



CITY OF POMONA

COUNCIL REPORT

November 16, 2020

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Chris Diggs, Water Resources Director

SUBJECT: AWARD A BID TO HASA, INC. FOR THE PURCHASE OF SODIUM HYPOCHLORITE AND HYDROCHLORIC ACID

RECOMMENDATION:

It is recommended that the City Council take the following action:

- 1) Award of bid to HASA, Inc. for the purchase of sodium hypochlorite and hydrochloric acid, at the prices bid, for a term of three-years, with a two-year extension option.

EXECUTIVE SUMMARY:

To properly treat and disinfect water being delivered to customers the City utilizes various chemicals, including sodium hypochlorite and hydrochloric acid. The recommended agreement will allow for the purchase of these two chemicals.

FISCAL IMPACT:

Funds for this procurement are available in the adopted FY 2020-21 Operating Budget, Account No. 571-8129-53880-00000. Funding for future years will be included in each respective annual budget submission.

PUBLIC NOTICING REQUIREMENTS:

In accordance with Section 2-993.1 of the City's Purchasing Ordinance, a Request for Proposal (RFP) No. 2020-1023 – Sodium Hypochlorite and Hydrochloric Acid for Potable Water Treatment Facilities was issued on the City's electronic bidding platform. On August 26, 2020, the solicitation notified 124 potential suppliers, of which 14 suppliers downloaded the RFP. Four (4) vendors submitted responses to the bid.

PREVIOUS RELATED ACTION:

None

DISCUSSION:

To properly treat and disinfect water being delivered to customers the City utilizes various chemicals, including sodium hypochlorite and hydrochloric acid. Sodium hypochlorite is used for disinfection purposes and hydrochloric acid is used in the treatment process for pH adjustment. Annually, the City uses thousands of gallons of these two chemicals given the amount of water treated and delivered to our customers.

To purchase these chemicals staff provided the description of the required chemicals as well as an approximate usage amount based on the City's last fiscal year. Once the bids were received, staff reviewed the technical requirements and specifications needing to be met by bidders. After a thorough review of the bids, it was determined that Hasa, Inc. was the lowest responsible bidder based on their price proposal. Therefore, staff recommends the City Council approve the award of the bid.

Prepared by:

Jack Martinez

Jack Martinez, Water Treatment Crew Chief

ATTACHMENT(S):

Attachment No. 1 – IFB #2020-1023 Bid Results