloadable.

- Do not send images without the required description, or separate descriptions not indicating the piece to which they belong to.

TO APPLY

Please submit all required documents through one of the following options:

OPTION 1: electronically to publicart@ci.pomona.ca.us

Name". All documents should be labeled "Item Name – Last Name".

(i.e. "Conceptual Restoration Plan – Last Name")

- *Do not send web documents (google docs). Web documents will not be considered.*

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- *All materials must be attachments.*
- *Any images or text embedded within the email will not be considered.*
- *Dropbox is available for all applicants upon request.*

OPTION 2: mail/in-person to Planning Division, City Hall
505 South Garey, Pomona, CA 91769

If you require assistance with your submittal, please contact:

Alina Barron, Assistant Planner
Planning Division
City of Pomona | M-Th 7:30AM - 6:00PM, Closed Fridays
alina_barron@ci.pomona.ca.us
(909) 802 – 7729

SELECTION PROCESS

Artists will be reviewed and selected based on appropriateness for a particular project, the provided narrative, and Conceptual Restoration Plan. Following the proposal due date, the Cultural Arts Commission Citizen's Advisory Ad-hoc Committee will review the proposals and select finalists. Finalist(s) will be interviewed during a public meeting before the Citizen's Advisory Committee. The Cultural Arts Commission Citizen's Advisory Committee will select a finalist to prepare a Final Restoration Plan for the Cultural Arts Commission. For a description of Final Restoration Plan requirements please visit our website <https://pomonapublicart.org/qualified-artist-resources> or the Planning Division.



Additional Information

- All forms located on <https://pomonapublicart.org> are available in print at the Planning Division, Pomona City Hall 505 S. Garey Avenue 91769.
- The Art in Public Places Manual & Ordinance No.4151 may be printed for interested parties for a small fee.

DUE DATE

September 10, 2019

CONTACT

Alina Barron | Assistant Planner | 909 – 802 – 7729 | alina_barron@ci.pomona.ca.us

Ata Khan | Senior Planner | 909 – 620 – 3765 | ata_kha@ci.pomona.ca.us