

## Regular Meeting Minutes

### INDEPENDENT REDISTRICTING COMMISSION



*Commissioner Natalie Chaidez  
Commissioner Aldo Yanez-Ruiz  
Commissioner Timmy Luong  
Commissioner Leticia Casillas-Sanchez  
Commissioner Ruth Alvarez  
Commissioner Nancy Diaz  
Commissioner John Mendoza*

#### VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful  
community that is a fun and exciting destination and the home of  
arts and artists, students and scholars, business and industry.*

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Thursday, June 23, 2021

5:00 PM

Teleconference via Zoom

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#### **5:00 P.M. Teleconference via Zoom**

#### **CALL TO ORDER**

City Clerk Rosalia Butler called the Independent Redistricting Commission Meeting to order at 5:02 p.m.

#### **PLEDGE OF ALLEGIANCE**

City Clerk Butler led the Pledge of Allegiance.

#### **ROLL CALL**

Present via Zoom:      Commissioner Natalie Chaidez  
                                 Commissioner Aldo Yañez Ruiz  
                                 Commissioner Timmy Luong  
                                 Commissioner Leticia Casillas-Sanchez  
                                 Commissioner Ruth Alvarez  
                                 Commissioner Nancy Diaz  
                                 Commissioner John Mendoza

#### **STAFF PRESENT via Zoom**

Rosalia Butler, City Clerk  
Mark Gluba, Deputy City Manager  
Alison Glynn, Deputy City Clerk/Commission Secretary  
Karla Shipman, Deputy City Clerk II

Maria Arellano, Administrative Clerk, City Clerk's Office  
Scott Smith, Attorney, Best, Best and Krieger (BBK)  
Stephanie Smith, Director of Election Services, Best, Best and Krieger (BBK)

Hilda Estrada, contracted by the City to provide translation services via Zoom.

Staff from Tripepi Smith, an organization contracted by the City to provide marketing and outreach for the redistricting process.

Staff from National Demographics Corporation (NDC), an organization contracted by the City to provide demography services for the redistricting process.

## **PUBLIC COMMENT**

There was no public comment.

## **DISCUSSION CALENDAR**

### **1. Introduction of Commission Members and other Key Staff**

City Clerk Rosalia Butler introduced the members of the Independent Redistricting Commission.

City Clerk Butler introduced staff from the marketing and outreach firm, Tripeppi Smith; demography firm, National Demographics Corporation (NDC); and the law firm Best, Best and Krieger (BBK).

Representatives from each firm spoke on their role in the redistricting process.

City Clerk Butler introduced herself and other key City staff and encouraged the Commissioners to reach out if they had any questions.

**This was a discussion item only so there was no action taken.**

### **2. Review of Independent Redistricting Commission Standard Bylaws, Political Reform Act and Brown Act Procedures**

Attorney Scott Smith from the Elections Practice Group of Best, Best and Krieger (BBK) told the Commission BBK would be working for them as general counsel throughout the process. He thanked the Commissioners for volunteering for such a noble effort to further voting rights.

Attorney Smith gave a presentation on the Political Reform Act and Brown Act procedures. He also provided an overview of the Independent Redistricting Commission Standard Bylaws.

**This was a discussion item only so there was no action taken.**

### **3. Election of Chair & Vice Chair**

City Clerk Butler gave an overview of the Chair and Vice Chair duties as outlined in the bylaws. She opened up the floor to nominations for Chair and Vice Chair of the Commission.

Commissioner Mendoza nominated Commissioner Yañez Ruiz for Chair.

Commissioner Casillas-Sanchez nominated Commissioner Chaidez for Chair.

**MOTION BY COMMISSIONER MENDOZA, SECOND BY COMMISSIONER ALVAREZ, CARRIED 6-1 (COMMISSIONER CASILLAS-SANCHEZ OPPOSED), to nominate Commissioner Yañez Ruiz Chair of the Independent Redistricting Commission.**

Commissioner Casillas-Sanchez self-nominated for Vice Chair.

Commissioner Mendoza nominated Commissioner Luong for Vice Chair.

**MOTION BY COMMISSIONER ALVAREZ, SECOND BY COMMISSIONER DIAZ, CARRIED 4-3 (COMMISSIONERS CHAIDEZ, LUONG, AND MENDOZA OPPOSED), to nominate Commissioner Casillas-Sanchez to Vice Chair of the Independent Redistricting Commission.**

City Clerk Butler congratulated Commissioners Yañez Ruiz and Casillas-Sanchez and indicated the meeting would be taken over by newly appointed Chair Yañez Ruiz.

City Clerk Butler informed Chair Yañez Ruiz and Vice Chair Casillas-Sanchez there would be a script provided to them for the next meeting.

### **4. General Discussion of Redistricting Process and Next Steps**

City Clerk Butler initiated a discussion on the setting of meeting dates and times for future Commission meetings. She indicated the City Manager had directed all meetings return to in-person starting July 19.

Deputy City Manager Mark Gluba pointed out the time and date for the current meeting was selected because the date did not conflict with other meetings and recommended the Commission stick with the same schedule moving forward if possible.

After some discussion, the Commission agreed upon the fourth Wednesday of every month at 5:00 pm.

**MOTION BY COMMISSIONER ALVAREZ, SECOND BY COMMISSIONER DIAZ, CARRIED 7-0, to set the regular meeting dates of the Independent Redistricting Commission for the Fourth Wednesday of every month at 5:00 pm.**

Jeff Simonetti, of National Demographics Corporation (NDC) gave a presentation on the redistricting process, including the timeline and next steps.

Jeff Simonetti and Doug Johnson of NDC answered questions from the Commissioners about the presentation.

Commission members asked City staff to provide Council documents regarding the data used by the City regarding the 2010 Census.

Deputy City Manager Gluba indicated staff could provide that information.

Doug Johnson said NDC could provide current socioeconomic and demographic data to the Commission. He explained the only delayed data was the actual population counts.

Jeff Simonetti shared details about the information and tools available on the Draw Pomona website.

### **COMMISSIONER COMMUNICATION**

Commissioner Alvarez asked about the process of Commissioner Communication items.

Commissioner Chaidez asked about the process of disseminating information to other Commissioners.

City Clerk Butler outlined the process and reminded the Commission of Brown Act rules regarding Commissioner communication outside of a noticed meeting.

Vice Chair Casillas-Sanchez asked about the process of putting an item on the website.

### **STAFF COMMUNICATION**

City Clerk Butler welcomed the Commissioners aboard and encouraged the Commissioners to reach out to the City Clerk's office with any questions or concerns.

Deputy City Manager Gluba mentioned staff would send out some information pertinent to the 2010 Census data.

### **ADJOURNMENT**

Chair Yañez Ruiz adjourned the meeting at 6:26 pm to the next regular meeting on July 28, 2021 at 5:00 pm.

Respectfully submitted,

ATTEST:

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ALISON GLYNN  
Deputy City Clerk /Commission  
Secretary to the Independent  
Redistricting Commission

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ALDO YAÑEZ RUIZ  
Chair of the Independent Redistricting  
Commission