



CITY OF POMONA COUNCIL REPORT

June 7, 2021

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

SUBJECT: AMENDMENT OF THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$48,000 TO “POMONA LIBRARY FACILITY IMPROVEMENTS,” PROJECT NO. 428-2590-XXXXX-74120

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Adopt the following Resolution:

RESOLUTION NO. 2021-63 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY RECEIVING, INCREASING REVENUE ESTIMATES AND APPROPRIATING \$48,000 OF UNRESTRICTED DONATED FUNDS FROM THE POMONA PUBLIC LIBRARY FOUNDATION (PPLF) TO “POMONA LIBRARY FACILITY IMPROVEMENTS,” PROJECT NO. 428-2590-XXXXX-74120

- 2) Update the project description for “Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120 to read as follows: “The proposed Pomona Library facility improvements consist of: redesign of the entrance, exit and circulation area (construction and installation), flooring replacement painting and other facility improvements, as funds allow. The Pomona Public Library Foundation (PPLF) applied for and received a California State Library Construction Grant for library improvements. *In 2020, the City issued an RFP for the design and construction contracts with additive alternatives, to be completed if funding is available. In addition to these construction activities, eligible expenditures from the State Grant Funds include other general Library improvements such as technology upgrades, patron/staff furniture and other public facing improvements that benefit the patron experience, subject to approval by the PPLF. All funding for this project is to be donated from the*

Pomona Public Library Foundation (PPLF) to the City of Pomona. As the fiscal agent for the grant, the PPLF will be responsible for documenting all eligible expenses for administration of the State Grant.”

EXECUTIVE SUMMARY:

Approval of the attached Resolution (Attachment No. 1) will appropriate \$48,000 of additional unrestricted donated funds from the PPLF to “Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120 for design costs and exterior upgrades.

FISCAL IMPACT:

The Pomona Public Library Foundation has pledged an additional \$48,000 in unrestricted funds to augment the existing “Pomona Library Facility Improvements,” Project No. 428-2590-66196-74120 project expense budget, and also increase revenue estimates (428-2590-40845-74120) for the FY 2020-21 CIP Budget. The initial \$280,000 appropriation for this project was funded solely from a State Library Grant, being administered by the PPLF. This additional pledge of funding will allow for expansion of the project scope and enable the PPLF to fund all expenses, including project design and minor exterior improvements that were not qualified expenses under the State Grant Fund agreement. The following table summarizes the fiscal impact of this action:

Category	“Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120
Beginning Budget (State Library Grant Funds)	\$280,000
Appropriation of Additional Unrestricted Donated Funds from PPLF	\$48,000
Revised Budget	\$328,000
Encumbrances / Expenses as of May 19, 2021	\$120,945
Available Budget	\$207,055

PREVIOUS RELATED ACTION:

On February 24, 2020, City Council approved the creation of a new CIP project, “Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120, and accepted and appropriated \$280,000 of donated State Library Grant funds from the PPLF to the new project.

DISCUSSION:

On February 24, 2020, City Council appropriated \$280,000 of donated funds from the PPLF to the “Pomona Library Facility Improvements,” Project No. 428-2590-XXXXX-74120. Said monies funded the redesign of the interior library entrance, exit, and circulation areas, including circulation desk and flooring replacement. Funding for additional exterior improvements associated with the project, including design, are necessary to complete and further enhance the library entryway, however, the State Library Grant funds being managed by the PPLF are ineligible to fund design or exterior improvements. Therefore, Staff is requesting the acceptance of \$48,000 in additional unrestricted donated funds from the PPLF to be appropriated to the Project.

COUNCIL PRIORITIES & GOALS:

This item supports the 2019-20 City Council Priority 4: Infrastructure: Invest resources in streets, sidewalks, parks, landscaping, water systems, and public facilities to enhance the economic development, public safety, accessibility, and beauty of the City.

Prepared by:

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ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2021-63