

**ORDINANCE NO. 4294**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING AND AMENDING THE CITY OF POMONA MUNICIPAL CODE TO UPDATE THE EXISTING DUTIES AND RESPONSIBILITIES OF THE COMMUNITY LIFE COMMISSION (SECTION 2-552)**

**WHEREAS**, on June 23, 2020 the sitting members of the Community Life Commission, after lengthy discussion, voted to amend the Commission's duties and responsibilities, and provided suggested language to be brought to City Council for consideration; and,

**WHEREAS**, it is the desire of the Community Life Commission to have the City Council review and approve the suggested duties and responsibilities of the Commission as provided; and

**WHEREAS**, it is the desire of the City Council of the City of Pomona to amend the duties and responsibilities of the Community Life Commission to better reflect current community activities and practices.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Pomona as follows:

**SECTION 1.** That Section 2-552 of the City of Pomona Municipal Code, be amended to update the Duties and Responsibilities of the Community Life Commission to the following:

1. Listen to citizen concerns, regarding quality of life and neighborhood issues, acting as a conduit between local government and the Pomona residents to address such concerns. Foster a city-people relationship and work with both the City government and other agencies and groups.
2. Work with the City department in identifying and ameliorating quality of life issues with which they or residents may be concerned about, including but not limited to traffic lights, turn signals, bike lanes, pedestrian right of way, etc. while providing regular updates and projected timelines of resolutions.
3. Compile current information about human needs, human resources, and evaluate community programs and services designated to meet human needs and work toward more effective delivery of services and reduction of duplication of services, including but not limited to those listed on the Pomona's Promise website.
4. Review and make recommendations on quality of life issues prior to the City Council consideration.
  - a. Provide a forum for discussion of matters of social concern which affect the community.
  - b. Respond to requests by the City Council for such recommendations and projects as assigned to it by the City Council.
  - c. Hold joint meetings with the City Council and other City commissions involved in the area concerning quality of life at times convenient to the City Council and several commissions.

5. Represent, or attend with City Council, City events – such as Neighborhood Watch meetings, Pomona’s Promise meetings, park dedications, National Night Out, community gatherings, etc.
6. Work with community organizations requesting funds for a Finding of Public Benefit (FPB) to evaluate how funds would be used to improve the quality of life for community services and in-need families in Pomona prior to the City Council consideration.
7. Acting in accordance with the City Council’s Community Development Block Grant (CDBG) program strategy, the individual commission members will perform in an advisory manner to the Council concerning planning, implementing and assessing the CDBG program support awarded to Community Based Organization (CBO). This will be accomplished through the following tasks:
  - a. Individual members serving as chair or facilitator of community meetings by disseminating information and materials regarding scheduled public forums with public/private entities and within councilmember districts;
  - b. Assist with the collection of input, data and information concerning neighborhood and community meetings; and,
  - c. Review information on applications and status reports provided regarding program progress at the end of the fiscal year; to use as recommendations for City Council’s final decision.

**SECTION 2.** The City Clerk shall certify to the passage of this Ordinance, and shall cause same to be posted as required by law, and this Ordinance shall take effect thirty (30) days after its adoption.

**APPROVED AND ADOPTED THIS 16<sup>th</sup> DAY OF NOVEMBER, 2020.**

**ATTEST:**

**CITY OF POMONA:**

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Rosalia A. Butler, MMC, City Clerk

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Tim Sandoval, Mayor

**APPROVED AS TO FORM:**

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Sonia Carvalho, City Attorney

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF POMONA

I, ROSALIA A. BUTLER, MMC, CITY CLERK of the City of Pomona do hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Pomona held on November 16, 2020, and was adopted at the regular meeting of the City Council of the City of Pomona held on [Date of Second Reading] by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Pomona, California, this 16th day of November, 2020.

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Rosalia A. Butler, MMC, City Clerk