

CITY OF POMONA
Community Life Commission
DRAFT
REGULAR MEETING MINUTES
January 26, 2021
TELECONFERENCE VIA ZOOM (webinar)

CALL TO ORDER

Chair Jimenez called the meeting to order at 6:15 P.M. via Zoom. Chair Jimenez presiding and the following Commissioners present:

ROLL CALL:

PRESENT via Zoom: Chair Christina Jimenez, District 3
Vice Chair Donna Houston, Mayor Appointed
Commissioner Lidia Manzanares, District 1
Commissioner Lorraine Canales, District 4
Commissioner Brian Mundy, District 5
Commissioner Jeanette Ellis-Royston, District 6

NOT PRESENT: District 2 – Vacant Seat

STAFF PRESENT via Zoom: Benita DeFrank, Neighborhood Services Director
Andrea Rico, City Liaison
Tracy Byl, Management Analyst

PLEDGE OF ALLEGIANCE

Chair Jimenez led Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Chair Jimenez and second by Commissioner Mundy to table the Minutes of October 27, 2020 CLC meeting to February as the minutes may reflect the correction of dates.

Motion by Chair Jimenez, second by Commissioner Mundy to table Minutes of October 27, 2020 as amended.

Motion carried 6-0
Absent 0
District 2-Vacant

PRESENTATION

CDBG Newly appointed commissioners sworn in by the City Clerk, Rosalia Butler.
Commissioner Lidia Manzanares – D1
Commissioner Lorraine Canales – D4
Commissioner Jeanette Ellis-Royston – D6

Re appointed: Commissioner Donna Houston – Mayor Appointed

COMMUNITY LIFE COMMISSION MINUTES
REGULAR MEETING OF JANUARY 26, 2021

PUBLIC PARTICIPATION

In response to the global COVID-19 pandemic and in accordance with California Governor's Executive Order N-25-20 regarding the Brown Act and guidance from the California Department of Public Health on gatherings, please note that comments for the specific item on the agenda will be accepted by email only. (NO COMMENTS SUBMITTED)

OLD BUSINESS

A. Ad Hoc Committee's Report

- Foundation and Governance Ad Hoc Committee
 - Pending approval from Council - Role & Responsibilities – after 2nd reading takes place, Ad Hoc will be dissolved

Roles and Responsibilities are approved

NEW BUSINESS

Meeting quorum and rescheduling

Commissioners are required to attend meetings regularly. If not able to attend, commissioner must notify staff.

Motion by Chair Jimenez, second by Commissioner Mundy to approve that all Community Life Commissioners regularly attend all meetings.

**Motion carried 6-0
Absent 0
District 2 Seat-Vacant**

Staff shall schedule a Special Meeting should future technical difficulties) affect or cancel a CLC meeting,

Motion by Chair Jimenez, second by Commissioner Mundy to approve that in the future, if technical difficulties shall arise, a Special Meeting shall be scheduled.

**Motion carried 6-0
Absent 0
District 2 Seat-Vacant**

Finding of public benefit

Staff working with Mayor and other City Manager's staff

Once a month up to date request from organizations who are only community based

Recommend the organization that will best benefit the community

Council recommended CLC to be a recommendation body for the FOPB

COMMUNITY LIFE COMMISSION MINUTES
REGULAR MEETING OF JANUARY 26, 2021

Finding of Public Benefit Ad Hoc Committee created
(Members: Commissioners Donna Houston, Lidi Manzanares and Canales)
FOPB reviewed by Council once a month
Council has not made any revisions to the process

CDBG CBO March Applications

14 applications received from 12 CBO's (non-profit organizations)
Review for eligibility by staff
Evaluating each application
Package/Binder being prepared for Commission
Social Media, website, community meetings among other channels are used as a massive outreach effort

City Project Proposal 2021

A project that will benefit the City
Memorial – for every Pomona resident (Commissioner Mundy)
Concerts in the Park (Commissioner Canales)
Flags/Banners for those who are serving or served in the military
Community is connected as to the events going on
Promote Family as part of the City's efforts to reach all residents (Commissioner Ellis-Royston)

Commissioners review the By-Laws (Rico)
"What would the Commission like to wrap their arms around?"

Chair and Vice-Chair Vote

C Mundy nominated Chair Jimenez and Vice-Chair Houston to resume their roles in the Commission

Motion by Royston to have Commissioner Houston to continue her position as Vice-Chair to amend her motion from Co-Chair to Vice Chair

Motion by Commissioner Ellis-Royston, second by Commissioner Mundy to have Commissioner Jimenez and Commissioner Houston to resume their roles as Chair and Vice-Chair of the Community Life Commission.

Motion carried 6-0
Absent 0
District 2 Seat-Vacant

COMMUNITY LIFE COMMISSION MINUTES
REGULAR MEETING OF JANUARY 26, 2021

Commissioner Mundy

Communication meetings are not streamed to entire city, only those residents that have Frontier as their service provider

Motion by Commissioner Ellis-Royston, second by Commissioner Canales to have Commissioner Mundy to draft an official letter on behalf of the Community Life Commission to Mayor, City Council and City Manager, regarding the concerns pertaining to related city council meeting access.

**Motion carried 6-0
Absent 0
District 2 Seat-Vacant**

Commission Meetings Archived & Streamed

Commissioner Mundy would like to see if we can get audio recordings archived so community can revisit any decisions made. Staff to follow up with City Clerk on policies and procedures related to this and report our findings at the February meeting.

Update Roster on the City website

Commissioner Mundy requested that the Commissioner names be updated on the City Website.

City website is being updated currently.

Vice-Chair Houston

Annual Celebration 39th Year Martin Luther King Day

Youth Social Justice Awards presented

African American Advisory Alliance

Mayor created the Advisory Committee to bring attention to the civil unrest

Commissioner Ellis-Royston

NAACP 2nd Year Pursuing Liberty in the face of Justice

2 American Cross Blood Drives

Chair Jimenez

January is Anti-Human Trafficking month; hosting webinars regarding human trafficking

COMMUNITY LIFE COMMISSION MINUTES
REGULAR MEETING OF JANUARY 26, 2021

STAFF COMMUNICATION

Benita DeFrank

Finding of Public Benefit – No Special Events or permits have been submitted for since March/
No agency funding requests

Duties and Responsibilities – Second reading was approved in December 7 and was approved;
30 days out, January 7, 2021, has been approve

Community Services Division has begun a community virtual platform; staff building a virtual
community center

Beginning conversation regarding Housing; Developing Housing Element; overview of why
Housing is important.

Accessing our seniors; those who are receiving meals at home also receive a phone call weekly

Discussion/Public Comments - None

ADJOURNMENT

Commissioner Jimenez adjourned the meeting at 8:14 pm.

Motion by Commissioner Ellis-Royston, second by Commissioner Canales.

The City of Pomona Community Life Commission is hereby adjourned to the next regularly
scheduled meeting of February 23, 2021 starting at 6:15 p.m. via teleconference (Zoom).

Respectfully submitted,

ATTEST:

Tracy Byl
Community Life Commission

Chair Jimenez