



CITY OF POMONA COUNCIL REPORT

August 3, 2020

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

SUBJECT: APPROVE A PROCUREMENT WITH DIGITAL NETWORKS GROUP (DNG) FOR DOWNTOWN POMONA TRANSIT STATION SURVEILLANCE IN THE AMOUNT NOT-TO-EXCEED \$187,600

RECOMMENDATION: It is recommended that the City Council approve a procurement with Digital Networks Group (DNG) for a new surveillance camera system in an amount not-to-exceed \$187,600 for “Pomona Transit Bridge Improvements and Beautification,” Project No. 428-5290-XXXXX-67927.

EXECUTIVE SUMMARY: Approval of a procurement with DNG will allow for the purchase of a 34-camera surveillance system at the Downtown Pomona Transit Station and pedestrian bridge as part of the “Pomona Transit Bridge Improvements and Beautification,” Project No. 428-2590-XXXXX-67927.

FISCAL IMPACT: Funds to be used on this project are as follows:

Category	Pomona Transit Bridge Improvements and Beautification Project No. 428-2590-XXXXX-67927	
Current Budget		\$1,825,584
Encumbrances/Expenses as of July 22, 2020		(\$1,565,272)
Transit Station Surveillance		(\$187,600)
Total Reductions		(\$1,752,872)
Remaining Balance		\$72,712

PREVIOUS RELATED ACTION: On March 4, 2019, City Council amended the FY 2018-19 Capital Improvement Program (CIP) Budget to create a new CIP Project “Pomona Transit Bridge Improvements and Beautification,” Project No. 428-2590-XXXXX-67927, and awarded a construction contract to MDJ Management in the amount of \$1,235,295.34 and a construction management services contract to Gordian Group for \$73,500.07. On May 20, 2019, City Council approved an exchange of Series AW bond proceeds in the total amount of \$811,500 for Prop A funds in the total amount of \$1,090,000 with the Cities of Diamond Bar and Hidden Hills, and unappropriated \$1,090,000 of Series “AW” bond proceeds from the project and appropriated \$1,090,000 of Prop A funds to “Pomona Transit Bridge Improvements and Beautification,” Project No. 428-2590-XXXXX-67927. On September 9, 2019, City Council amended the FY 2019-20

CIP Budget by unappropriating of \$259,468 of Prop A funds from “Major Street Rehabilitation – Citywide (FY 13-14 to FY 15-16), Project No. 428-2590-XXXX-68548 and appropriating \$259,468 of Prop A funds along with \$41,000 of available Series “BI (AW)” bond proceeds to “Pomona Transit Bridge Improvements and Beautification,” Project No. 428-2590-XXXXX-67927.

DISCUSSION: The installation of surveillance cameras is the final phase of the “Pomona Transit Bridge Improvements and Beautification,” Project No. 428-2590-XXXXX-67927. The City currently utilizes DNG, which allows the Police Department, as well as other Departments to standardize camera equipment, parts, software, installation, and digital video receivers already established throughout the City. This standardization allows pertinent Departments on the City’s Networks, the capability to view camera feeds from various locations throughout the City. Departments already using this same equipment and installation by DNG include City Hall, Police, Parks and Recreation, Library, and City Yards. The City’s IT Department has researched various vendors and found DNG to be favorable in pricing and services after extensive comparisons were performed on comparable systems. Standardizing the surveillance system used by the City allows for the most practical and efficient method for completing this project. Therefore, Staff recommends installing a 34-camera surveillance system at the Downtown Pomona Transit Station utilizing DNG through Section 2-997 “Cooperative Purchasing” in the City’s Purchasing Ordinance.

Procurement Process - Sec. 2-997 “Cooperative Purchasing”: This purchasing section authorizes the Procurement Officer to join with other units of government in cooperative purchasing plans so that the best interest of the City shall be served thereby. The Procurement Officer is authorized to recommend a cooperative or “piggyback” purchase on an awarded contract for services or equipment, entered into by other governmental agencies (municipality, county, state, or other agencies) through a competitive bid process, provided all products or equipment requested meet the technical specifications of the awarded bid.

Pennsylvania Education Purchasing Program (PEPPM) is a technology cooperative purchasing program for public agencies nationwide. PEPPM has established multiple competitive technology contracts that public agencies can utilize for their procurement needs. The Purchasing Officer has reviewed the procurement process conducted by PEPPM and determined that the process meets the City of Pomona’s requirement for utilizing cooperative agreements.

Section 2-993.1(4)(g) of the Pomona City Code requires that any purchase in the amount of \$150,000 or more shall be awarded by the City Council. Therefore, it is recommended that the City Council approve the purchase and installation of a 34-camera surveillance system at the Transit Station utilizing DNG in an amount not-to-exceed \$187,600.

COUNCIL PRIORITIES & GOALS: This item supports the 2019-2020 City Council Priority 3: Safe and Clean Community – Goal M: Improve safety and cleanliness at park and public spaces.

Prepared by:

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