



CITY OF POMONA COUNCIL REPORT

April 6, 2020

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

SUBJECT: ADOPT A RESOLUTION AMENDING THE FY 2019-20 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$41,000 OF AVAILABLE SERIES "BI (AW)" BOND PROCEEDS AND \$359,000 OF AVAILABLE SERIES "BI (AX/AI)" BOND PROCEEDS TO "POLICE - MAIN FACILITY ROOF REPLACEMENT," PROJECT NO. 428-2590-XXXXX-73369

RECOMMENDATION: It is recommended that the City Council adopt the following Resolution:

RESOLUTION NO. 2020-57 –A RESOLUTION AMENDING THE FY 2019-20 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$359,000 OF AVAILABLE SERIES "BI (AX/AI)" BOND PROCEEDS AND \$41,000 OF AVAILABLE SERIES "BI (AW)" BOND PROCEEDS TO "POLICE - MAIN FACILITY ROOF REPLACEMENT," PROJECT NO. 428-2590-XXXXX-73369

EXECUTIVE SUMMARY: The appropriation of \$400,000 of available bond proceeds to the Capital Improvement Program (CIP) Project, "Police – Main Facility Roof Replacement," Project No. 428-2590-XXXXX-73369 (Attachment No. 1) will enable the City to move forward with electrical engineering and an electrical contractor for the main Police Department building and Fire facility.

FISCAL IMPACT: This action will appropriate \$400,000 of available bond proceeds (see table below) to the FY 2019-20 Capital Improvement Program (CIP) budget for "Police – Main Facility Roof Replacement," Project No. 428-2590-XXXXX-73369, bringing the project's total budget to \$6,219,838.

There are available Series "BI (AX/AI)" Bonds and Series "BI (AW)" Bond proceeds sufficient to appropriate \$400,000 to "Police – Main Facility Roof Replacement," Project No. 428-2590-XXXXX-73369.. The table on the next page summarizes the fiscal impact of this action:

Category	Police – Main Facility Roof Replacement Project No. 428-2590-XXXXX-73369
Current Budget	\$5,819,838
Appropriation of Series “BI (AW)” Bond Proceeds	\$41,000
Appropriation of Series “BI (AX/AI)” Bond Proceeds	\$359,000
Revised Budget	\$6,219,838
Encumbrances / Expenses as of March 24, 2020	\$5,788,905
Amount available	\$430,933

PREVIOUS RELATED ACTION: On October 19, 2015, City Council approved the “Police – Main Facility Roof Replacement,” Project No. 428-2590-XXXXX-73369 in the amount of \$300,000. On December 7, 2015, City Council changed the project funding source from Series “AX” Bond Proceeds to Series “AD” Bond Proceeds. On June 6, 2016, City Council appropriated \$89,045 from available General Fund reserves and awarded a roofing contract in the amount of \$335,333 to Danny Letner, Inc. On August 1, 2016, \$105,793 of Equipment Maintenance Fund was appropriated to the project and the contract with Danny Letner, Inc. was amended to \$441,126. On April 15, 2019, City Council appropriating \$1,800,000 of Series “AW” (Mission Promenade Sale Proceeds) bond proceeds to the project. On May 6, 2019, the City Manager approved an emergency purchase order with Victorious R.E.D. for abatement services for the project in the amount of \$1,591,600. On May 23, 2019, the City of Pomona received informal bids for monitoring of the abatement. H2 was awarded the bid as the lowest bidder at \$16,550. On August 19, 2019, the City Council appropriated \$2,000,000 in various funds to the project. On November 4, 2019, the City Council appropriating \$1.4 Million in General Fund reserves to the project. On December 16, 2019, the City Council appropriated \$125,000 of General Fund monies to the project.

DISCUSSION: The City is finalizing the “Police – Main Facility Roof Replacement,” Project No. 428-2590-XXXXX-73369. Currently the fireproofing, drywall and T-bar ceiling is being installed. Once the installations are done, the electrical work will need to be completed. There is a need for an electrical engineer to provide an electrical plan. This plan will then be used by an electrical contractor to install and provide the electrical needs of the project. The electrical work is an essential component to the project.

The current vendor (Victorious R.E.D.) will hire electrical engineers and electrical contractors as sub-contractors. It will benefit the City to have the electrical needs sole sourced to the current contractor since they have staff currently in the building and are aware of the layout. The current contractor can oversee the entire project in lieu of having several contractors working together. Staff estimates the electrical needs and contingency to be \$400,000.

Upon approval of this agenda item, this project will continue to be handled in an expedited manner. The electrical work is necessary to complete the project and will allow the necessary next steps to be accomplished to ensure safety staff can return to normal operations in the building.

COUNCIL PRIORITIES & GOALS: This item was a Capital Improvement Project prior to the establishment of FY 2019-20 City Council Priorities and Goals. As such, the Police Station/Fire Station roof repair was not included in the goals. The emergency repair nature of the project applies directly to Priority 3: Safe and Clean Community, as well as Priority 4: Infrastructure.

Prepared by:

Matt Pilarz
Acting City Engineer

ATTACHMENT(S):

Attachment No. 1 – Proposed Resolution No. 2020-57