



December 3, 2020

City of Pomona
Ms. Loreal Tatone
Program Assistant, Water Resources Department
148 N. Huntington St.
Pomona, CA 91768

Re: City of Pomona Water Works Material Supplies

Dear Ms. Tatone,

United Water Works is proud to offer the City of Pomona the opportunity to secure a co-operative agreement using our contract with the City of Azusa that was secured through a competitive bid process. The proposal is structured to give the city the ability to use our services at different levels during the 5-year term of the contract.

After much communication, it is our understanding that the City of Pomona would like to utilize Option 1 with the services and pricing structure listed below.

Option 1 - Continuing United Water Works services as currently structured with a paper order system. Pricing will be structured as outlined in Section 4 of the contract, Price and Associated Costs:

- The purchase price for Supplies sold under this Agreement to City shall be the prevailing market paid price for said Supplies by said Supplier, plus a 22.5% markup
- Any supplies determined by City to be used for capital improvement projects shall have a 15% markup ('Price)
- United will synchronize the City of Pomona's catalog warehouse part numbers into the part ordering system for ordering accuracy and ease of ordering for City of Pomona employees.
- Coordinate with the City of Pomona a minimum and maximum qty of each inventory item to Integrate into the ordering system
- Ability to offer reporting capabilities, such as but not limited to material ordered, material material usage, and stale material
- Individual billing for CIP and Warehouse Material to streamline cost control of projects
- Prepare for a paperless electronic system when the city of Pomona is ready to move forward

Attached, please find a copy of the fully executed between The City of Azusa and United Water Works.

Should you have any questions, please feel free to reach out to Danielle Jacobs, our Office Manager at (714) 542-0711 or (949) 230-9609 or myself at (714) 376-2485.

Sincerely,

A handwritten signature in black ink that reads "J. Canada". The signature is written in a cursive, flowing style.

Jerry Canada