



CITY OF POMONA COUNCIL REPORT

October 4, 2021

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Rene Guerrero, Public Works Director

**SUBJECT: AWARD OF AGREEMENT TO PACIFIC TIRE POMONA FOR THE
PURCHASE OF VEHICLE TIRES AND TIRE SERVICES**

RECOMMENDATION: It is recommended that the City Council:

- 1) Award a three-year agreement with two, optional, one-year extensions to Pacific Tire Pomona, Inc. for the purchase of vehicle tires and tire services; and
- 2) Authorize the City Manager to execute the contract on behalf of the City, and any associated amendments, subject to review by the City Attorney.

EXECUTIVE SUMMARY: Awarding an agreement to Pacific Tire Pomona, Inc. (Pacific Tire Pomona) will provide the necessary tires and tire services for continued maintenance of the City's fleet of vehicles.

FISCAL IMPACT: Expenditures for fleet vehicle tires and tire services are limited annually by budgeted appropriations. Funding in the amount of \$250,000 is available in the approved FY 2021-22 Equipment Maintenance Operating Budget (669-2550-52383-00000) for this expenditure. Future appropriations will be approved through the annual Operating Budget process.

PREVIOUS RELATED ACTION: On October 17, 2016, the City Council awarded a contract to Pacific Tire Pomona for an initial term of three years, with the option to extend for up to two additional one-year terms.

DISCUSSION: The Public Works' Department Equipment Maintenance Division's goal is to provide a fleet of vehicles and equipment that can be sustained and accessible for use by City personnel. The Division provides fleet management services including repair and preventative maintenance based on mileage projections, fuel consumption, and inspections, while also relying on strategic partnerships with the private sector to further ensure quality services. The Division purchases tires and tire services, which include mounting and balancing tires, flat repairs, and alignments, as part of maintaining safe and reliable vehicles. These tires are used on passenger

vehicles, small trucks, and medium-to-heavy duty vehicles, which include large trucks, trailers, equipment, and tractors.

On August 17, 2021, an Invitation for Bids (IFB) No.2021-29 - “Pneumatic Vehicle Tires, Inner Tubes And Tire Services” was issued on the City’s electronic bidding platform, PlanetBids. The solicitation notified 14 potential suppliers, of which 6 suppliers downloaded the IFB, resulting in the City receiving three bids. The three suppliers that submitted bids are: The Goodyear Tire & Rubber Company, Pacific Tire Pomona, and F&H Tire Co. Prospective suppliers were asked to provide their pricing for specific tires and tire services. Pacific Tire Pomona offered the lowest prices on the most number of items and was determined to be the lowest responsive and responsible bidder.

Proposer	Bid	Number of Items Bided
Goodyear Tire & Rubber Company	\$3,473.45	38
Pacific Tire Pomona	\$6,548.29	57
F&H Tire Co.	\$6,977.32	57

Prepared by:

Darrin Morris
Fleet Services Manager