



CITY OF POMONA COUNCIL REPORT

September 20, 2021

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Benita DeFrank, Neighborhood Services Director

SUBJECT: PUBLIC HEARING AMENDING THE CONSOLIDATED PLAN, THE FISCAL YEAR (FY) 2021-22 ANNUAL ACTION PLAN, THE FY 2021-22 CITY OPERATING BUDGET AND THE FY 2021-22 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY INCREASING/DECREASING REVENUE ESTIMATES AND APPROPRIATIONS, CREATING NEW CIP PROJECTS AND REALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT CORONA VIRUS (CDBG-CV) AND EMERGENCY SHELTER GRANT CORONA VIRUS (ESG-CV) FUNDS

RECOMMENDATION:

It is recommended that the City Council adopt the following resolutions:

- 1) RESOLUTION NO. 2021-122 (ATTACHMENT NO. 1) – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE CONSOLIDATED PLAN, THE FISCAL YEAR (FY) 2021-22 ANNUAL ACTION PLAN AND THE FY 2021-22 CITY OPERATING BUDGET BY INCREASING/DECREASING REVENUE ESTIMATES AND APPROPRIATIONS AND REALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT CORONA VIRUS (CDBG-CV) AND EMERGENCY SHELTER GRANT CORONA VIRUS (ESG-CV) FUNDS**

- 2) RESOLUTION NO. 2021-123 (ATTACHMENT NO. 2) – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2021-22 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING TWO NEW CIP PROJECTS: 1) “PARK IMPROVEMENTS: ADA ACCESSIBILITY RUBBERIZED PLAYGROUND SURFACING REPLACEMENT,” PROJECT NO. 428-2590-XXXXX-71074, AND APPROPRIATING \$130,000 OF COMMUNITY DEVELOPMENT BLOCK GRANT CORONA VIRUS (CDBG-CV) FUNDS**

TO THE PROJECT AND 2) “PARK IMPROVEMENTS: PALOMARES PARK HVAC SYSTEM REPLACEMENT,” PROJECT NO. 428-2590-XXXXX-71075, AND APPROPRIATING \$250,000 OF COMMUNITY DEVELOPMENT BLOCK GRANT CORONA VIRUS (CDBG-CV) FUNDS TO THE PROJECT

EXECUTIVE SUMMARY:

Annually, the Housing Services Division administers and implements over 15 different grants, totaling over \$30 million in program funds. As FY 2020-21 came to a close, staff identified unexpended funds budgeted for various activities in FY 2020-21 which must be appropriated in FY 2021-22 for expenditure authority. These funds come from projects that were either underway at the time the fiscal year changed and need to be brought forward to complete the projects, or programs that had funding that was not fully expended during the previous fiscal year.

Additionally, funding currently appropriated in the FY 2021-22 Operating Budget will be re-appropriated to adjust revenue estimates and appropriate funding to eligible activities. The City may amend its Consolidated Plan and the FY 2021-22 Annual Action Plan by holding a public hearing giving citizens the opportunity to comment on proposed budget changes.

FISCAL IMPACT: This action will adjust the current year’s FY 2021-22 Operating Budget by increasing revenue estimates and appropriating unspent funds available from the prior fiscal year as well as align revenue estimates to appropriations that were unallocated during the budget process. Additionally, there will be a total increase to the FY 2021-22 Capital Improvement Program Budget (CIP) by \$380,000 in revenue estimates and appropriations in the same amount as a result of adding two new CIP projects.

FUNDING SOURCE	PROJECT	REVENUE ACCT #	INCREASE/ DECREASE TO REVENUES (\$)	EXPENDITURE ACCT #	APPROPRIATE (\$)
CDBG-CV	Housing Assistance	194-1798-40848-65337	-\$380,000	Housing Assistance (194-1798-52579-65337)	\$0
	Housing Services	194-1798-40848-65337	+\$200,000	Housing Assistance (194-1798-52579-65337)	+\$292,370

	Housing Services	194-1798-40848-65330	+\$72,463	Housing Assistance (194-1798-52285-65330)	-\$397,632
	Food Delivery	194-1798-40848-65333	-\$50,000	Food Delivery (194-1798-52885-65333)	\$0
	Business Assistance	194-1791-40848-65331	\$0	Business Assistance (194-1791-52885-65331)	+\$777
	Park Improvements: Playground Surfacing Replacement	194-1791-40848-71074	+130,000	Transfer to CIP Project Fund (194-1791-89987-71074)	+\$130,000
	Park Improvements: Playground Surfacing Replacement	Transfer from CDBG Fund (428-2590-80729-71074)	+130,000	Capital Improvements (428-2590-66196-71074)	+\$130,000
	Park Improvements: Palomares Park HVAC Replacement	194-1791-40848-71075	+\$250,000	Transfer to CIP Project Fund (194-1791-89987-71075)	+\$250,000
	Park Improvements: Palomares Park HVAC Replacement	Transfer from CDBG Fund (428-2590-80729-71075)	+\$250,000	Capital Improvements (428-2590-66196-71075)	+\$250,000
ESG-CV	Street Outreach	193-1791-40848-63223	+\$169,316	OT-PD Sworn Services (193-1791-50139-63223)	+\$169,316

	Homeless Prevention	193-1791-40848-63221	-\$500,000	Controllable Contract Services (193-1791-52285-63221)	-\$500,000
	Homeless Prevention: Motel Vouchers	193-1791-40848-63229	+\$99,996	Controllable Contract Services (193-1791-52285-63229)	+\$49,996
	Rapid Re-Housing	193-1791-40848-63222	+\$348,457	Controllable Contract Services (193-1791-52285-63222)	+\$349,172
	Rapid Re-Housing: Project Roomkey	193-1791-40848-63228	+\$100,000	Controllable Contract Services (193-1791-52285-63228)	+\$100,000
	Emergency Shelter - FAC	193-1791-40848-63224	+\$478,329	Controllable Contract Services (193-1791-52285-63224)	+\$504,308
	Emergency Shelter- H4H	193-1791-40848-63227	+\$250,000	Controllable Contract Services (193-1791-52285-63227)	+\$200,000
	Emergency Shelter – Acq/Rehab for Crisis Housing	193-1791-40848-71076	+\$2,000,000	Controllable Contract Services (193-1791-52285-71076)	+\$2,000,000
	ESG Admin	193-1702-40848-00000	\$0	Controllable Contract Services (193-1702-52285-00000)	-\$715

PUBLIC NOTICING REQUIREMENTS: – A combined Notice of Public Hearing and 5-Day Comment Period for the Amendment of the Consolidated Plan and the Annual Action Plan was published on September 14, 2021 in the Inland Valley Daily Bulletin.

PREVIOUS COUNCIL RELATED ACTION: On May 17, 2021, the City Council adopted the FY 2021-22 Annual Action Plan, which approved the proposed fund distribution for the Community Development Block Grant Program. On June 7, 2021, the City Council adopted the FY 2021-22 City Operating Budget and the FY 2021-22 Capital Improvement Program (CIP) Budget.

DISCUSSION:

The City of Pomona currently receives Community Development Block Grant (Fund 194) CARES Act Coronavirus (CDBG-CV) and Emergency Solutions Grant (Fund 193) CARES Act Coronavirus funds from the U.S. Department of Housing and Urban Development (HUD). At the close of FY 2020-21, various funding sources had unexpended fund balances, including CDBG-CV and ESG-CV funds. It is recommended that funding be carried forward to the FY 2021-22 Operating Budget to continue program implementation of existing activities, as well as reallocation of funding to eligible activities.

Additionally, after completing the FY 2021-22 budgeting process, staff realized that various funds had budgeted revenue, with no offset to appropriations. With this action the budget will be aligned so that revenue estimates and appropriations balance.

Proposed reallocations of available funding is as follows:

1. Park Improvements – ADA Accessibility Rubberized Playground Surfacing Replacement:
This new CIP project will replace and expand current rubberized playground surfaces to comply with ADA standards at various city parks. CDBG-CV CARES Act funding is being used for this in keeping with CDC guidelines to encourage outdoor activity in local parks during the pandemic.
2. Park Improvements – HVAC System Replacement:
This new CIP project consists of an energy efficiency upgrade, which will also improve ventilation at Palomares Park Community Seniors Center. The energy efficiency upgrade will be to replace the HVAC System. CDBG-CV CARES Act funding is being used for this in keeping with CDC guidelines to improve ventilation as an important COVID-19 prevention strategy.
3. Emergency Shelter – Acquisition/Rehabilitation for Crisis Housing:
This project will identify and purchase a multi-family housing complex to be used for interim housing of homeless persons in crisis. Once property is identified, staff will request Council approval to create a CIP project for this activity.

COUNCIL PRIORITIES & GOALS: This supports the FY 2019/20 City Council Priority 1: Fiscal and Operational Responsibility – Goal C: Obtain additional grant funding and other revenues to help achieve City goals.

Prepared by:

Beverly Johnson
Housing Services Manager

ATTACHMENT:

Attachment No. 1 – Resolution No. 2021-122
Attachment No. 2 – Resolution No. 2021-123
Attachment No. 3 – CIP Sheets
Attachment No. 4 – Public Notice