



CITY OF POMONA

COUNCIL REPORT

April 6, 2020

To: Honorable Mayor and Members of the City Council

From: James W. Makshanoff, City Manager

Submitted By: Robert DeLoach, Interim Water Resources Director

SUBJECT: AWARD A BID TO ENTHALPY ANALYTICAL FOR LABORATORY TESTING AND ANALYSIS OF WATER SAMPLES AND APPROVE AN AGREEMENT FOR A TERM OF THREE-YEARS, WITH A TWO-YEAR EXTENSION OPTION

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Award of bid to Enthalpy Analytical for laboratory testing and analysis of water samples as-needed, at the prices bid;
- 2) Approve an agreement to Enthalpy Analytical for a term of three-years, with a two-year extension option; and
- 3) Authorize the City Manager, or designee, to sign the attached agreement.

EXECUTIVE SUMMARY:

The recommended agreement is to conduct water quality laboratory testing of the City's water supply, required by the California Department of Drinking Water (DDW) and the U.S. Environmental Protection Agency (USEPA).

FISCAL IMPACT:

There is sufficient funding in the adopted FY 2019-20 Water Resources Department (WRD) Operating budget for water quality testing services. The recommended agreement amount is for \$180,000 and has a term of three years with a two year extension option that will be paid from the Water Fund, account (571-8126-53885-00000). The average annual purchase of as-needed for laboratory testing and analysis of water samples is \$180,000. As water quality testing regulatory requirements change, additional funding might be necessary to maintain the City Water system in compliance. Funding for future years will be included in each respective annual budget submissions.

PREVIOUS RELATED ACTION:

None.

DISCUSSION:

The California DDW and the USEPA mandate water quality testing of the City's water supply. On average, the City analyzes water delivered to customers for over 1,500 constituents each week for a total of nearly 80,000 sample results annually. Since the mid-1990s, the City has contracted with an independent laboratory for services, due to the increase in laboratory process complexity and the cost of acquiring and maintaining sophisticated laboratory equipment.

To complete the bidding process staff selected 73 constituents regularly analyzed and an approximate quantity of each to determine the lowest bidder. Finally, staff reviewed the technical requirements and specifications needing to be met to be a successful bidder that meets the City's needs for laboratory analysis. After a thorough review of the bids, and based on the established criteria, Enthalpy Analytical was the successful low bidder.

Prepared by:

Chris Diggs

Chris Diggs, Water Resources Manager

Attachment:

Attachment 1 – Professional Services Agreement