



**Edward Byrne Memorial
Justice Assistance Grant
(JAG) Program**

**MENTAL HEALTH TRAINING
GRANT**

Grant Award Period: May 1, 2019 through September 30, 2020

Contact Information

This Grant Agreement provides the information necessary to facilitate disbursement of the Board of State and Community Corrections (BSCC) Mental Health Training Grant made available through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

Questions concerning this Grant should be direct to:

Greta Robinson, Field Representative

Standards and Training for Corrections Division

Phone: (916) 322-1145

Email: greta.robinson@bscc.ca.gov

Or

Sara Dunham, Field Representative

Standards and Training for Corrections Division

Phone: (916) 323-8630

Email: sara.dunham@bscc.ca.gov

Due Date and Submission Requirements

- The Grantee shall check the appropriate box in Section 7 of Exhibit A.
- The Grantee shall insert their DUNS number in Section 8 of Exhibit A.
- The Grantee shall log into the BJA website <https://bjapmt.ojp.gov/> to access the federal reporting system. The federal award number is **2016-DJ-BX-0446**. An email will be sent to the Project Director with instructions for logging into the PMT system.
- The Grantee shall submit one original Grant Agreement, signed in **blue ink** and one electronic copy of the original signed Grant Agreement. The person signing the agreement must be authorized to sign contracts on behalf of their agency.
- Mail or hand-deliver one original signed Grant Agreement to the following address:

Board of State and Community Corrections
Standards and Training for Corrections Division
2590 Venture Oaks Way, Suite 200
Sacramento, CA 95833
Attn: Tina Perez

- Email one legible electronic copy of the signed Grant Agreement to: tina.perez@bscc.ca.gov

Background Information

The JAG Program (34 U.S.C. §§10151-10158) is a key provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides critical funding necessary to support state and local initiatives including: technical assistance, strategic planning, research and evaluation (including forensics), data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems. The Federal JAG Program supports eight Program Purpose Areas (PPAs) designated by federal statute. These include:

- (1) law enforcement programs;
- (2) prosecution and court programs, including indigent defense;
- (3) prevention and education programs;
- (4) corrections and community corrections programs;
- (5) drug treatment and enforcement programs;
- (6) planning, evaluation and technology improvement programs; and
- (7) crime victim and witness programs (other than compensation).
- (8) mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention team.

Project Description

Background

The BSCC is providing \$7 million for local corrections agencies for a statewide mental health training initiative. The funding will be distributed on a per capita basis to local sheriff departments, police departments and probation agencies for mental health related training delivered to their Standards and Training for Corrections (STC) eligible staff from May 1, 2019 through September 30, 2020. The funds, available through the BSCC, will be distributed in two priority areas:

1. Mental health related training for local corrections staff
2. Instructor training for the new Behavioral Health training included in all three STC core training programs (Juvenile Corrections Officer, Adult Corrections Officer, and Probation Officer).

Funding

Each agency receiving funds under this grant completed a needs assessment survey to project the number of STC eligible positions that would receive mental health training during the grant period and whether they would send a staff person to the Behavioral health training. Based on those responses, the available grant funds will be disbursed on a per capita basis according to the expressed statewide need. Each agency will receive \$270.00 for each position reported to be trained. In addition, reimbursement for travel costs for a staff person to attend master instructor training for the Behavioral Health training will be included, if indicated on the contract per the agency's needs assessment survey. The funding for mental health training will be released in one full payment, upon receipt of original contract signed by the agency administrator and full execution of the contract. Travel reimbursement will be made after travel is completed and upon receipt and approval of the reimbursement request.

Grant Cycle

The Grantees will be funded for a 16-month cycle, beginning on May 1, 2019 and ending on September 30, 2020.

Project Requirements

The Grantees shall comply with all award requirements in the Grant Agreement (including all award conditions), as well as all applicable requirements of federal statutes and regulations.

The Grantees shall provide and maintain active registration of their Data Universal Numbers System (DUNS) number, used for this Grant Agreement, throughout the term of the contract. (Instructions for obtaining a DUNS number are provided in the grant agreement.)

The Grantees shall establish a separate trust account for the deposit and expenditures of grant funding. All interest accrued in the established account must be expended in the program. All unspent funds are subject to return. Additional information is available on the BSCC website at <https://www.bscc.ca.gov/mental-health-training-grant-jag/>.

Administrative Requirements

Grant Agreement

The Grantees are required to enter into a Grant Agreement with the BSCC. Grantees must agree to comply with all terms and conditions of the Grant Agreement.

The Grant Agreement start date is May 1, 2019. Grant Agreements are considered fully executed only after they are signed by both the Grantee and the BSCC. Upon full execution of the contract, BSCC will issue funding in the full amount of the contract.

Work, services and encumbrances cannot begin prior to the Grant Agreement start date. Grantees are responsible for maintaining their Grant Agreement, all invoices, records and relevant documentation for at least three years after the contract term has expired.

Quarterly Progress Reports

Grantees are required to complete two reports each quarter. One is a federal report utilizing the BJA Performance Measuring Tool (PMT) system. The second is a progress report. Applicable forms and instructions are available on the BSCC's website <https://www.bscc.ca.gov/mental-health-training-grant-jag/>.

Compliance Monitoring

The BSCC staff will conduct periodic monitoring of each project to assess whether the project is following grant requirements and making progress toward grant objectives, and provide technical assistance as needed regarding fiscal, programmatic, evaluation and administrative requirements.

CONFIDENTIALITY NOTICE:

All documents submitted as a part of the JAG Project are considered public documents and may be subject to a request via the California Public Records Act. The BSCC, as a state agency, may have to disclose these documents to the public. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, §§ 6250 et seq.)