



City of Pomona

505 S. Garey Ave
Pomona, CA 91766

Meeting Minutes

Citizens Oversight Committee

*Chair Committee Member Dean Rudenauer
Vice Chair Committee Member Jerry Perez
Committee Member Barry Lawrence
Committee Member Leticia Casillas Sanchez
Committee Member Mickey Gallivan
Committee Member Guillermo Gonzalez
Committee Member Mario Ramos*

VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful
community that is a fun and exciting destination and the home of
arts and artists, students and scholars, business and industry.*

Tuesday, December 3, 2019

5:32 PM

Council Chambers

CALL TO ORDER

The Citizens Oversight Committee Meeting was called to order at 5:32 p.m. by Chair Committee Member Dean Rudenauer.

PLEDGE OF ALLEGIANCE

Chair Committee Member Rudenauer led the Pledge of Allegiance.

ROLL CALL

Present: *Chair Committee Member Dean Rudenauer
Vice Chair Committee Member Jerry Perez
Committee Member Barry Lawrence
Committee Member Mickey Gallivan
Committee Member Mario Ramos*

Absent: *Committee Member Guillermo Gonzalez
Committee Member Leticia Casillas Sanchez*

STAFF PRESENT:

Andrew Mowbray, Finance Director
Rosalia Butler, City Clerk
Jane Rich, Finance Department Manager
Shar Perez, Revenue Operations Supervisor
Brenda Karim, Senior Accounting Technician

PUBLIC PARTICIPATION

No public participation.

CONSENT CALENDAR ITEMS

1. Approve Citizens Oversight Committee Meeting Minutes.

Motion was made by Committee Member Mickey Gallivan to accept the July 11, 2019 and September 26, 2019 minutes.

Motion was seconded by Committee Chair Dean Rudenauer.

All members present in Favor.

No opposition.

COMMITTEE MEMBER COMMUNICATION

At this time, Committee Member Barry Lawrence departed due to illness.

Vice Chair Committee Member Jerry Perez resigned as Vice Chair of the Citizens Oversight Committee effective immediately after this meeting.

Committee Member Gallivan stated that she has heard that Fireman, who work in the City of Pomona, have been laid off due to budget cuts.

Finance Director Mowbray stated that he will look into this concern and report back to the Committee. He stated that the City of Pomona's contract with the County requires that a certain staffing level be maintained and that quarterly updates are to be given to the City regarding the Fire Department.

Committee Chair Rudenauer would like it written into the record that Finance Director Mowbray will look into the Fire personnel layoff rumors and report back to the Committee.

Committee Chair Rudenauer also requested to receive any additional information/handouts to the agenda ahead of the meetings so that members could read them and have pertinent questions at the meeting.

Finance Director Mowbray stated that when the Citizens Oversight Committee's agendas are placed on the website, any items from that Agenda which have been discussed at a Council Meeting will have a link to the Council report.

STAFF COMMUNICATION

1. FY 2019/2020 First Quarter Review.

Finance Director Mowbray presents FY 2019/2020 First Quarter Review.

Committee Member Gallivan requested to know why the Utility Tax has declined.

Shar Perez stated that this is due to citizens utilizing solar power and cell phones (giving up their landlines), all of which takes away tax revenue. The Utility Tax has been diminishing over the last five years.

Jane Rich stated that water revenues are also down due to conservation efforts being realized by the citizens in the community.

6:02 p.m. Committee Member Leticia Casillas Sanchez arrives.

Committee Member Mario Ramos had a question regarding where the 17% for the Fund Balance Benchmark is obtained.

Finance Director Mowbray stated that the 17% is a policy adopted in 2011 by the City from the GFOA (Government Finance Officer's Association). The benchmark was 8% by June 30, 2012 with a caveat that the City meet the 17% no later than FY 2020. We have been able to obtain the 17% for the last three fiscal years.

Chair Rudenauer would like to see a history of the Utility Tax and to determine the reasons for any fluctuations.

2. TUT Measure.

Finance Director Mowbray spoke on the TUT measure and stated that it will take the City approximately 2 to 3 years to see the impact of this measure. However, by the end of this fiscal year, we would be able to compare last year versus this year.

Committee Member Gallivan queried about the impact of this Measure and where it can be utilized in the City, perhaps maintenance costs.

Chair Rudenauer stated that the tax is to maintain services that we do have. It is correct that at some point we need to work on maintaining infrastructure.

Regarding the next meeting, Chair Rudenauer stated that the tabled bylaws from last meeting will need to be on the agenda and the revisions to the Bylaws will need to be approved and then sent to City Council to be approved.

Chair Rudenauer requested a special meeting be held in February or March to discuss the

bylaws.

It was unanimously agreed upon (by all members that were present) that the special meeting will be held on Thursday, February 20, 2019 at 5:30 p.m. in the Council Chambers.

Council will be notified of the open position due to Vice Chair Jerry Perez' resignation.

ADJOURNMENT

A motion to adjourn the Citizens Oversight Committee meeting was made by Committee Chair Dean Rudenauer and seconded by Vice Chair Jerry Perez on Thursday, December 3, 2019 at 6:45 p.m.

Respectfully submitted,

ATTEST:

SHAR PEREZ
Secretary of the Pomona
Citizens Oversight Committee

DEAN RUDENAUER
Chair of the Pomona
Citizens Oversight Committee