





# CITY OF POMONA

City Manager's FY 2021-22  
Proposed Budget for  
Adoption





**CITY OF POMONA**  
**PROPOSED**  
**OPERATING**  
**BUDGET**

Fiscal Year  
2021-22



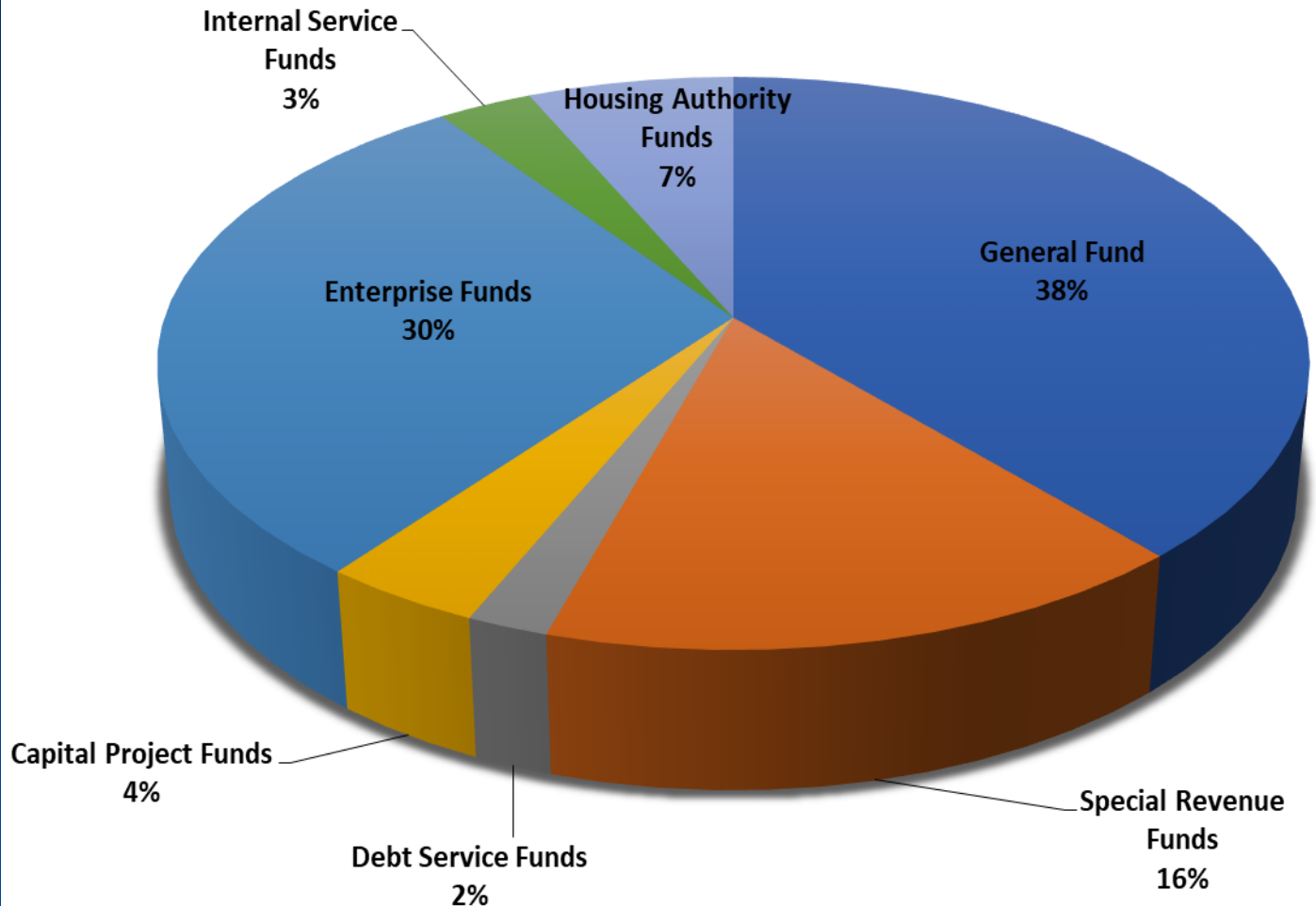
# TONIGHT'S PRESENTATION

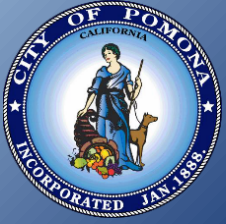
1. Operating Budget
  - General Fund
  - Other Funds
2. Housing Authority Budget
3. CIP Budget



# BUDGET AT-A-GLANCE ALL FUNDS

FUND TYPE	FY 2021-22
General Fund	\$121,075,368
Special Revenue Funds	50,105,305
Debt Service Funds	6,258,217
Capital Project Funds	12,272,983
Enterprise Funds	93,512,760
Internal Service Funds	9,715,985
Housing Authority Funds	21,206,541
<b>Total</b>	<b>\$314,147,159</b>





# GENERAL FUND





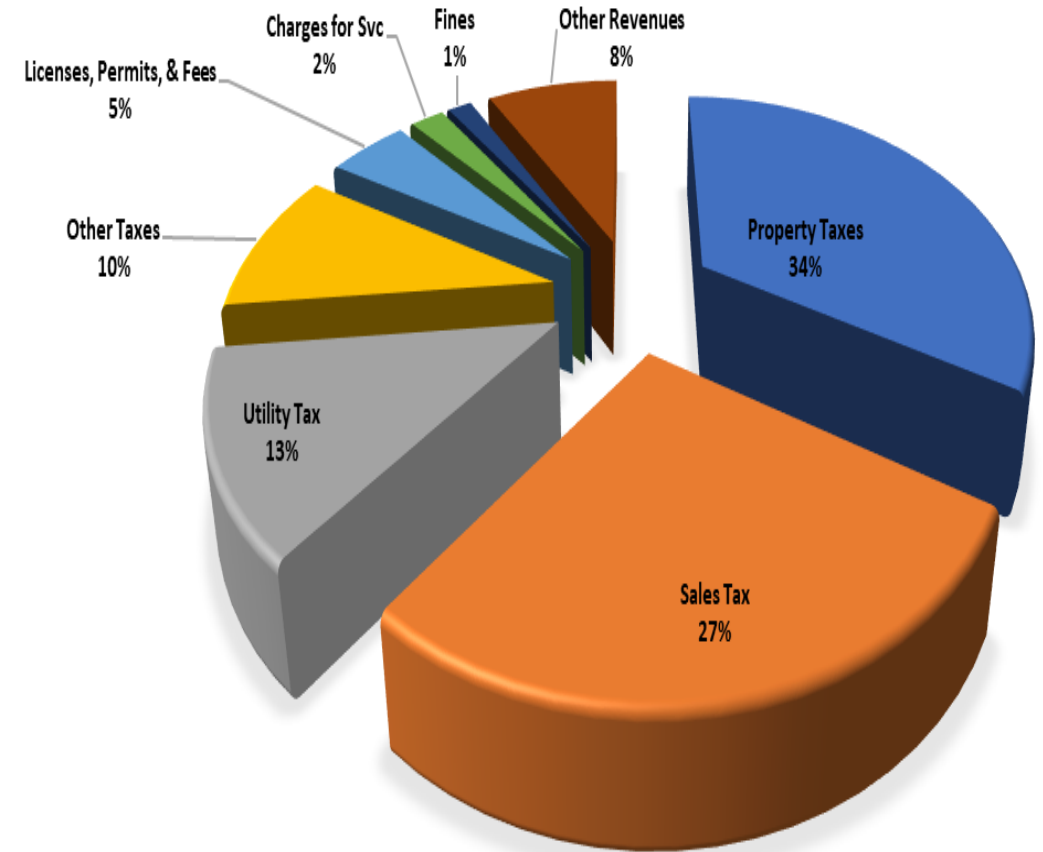
# TOTAL FY 2021-22 GENERAL FUND

FY 2021-22 General Fund	Proposed 5/10/2021	Adoption 6/7/2021	Difference
Revenue	\$113,811,897	\$121,081,897	\$7,270,000
Appropriations	\$120,174,646	\$121,075,368	\$900,722
Deficit	(\$6,362,749)	\$6,529	\$6,369,278



# FY 2021-22 PROPOSED GENERAL FUND REVENUES

Revenue Category	FY 2020-21 Budget	FY 2020-21 Y/E Est.	FY 2021-22 Proposed	FY 2020-21 Budget vs. FY 2021-22	FY 2020-21 Y/E Est. vs. FY 2021-22
Property Taxes	\$ 37,793,320	\$ 38,779,245	\$ 40,695,925	\$ 2,902,605	\$ 1,916,680
Sales Tax	29,391,975	30,898,435	32,585,577	3,193,602	1,687,142
Utility Tax	16,449,543	15,585,490	15,575,594	(873,949)	(9,896)
<b>Total - Big "3"</b>	<b>\$ 83,634,838</b>	<b>\$ 85,263,170</b>	<b>\$ 88,857,096</b>	<b>\$ 5,222,258</b>	<b>\$ 3,593,926</b>
Other Taxes	12,760,042	13,082,528	12,002,551	(757,491)	(1,079,977)
Licenses, Permits, & Fees	5,956,282	5,639,701	5,808,133	(148,149)	168,432
Charges for Svc	2,977,164	2,016,124	2,520,827	(456,337)	504,703
Fines	2,287,000	1,182,350	1,796,000	(491,000)	613,650
Other Revenues	5,595,188	5,637,609	10,097,290	4,502,102	4,459,681
<b>Total - All Sources</b>	<b>\$ 113,210,514</b>	<b>\$ 112,821,482</b>	<b>\$ 121,081,897</b>	<b>\$ 7,871,383</b>	<b>\$ 8,260,415</b>





# FY 2021-22 PROPOSED GENERAL FUND REVENUE CHANGES

## CHANGES SINCE MAY 10<sup>th</sup> BUDGET STUDY SESSION

- **General Fund Revenue Estimates Increased \$7.3M**
  - \$450k for Police Reimbursed Contract Services
  - \$6.8M for funds related to the American Rescue Plan
    - \$1.6M for Revenue Loss
    - \$5.2M for Public Safety



# FY 2021-22 PROPOSED GENERAL FUND REVENUES

## AMERICAN RESCUE PLAN

- The Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers. Recipients may use these funds to:
  - Support public health expenditures
  - Address negative economic impacts caused by the public health emergency
  - Replace lost public sector revenue
  - Provide premium pay for essential workers
  - Invest in water, sewer, and broadband infrastructure



# FY 2021-22 PROPOSED GENERAL FUND REVENUES

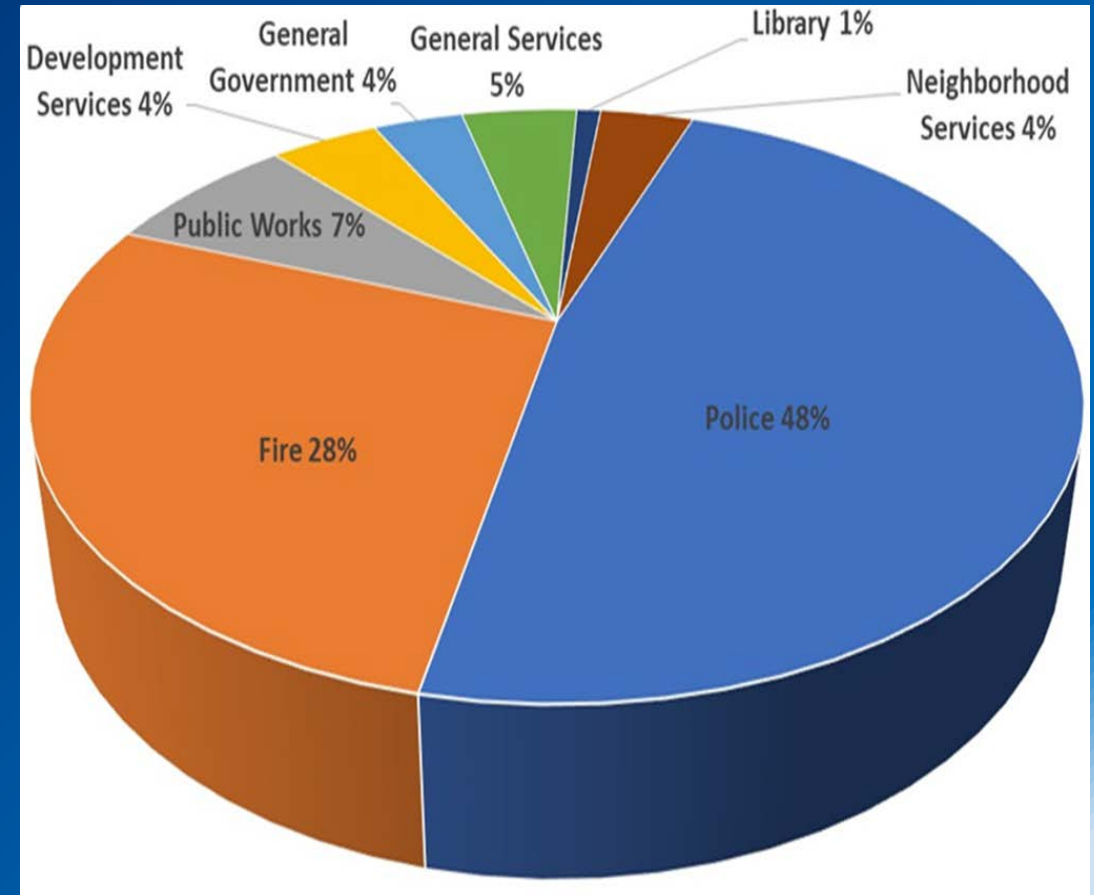
## AMERICAN RESCUE PLAN

- Within these overall categories, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities.
- Funding from the Coronavirus State and Local Fiscal Recovery Funds is subject to the requirements specified in the Interim Final Rule adopted by Treasury on May 10, 2021
- Treasury is seeking comments on all aspects of the Interim Final Rule
- Expect Updates to Interim Final Rule in August 2021
- Resolution Included to Accept the \$45.37M Allocation to the City of Pomona



# FY 2021-22 PROPOSED GENERAL FUND EXPENDITURES BY DEPARTMENT

General Fund Expenditures	FY 2020-21 Budget	FY 2021-22 Proposed Budget	Variance
Police	\$ 57,104,884	\$ 57,964,989	\$860,105
Fire	30,648,902	33,135,538	2,486,636
Public Works	7,187,219	8,995,018	1,807,799
Development Services	5,123,309	5,205,999	82,690
General Government	4,221,413	4,384,885	163,472
General Services	3,924,240	5,628,446	1,704,206
Neighborhood Services	3,743,638	4,577,635	833,997
Library	1,135,928	1,182,858	46,930
<b>Total</b>	<b>\$ 113,089,533</b>	<b>\$121,075,368</b>	<b>\$7,985,835</b>

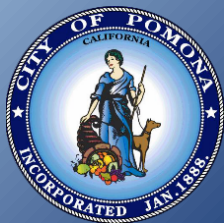




# FY 2021-22 PROPOSED GENERAL FUND EXPENDITURES BY DEPARTMENT

CHANGES SINCE MAY 10<sup>th</sup> BUDGET STUDY SESSION

- **General Fund Appropriations increased \$900.7k**
  - \$400k Police Reimbursed Contract Services
  - \$500.7k (General Fund Portion) for Self Insurance Liability Administration Fund Allocated Cost



# FY 2021-22 PROPOSED GENERAL FUND EXPENDITURES BY SPENDING CATEGORY

Compared to FY 2020-21

Expenditures	Amount	Brief Summary
Personnel	\$26,943	Overall this item has a minimal reduction. This relates to several factors including the POB allocation being housed now in the Allocated Costs category. In addition a total proposed reduction of \$889k is reflected in this category that represents the request to add the position that is General funded that equates to 3.65 and reclass 1.60 FTE. In addition 14.00 General Fund (mainly in Police) vacant positions at a value of \$1.4M will be unfunded.
Controllable Exp	1,098,567	The expense for controllable expenses is related to various contract increase including \$400k for Landscape Maintenance, \$150K for redistricting commission support, \$90K for PBID consultant, \$150k for Police commission support, \$70k carryover for the Grant Writer Services contract, and \$140k for restoration of the crosswalk contract.
Required Exp	3,345,419	There was an increase of \$2.5M for fire services provided by the LA County Fire District and a \$1M increase for the Inland Valley Humane Society Contract.
Utilities	439,026	The increase represents increases in water, electricity, and gas.
Allocated Costs	3,619,660	The majority of the increase is related to the shift of the allocated cost for the Pension Obligation Bond payments that are now housed in this category.
Recovered Costs	(23,190)	The \$23k change is a result of the CPI adjustment for the Cost Overhead Allocation.
Capital	(106,385)	This decrease is related to no approved supplemental requested purchases of automobiles, trucks, and equipment.
Transfers Out	(414,205)	Transfers to CIP will be lower in FY 2021-22, as well as the \$95k transfer to the Unemployment Self Insurance that was funded via the CRF grant as a onetime revenue. The majority of transfers are related to normal scheduled bond payments, as well as CIP and Equipment replacement fund.
<b>TOTAL CHANGE</b>	<b>\$7,985,835</b>	



# FY 2021-22 PROPOSED GENERAL FUND

<b>FY 2021-22 Proposed Budget Deficit (May 10<sup>th</sup>)</b>	<b>(\$6.4M)</b>
New Appropriations	\$900.7k
Revised Revenue Estimates	\$7.3M
<b>FY 2021-22 Proposed Budget Surplus</b>	<b>\$6k</b>



# FY 2021-22 GENERAL FUND BALANCE/RESERVES

	FY 2019-20	Est FY 2020-21	Est FY 2021-22
<b>Fund Balance</b>	<b>\$24,518,809</b>	<b>\$27,295,164</b>	<b>\$27,295,164</b>
Change in Fund Balance	(\$257,811)	\$2,776,355	
Expenditures	\$108,218,898	\$104,643,953	\$116,088,399
Transfers	\$7,178,978	\$5,401,174	\$4,986,969
<b>Total</b>	<b>\$115,397,876</b>	<b>\$110,045,127</b>	<b>\$121,075,368</b>
Percentage	21.2%	24.8%	22.5%
Policy Goal	17.0%	17.0%	17.0%
Difference	4.2%	7.8%	5.5%



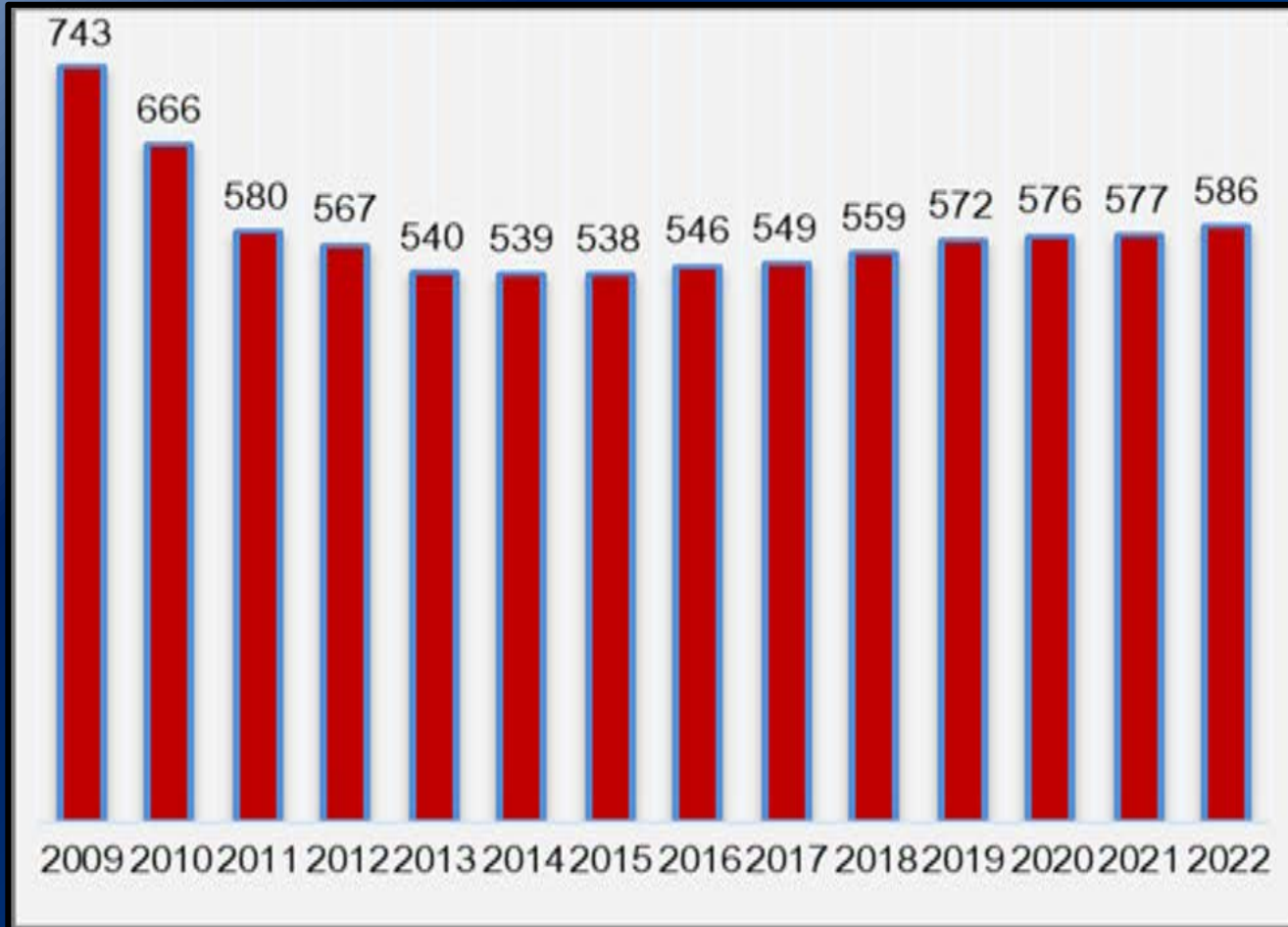
# FY 2021-22

## PROPOSED STAFFING CHANGES

<b>2020-21 Authorized Staffing</b>		<b>577.60</b>	Current Staffing Level
<b>2021-22 Proposed Changes</b>			
	Human Resources	-	Reclass HR Assistant to HR Assistant I/II
	Library	-	Reclass Librarian I/II to .60 Library Assistant I/II
	Library	0.60	Add library Assistant I/II (.60)
	Library	0.60	Add Library Supervisor (.60)
	Neighborhood Services-CS	2.00	Add Recreation Coordinators (2)
	Neighborhood Services-CS	1.00	Add Facilities Maintenance Technician
	Neighborhood Services-Hsg	1.00	Add Housing Analyst
	Public Works	1.00	Add Heavy Equipment Mechanic
	Public Works	1.00	Add Facilities Maintenance Technician
	Public Works	-	Reclass Senior Civil Engineer to Principal Traffic Engineer
	Public Works	-	Reclass Senior Civil Engineer to Principal Civil Engineer
	Water Resources	1.00	Add Public Services Maintenance Worker I/II
	Water Resources	-	Reclass Water Resources Manager to Principal Water Engineer
	Water Resources	-	Reclass Water Utility Worker to Senior Storekeeper
<b>2021-22 Proposed Staffing</b>		<b>585.80</b>	Proposed Staffing Levels at May 6, 2021



# STAFFING STATISTICS

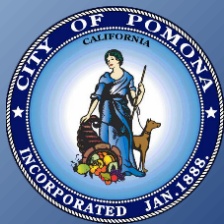


- 585.80 full time equivalent (FTE) positions proposed in FY 2021-22
- High Point of 743 FTE in 2008-09



# FY 2021-22 PROPOSED GENERAL FUND

- Goal = Balance the budget with use of ARP Funds
- Continue to monitor ARP Interim Rule (Guidelines) for clarification and uses Citywide
- Monitor new Ongoing Revenue Sources Ex: Cannabis related revenue (Business license and Sales tax)
- Explore new ongoing revenues sources
- Evaluate fiscal impacts in a responsive and fiscally sound manner



# OTHER FUNDS





# FY 2021-22 PROPOSED OTHER FUNDS

<b>Other Funds</b>	<b>Estimated Revenues</b>	<b>Estimated Expenses</b>
Special Revenue Funds	48,340,329	50,155,305
Debt Service Funds	6,244,719	6,258,217
Capital Projects Funds	11,465,211	11,722,983
Enterprise Funds	90,477,204	94,012,760
Internal Service Funds	9,895,092	9,715,985
Housing Authority	20,927,386	21,206,541
<b>Total - Other Funds</b>	<b>187,349,941</b>	<b>193,071,791</b>



# FY 2021-22 PROPOSED OTHER FUNDS CHANGES

## CHANGES SINCE MAY 10<sup>th</sup> BUDGET STUDY SESSION

### Special Revenue Funds

- Measure H - (\$5.5k) decrease in appropriations; redistributed to Miscellaneous Grants Fund
- American Rescue Plan (New Fund) – \$6.8M revenue and appropriation increase
- State Gas Tax (Fund 208) - \$202.7k revenue decrease/\$298.6k appropriation decrease
- State Gas Tax RRMA (Fund 206) - \$42k revenue decrease/\$41k appropriation decrease
- CDBG –\$400k decrease in overstated revenue/\$676k overstated expenditures
  - No impact to approved CDBG allocations - May 17, 2021
- Miscellaneous Grants - \$17.5k revenue increase/\$195k appropriation increase
  - HEAP/TCC Grant/Measure H
- Proposition 64 – Acceptance of Grant Award - \$1M



# FY 2021-22 PROPOSED OTHER FUNDS CHANGES

## CHANGES SINCE MAY 10<sup>th</sup> BUDGET STUDY SESSION

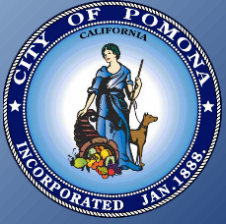
- Enterprise Funds - Liability Self Insurance Fund Allocation
  - \$158k Increase Water Fund
  - \$45k Increase Sewer Fund
- Capital Projects
  - Capital Outlay Fund increased \$28k for AB1379 ADA compliance
  - Series BG Capital Projects increased \$108k - Comprehensive Zoning Code Update – Carryover from FY 2020-21



# FY 2021-22 PROPOSED OTHER FUNDS

## HOUSING AUTHORITY BUDGET

- The Housing Authority budget as recommended for FY 2021-22 totals \$21.2M offset by \$20.9M in estimated revenues
- The difference will be covered by available fund balance
- This budget has not changed since the May 10, 2021 Study Session and is adopted under separate resolution



# THE FY 2021-22 PROPOSED CIP BUDGET

## CAPITAL IMPROVEMENT PROGRAM





# TOTAL CIP



Expenses To Date	\$88,018,770
Carry Forward	\$80,744,886
Proposed FY 2021-22	\$11,871,781
<u>Following Four Years</u>	<u>\$224,840,948</u>
Total	\$405,476,385

- 136 Projects in CIP \$180.6M Funded / \$224.9M Unfunded



# FY 2021-22 PROPOSED CIP BY CATEGORIES

<b><i>Category</i></b>	Estimated Prior Year Expenses	Estimated Prior Year Carryover	<b>Adopted 2021-22</b>	Following Four Years+	Total Projects in CIP Plan
<b>Streets</b>	40,050,527	28,571,917	<b>8,643,481</b>	150,773,423	228,039,348
<b>Traffic</b>	1,799,249	3,071,964	<b>1,288,600</b>	29,922,925	36,082,738
<b>Parks &amp; Facilities</b>	31,554,327	36,163,418	<b>360,560</b>	20,930,733	89,009,038
<b>Water</b>	5,204,638	9,450,814	<b>400,000</b>	10,900,000	25,955,452
<b>Sewer</b>	4,386,578	1,005,811	<b>500,000</b>	-	5,892,389
<b>Storm Drains</b>	188,175	546,538	<b>679,140</b>	12,163,867	13,577,720
<b>Miscellaneous</b>	4,835,276	1,934,424	-	150,000	6,919,700
<b>Total</b>	88,018,770	80,744,886	<b>11,871,781</b>	224,840,948	405,476,385



# FY 2021-22 PROPOSED CIP PROJECT UPDATES

## CHANGES SINCE MAY 10<sup>th</sup> BUDGET STUDY SESSION

- Appropriation of CDBG funds to CIP projects = \$767k at the May 17, 2021 Council Meeting - FY 2021-22 Annual Action Plan.
- Accept Coronavirus Response and Relief Supplemental Appropriations Act Federal Grant funding (CRRSAA) and increase revenue estimates and appropriate \$723k to “ADA Curb Ramps and Path of Travel – Citywide (CDBG) (FY 21-22),” CIP Project #428-2590-40875-67934.
- Appropriation decrease from SB-1/RMRA funds in the amount of (\$339k) to “Street Preservation - Local (FY 21-22),” 428-2590-XXXXX-68572 = State estimates for SB-1/RMRA FY 2020-21 and FY 2021-22 were lowered by the State of California in late May.



# FY 2021-22 PROPOSED CIP PROJECT UPDATES

## CIP project title names changes:

CIP Project #	Change CIP Project Name From:	To: New CIP Project Name
428-2590-XXXXX-74115	City Hall First Floor Remodel	City Hall Complex Remodel and Flooring
428-2590-XXXXX-68569	Hamilton, Kellogg, Powers and Tony Cerda Parks' Damaged Light Poles Replacement	Park Light Poles

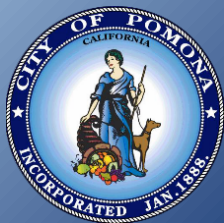
## CIP project description changes:

CIP Project #	CIP Project Name	Wording <u>added</u> to project description as shown in proposed document
428-2590-XXXXX-67930	Pomona Multi-Neighborhood Pedestrian and Bicycle Improvements	Hamilton Boulevard (Orange Grove Ave to Phillips Blvd), Lexington Avenue (Hamilton Blvd to ECL), Fairplex Drive (I-10 to McKinley Ave), Grand Avenue (SR-71 to ECL), 2 <sup>nd</sup> Street (SR-71 to Reservoir St), 9 <sup>th</sup> Street (Park Ave to ECL), Phillips Blvd (Dudley St to Hamilton Blvd)
428-2590-XXXXX-67934	ADA Curb Ramps and Path of Travel - Citywide (CDBG) (FY 21-22)	Phase 1 = Schedule A will use CDBG funds; and, Phase 2 = Schedule B will use CRRSAA funds
428-2590-XXXXX-68562	Street Preservation - Local (FY 20-21)	Verdugo Ave. (Vamana Way to End)
428-2590-XXXXX-71063	Civic Center Plaza Rehabilitation	The CDBG-funded portion of this project will design and construct a new playground with amenities serving all abilities, while maximizing quality of life, environmental impact, and public health in the heart of the City.



# FY 2021-22 PROPOSED BUDGET FOR ADOPTION

- Per charter, Budget adoption is required before July 1, 2021
- Ongoing economic issues such as continued updates regarding the ARP will require additional attention as we progress through this fiscal year and staff will remain vigilant in monitoring the budget and will evaluate fiscal impacts in a responsive and fiscally sound way
- If the budget is not adopted prior to July 1<sup>st</sup>, the amounts appropriated for current operations for FY 2020-21 will be deemed adopted for the FY 2021-22 on a month-to-month basis until new budget adoption



# FY 2021-22 PROPOSED BUDGET FOR ADOPTION

## CITY MANAGER RECOMMENDATION



- ✓ Adopt Proposed Operating Budget, CIP Budget and Housing Authority Budget and Staffing Changes on June 7, 2021