



CITY OF POMONA COUNCIL REPORT

November 16, 2020

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

SUBJECT: AMENDMENT OF THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY RE-APPROPRIATING FUNDS TO AN UNFUNDED CIP PROJECT "LOCAL ROADWAY SAFETY PLAN (LRSP)," PROJECT NO. 428-2590-XXXXX-68570

RECOMMENDATION: It is recommended that the City Council adopt the following Resolution:

RESOLUTION NO. 2020-53 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, AMENDING THE FY 2020-21 OPERATING BUDGET BY UNAPPROPRIATING \$28,000 FROM 101-2530-52285-00000 AND AMENDING THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY PARTIALLY FUNDING THE CURRENTLY UNFUNDED CIP PROJECT "LOCAL ROADWAY SAFETY PLAN (LRSP)," PROJECT NO. 428-2590-XXXXX-68570 BY APPROPRIATING \$28,000 OF GENERAL FUNDS TO THE PROJECT

EXECUTIVE SUMMARY: Approval of the Resolution (Attachment No. 1) will unappropriate \$28,000 from the General Fund (Acct. No. 101-2530-52285-00000) and appropriate \$28,000 to the currently unfunded CIP project "Local Roadway Safety Plan (LRSP)," Project No. 428-2590-XXXXX-68570. The LRSP grant requires a 10% minimum local match from the City of Pomona (City).

FISCAL IMPACT: There is available funding in the General Fund (Acct. No. 101-2530-52285-00000) to appropriate \$28,000 to "Local Roadway Safety Plan (LRSP)," Project No. 428-2590-XXXXX-68570 (Attachment No. 2). These funds were originally identified for other operational needs. However, this currently unfunded CIP project takes priority because the City will need to subsidize the grant, if awarded. The LRSP final project budget will be determined upon receipt of the grant award. The table on the following page summarizes the fiscal impact of this action:

Project / Funding	"Local Roadway Safety Plan (LRSP)," Project No. 428-2590-XXXXX-68570
Beginning Budget	\$0
Appropriation of General Funds	\$28,000
Ending Budget	\$28,000

PREVIOUS RELATED ACTION: On January 27, 2020, City Council authorized the submittal of a funding application to the California Department of Transportation (Caltrans) for the preparation of a Local Roadway Safety Plan (LRSP).

DISCUSSION: On November 21, 2019, Caltrans released grant applications for Highway Safety Improvement Program (HSIP) funding for a LRSP. There is a total of \$10 million available to assist local agencies in developing their safety plans, with a maximum award of \$72,000 per agency. On September 23, 2020, the City was notified that they would be awarded the maximum amount of \$72,000, upon allocation of matching funds. The LRSP grant requires a minimum of 10% local match to fulfill the funding requirements.

The LRSP provides a framework to identify, analyze, and prioritize roadway and safety improvements. It offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges. The approved scope of work is to ensure existing school zones and safe routes to school are in compliance with the latest California Manual on Uniform Traffic Control Devices (CA MUTCD). In the past few years, the Pomona Unified School District (PUSD) has constructed new school buildings. Some access points and drop-off areas were modified due to new construction. The LRSP will help prepare updated plans to maximize safety, assist with compliance enforcement, provide proper notifications for motorists, and accommodate the smooth transition of children, parents, and staff to and from school.

The recommended action will allow staff to proceed with submitting the allocation request package to Caltrans Headquarters (HQ) for review and approval. Upon Caltrans HQ approval of the allocation request package, staff will return to City Council for the execution of a Program Supplement Agreement (PSA).

COUNCIL PRIORITIES & GOALS: *This item supports the 2019-2020 City Council Priority 1: Fiscal and Operational Responsibility – Goal C: Obtain additional grant funding and other revenues to help achieve City goals.*

Prepared by:

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ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2020-53

Attachment No. 2 – CIP Project Details Sheet