



CITY OF POMONA COUNCIL REPORT

September 20, 2021

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

SUBJECT: AWARD OF AGREEMENT TO MCCAIN, INC. FOR TRAFFIC SIGNAL MATERIALS AND SUPPLIES

RECOMMENDATION: It is recommended that the City Council take the following actions:

- 1) Award a three-year agreement to McCain, Inc. for the purchase of traffic signal materials and supplies in an aggregate amount not to exceed \$375,000, with two optional one-year extension options not to exceed \$125,000 annually; and
- 2) Authorize the City Manager or designee, to execute the agreement and any subsequent amendments.

EXECUTIVE SUMMARY: Approval will award an agreement to McCain, Inc. (McCain) for traffic signal light materials and supplies for three (3) years, with two (2) one-year renewal options. This will enable the Public Works Department to continue purchasing the necessary materials and supplies for the continued maintenance of the City's traffic signals.

FISCAL IMPACT: Materials and supplies will be purchased on an as-needed basis, with expenditures limited annually by budgeted appropriations. With approval of the agreement, the allocated cost for traffic signal materials and supplies will not exceed \$125,000 per year. Annual funding in the amount of \$125,000 is appropriated in the FY 2021-22 Operating budget in the following accounts:

Fund	Account	Amount
Measure R – Traffic Signal Maintenance (Traffic Signal)	128-2563-52404-00000	\$ 18,000
Measure R – Traffic Signal Maintenance (Electrical Materials)	128-2563-52530-00000	\$ 5,000
Measure R – Traffic Signal Maintenance (Electrical Materials)	128-2563-52560-00000	\$ 12,000
Measure M – Traffic Signal Maintenance (Electrical Materials)	138-2563-52560-00000	\$ 15,000
Gas Tax – Traffic Signal (Materials)	208-2563-52530-00000	\$ 12,000
Gas Tax – Traffic Signal (Electrical Materials)	208-2563-52560-00000	\$ 17,000
Prop A - Public Works Operations (Traffic Signal)	217-2506-52404-00000	\$ 30,000
AQMD (Electrical Materials)	245-2506-52560-00000	\$ 5,000

Phillips Ranch Lighting and Landscape Maintenance District (Electrical Material)	256-4073-52560-00000	\$ 11,000
---	----------------------	-----------

PREVIOUS RELATED ACTION: On January 9, 2017, City Council awarded a bid to McCain for the purchase of traffic signal materials and supplies for three years, with the option to extend the contract for up to two additional one-year terms.

DISCUSSION: The goal of the Traffic Signal and Street Light Maintenance Program (Program) is to provide routine and emergency maintenance of the City-owned street lights and its 155 signalized intersections. The Program includes routine maintenance of traffic signals, traffic signal indicators, and vehicular and pedestrian detection devices. The City purchases materials and supplies, which include traffic signal controllers, traffic signal cabinets, battery backup systems, light fixtures, and LED retrofit kits as part of the Program. These items are crucial to the timely and proper maintenance of the City's traffic signal infrastructure.

In accordance with Section 2-997 of City Ordinance No. 4276, the Procurement Officer recommends contracting with McCain through the Houston-Galveston Area Council (H-GAC). Purchasing has determined the procurement process used by H-GAC was competitive and provides the equipment needed by the Public Works Department.

Therefore, it is recommended that the City Council authorize Staff to utilize H-GAC cooperative contract # PE-05-21 and award an agreement to McCain for an initial three-year term, with the option to extend the contract for up to two additional one-year terms.

COUNCIL PRIORITIES & GOALS: This item supports the 2019-2020 City Council Priority 1: Fiscal and Operational Responsibility – Goal B: Improve efficiency and effectiveness of City Services to businesses and residents.

Prepared by:

Jizelle M. Campos
Senior Management Analyst