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# CITY OF POMONA COUNCIL REPORT

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October 4, 2021

To: Honorable Mayor and Members of the City Council

From: James W. Makshanoff, City Manager

Submitted by: Chris Diggs, Water Resources Director

**SUBJECT: ADOPT RESOLUTION AMENDING CIP BUDGET AND AWARD OF CONTRACT TO STANTEC CONSULTING SERVICES, INC. FOR THE “PEDLEY SPREADING GROUNDS - POND ENHANCEMENTS” PROJECT**

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## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2021-130 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2021-22 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$278,900 OF MEASURE W (SAFE CLEAN WATER PROGRAM FUND RESERVES TO THE “PEDLEY SPREADING GROUNDS - POND ENHANCEMENTS,” PROJECT NO. 428-2590-XXXXX-81058**

- 2) Award a design contract to Stantec Consulting Services, Inc. (Stantec) for the “Pedley Spreading Grounds – Pond Enhancements” Project No. 428-2590-XXXXX-81058 in the amount of \$420,330; and
- 3) Authorize the City Manager, or designee, to execute the design contract on behalf of the City.

## **EXECUTIVE SUMMARY**

The recommended actions will amend the FY 2021-2022 CIP budget by appropriating \$278,900 to allow for the design of the “Pedley Spreading Grounds – Pond Enhancements,” Project No. 428-2590-XXXXX-81058 (Attachment No. 1) and award a design contract to Stantec in the amount not to exceed of \$420,330.

# **FISCAL IMPACT:**

The fiscal impact of the proposed actions is a \$278,900 appropriation from the Safe Clean Water Program Fund to the “Pedley Spreading Grounds-Pond Enhancement,” Project No. 428-2590-XXXXX-81058. Design of the project will have no impact to the General Fund as funding is coming from the Safe Clean Water Program (SCW). Table 1 below summarizes the proposed fiscal impact:

**Table 1**

<b>Category</b>	<b>“Pedley Spreading Grounds-Pond Enhancement” Project No. 428-2590-XXXXX-81058</b>
Initial Budget	\$256,900
Appropriation of Safe Clean Water Program Fund Reserves ////////////////////////////////////	\$278,900 ////////////////////////////////////
Revised Budget	\$535,800
Expenditures/Encumbrances (as of September 15, 2021)	(\$0)
Award of Design Contract to Stantec Consulting Services	(\$420,330)
Balance remaining for miscellaneous costs, internal costs and other project costs	\$ 115,470

# **PUBLIC NOTICING REQUIREMENTS:**

In accordance with Section 2-993.1 - Formal Procurement Procedure of the City’s Purchasing Ordinance, a Request for Proposals Invitation for “Pedley Spreading Grounds – Pond Enhancements,” Project No. 428-81058, RFP NO: 2021-1010 was posted on the City’s electronic bidding platform on March 27, 2021, and bids were opened on June 24, 2021.

# **PREVIOUS RELATED ACTION:**

On January 4, 2021, City Council adopted Resolution No. 2021-03 and Resolution 2021-04 to receive and appropriate funds from Los Angeles County Flood Control District’s Safe Clean Water Program (Measure W), and to create CIP project, “Pedley Spreading Grounds-Pond Enhancement” Project No. 428-2590-XXXXX-81058, appropriating \$102,760 of Measure W funds to the project. On June 7, 2021 Council adopted the FY 2021-22 CIP budget which included an appropriation of \$154,140 of Measure W funds to the project.

# **ENVIRONMENTAL IMPACT:**

This project is subject to the California Environmental Quality Act (CEQA). In conformance with California Code of Regulations Title 14, Chapter 3, Section 15063, the City will prepare an Initial Study to determine if the proposed project may have a significant impact on the environment. The Initial Study will provide the City with information to use as the basis for preparing a declaration. The expectation at this time is that a mitigated negative declaration is an appropriate level of review

for the proposed project. The Initial Study is expected to be completed in late October 2022 and will be presented to Council at a later date.

## **DISCUSSION:**

The Pedley spreading grounds is an existing facility located in the City of Claremont with three spreading basins used to recharge groundwater from San Antonio Canyon. In February 2020 the East San Gabriel Valley Watershed Group, which the City of Pomona and the City of Claremont are both part of, collaborated to prepare and submit a project to enhance the Pedley spreading grounds by increasing the capacity of the three existing basins, which will allow for the capture, treatment and infiltrate of local runoff. After a lengthy process of reviews and ranking, the project was finally approved, and was awarded SCW Regional funding. This project will also contribute to the regional goal of improving the water quality within local water bodies, increase groundwater recharge, and provide the community and educational component to water conservation.

On May 27, 2021, a Request for Proposals (RFP) No. 2021-1010 was issued on the City's electronic bidding platform. The solicitation notified 672 vendors, of which there were 42 vendors who downloaded the RFP, resulting in the City receiving four proposals. The four companies that submitted proposals are Stantec Consulting Services, Inc., Western Solutions, Inc., CWE and Lee & Ro, Inc. All four proposals were evaluated on a 480 point scale based on Responsiveness and Compliance, Past Performance, Project Approach and Price Proposal. Stantec Consulting Services was selected as the highest-ranking proposal by the Evaluation Committee. A not-to-exceed fee was negotiated with Stantec for the design services that is commensurate with the required level of effort.

<b>Rank</b>	<b>Vendor</b>	<b>RFP Evaluation Score</b>
	<b>Total Possible Points</b>	<b>480</b>
1	Stantec Consulting Services, Inc.	392
2	Western Solutions, Inc.	371
3	CWE	356
4	Lee & Ro, Inc.	339

Prepared by:  
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## **ATTACHMENT:**

Attachment No. 1 – Resolution No. 2021-130