



CITY OF POMONA

COUNCIL REPORT

October 4, 2021

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Michael Ellis, Chief of Police

**SUBJECT: AUTHORIZE THE ACCEPTANCE OF THE STATE OF CALIFORNIA
OFFICE OF TRAFFIC SAFETY (OTS) TRAFFIC RECORDS
IMPROVEMENT GRANT IN THE AMOUNT OF \$25,000**

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution (Attachment No.1):

**RESOLUTION NO. 2021-107 A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF POMONA, CALIFORNIA, ACCEPTING THE STATE
OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) TRAFFIC
RECORDS IMPROVEMENT GRANT IN THE AMOUNT OF \$25,000 AND
AMENDING THE FY 2021-22 OPERATING BUDGET BY INCREASING
REVENUE ESTIMATES AND APPROPRIATIONS IN THE AMOUNT OF
\$25,000**

- 2) Authorize the City Manager, or designee, to execute any and all agreements on behalf of the City, in substantially the form submitted, subject to review and approval by the City Attorney.

EXECUTIVE SUMMARY:

The overall goal of this grant is to aid the Pomona Police Department in upgrading its software to improve the retention and analysis of traffic collision records. OTS will fund a traffic records improvement project that will merge reporting systems and improve uploads to statewide databases in order to ensure accurate data reporting.

FISCAL IMPACT:

The fiscal impact is neutral due to an increase in revenue estimates of \$25,000 (215-2014-40875-58748) and a corresponding appropriation of \$25,000 in the Police Department's Miscellaneous Grant fund budget (215-2014-66193-58748). There is no matching requirement for the grant.

DISCUSSION:

The Police Department has been awarded a Traffic Records Improvement Grant from OTS in the amount of \$25,000. The grant period begins October 1, 2021, and operates through September 30, 2022 (Attachment No.2).

The Pomona Police Department will use the Traffic Records Improvement Grant to upgrade our existing traffic collision software. This software interface between the police department's database and the Statewide Integrated Traffic Records System (SWITRS) will help facilitate a timely and efficient upload of collision report data and documents.

The acceptance of this grant will allow the Pomona Police Department to fulfill its partnership with OTS's goal of improving overall roadway safety in the city of Pomona.

Objectives will include, but not be limited to, the following:

- Create an interface that allows for police department communication with SWITRS.
- Comply with electronic collision data submission requirements.
- Implement an electronic solution to export all traffic collision reports.
- Distribute uniform traffic records.

Prepared by:

Claudia Huerta,
Management Analyst

ATTACHMENT(S):

Attachment No. 1 - Resolution No. 2021-107
Attachment No. 2 – Grant Agreement