

Vehicle Parking District  
Board of Parking Place Commissioner  
September 14, 2023

505 S. Garey Ave  
Pomona, CA 91766

Regular Meeting Minutes

**City of Pomona**  
**Regular Meeting Minutes**  
**Vehicle Parking District**  
**Board of Parking Place Commissioners**



*Chairperson Joseph Mladinov III*  
*Vice-Chairperson Garcia Juarez*  
*Commissioner Glenda Barillas*  
*Commissioner Geny Mejia*  
*Commissioner Brian Mundy*  
*Commissioner Carolyn Hemming*  
*Commissioner Jaqueline Elizalde*

**VISION STATEMENT**

*Pomona will be recognized as a vibrant, safe, beautiful  
community that is a fun and exciting destination and the home of  
arts and artists, students and scholars, business and industry.*

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Thursday, September 14, 2023

6:00 PM

City of Pomona Council Chambers

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**CALL TO ORDER**

*The meeting of the Vehicle Parking District Board of Parking Place Commissioners was called to order by Chairperson Mladinov at 6:00 p.m.*

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chairperson Mladinov

**ROLL CALL**

Present: Chairperson Mladinov III  
Commissioner Glenda Barillas  
Commissioner Brian Mundy  
Commissioner Hemming  
Commissioner Elizalde  
Commissioner Mejia (Arrived at 6:03 pm)

Absent: Vice-Chairperson Garcia Juarez

**PUBLIC COMMENT**

None

## **CONSENT CALENDAR**

1. APPROVAL OF THE JULY 13, 2023, VEHICLE PARKING DISTRICT COMMISSION MEETING MINUTES.
2. APPROVAL OF THE VEHICLE PARKING DISTRICT REVENUE AND EXPENDITURE REPORT
3. RATIFICATION OF EIGHT (8) NEW PARKING PERMITS PURCHASED IN THE MONTHS OF JULY AND AUGUST OF 2023

***Motion by Commissioner Hemming, seconded by Commissioner Barillas, carried by a unanimous vote of the members present 6-0, approving the consent calendar.***

**Aye –Chairperson Mladinov, Commissioners: Barillas, Mundy, Hemming, Elizalde, Mejia**

**No – None**

Chairperson Mladinov asked staff to give a summary on the “Off Site Teleconference Public Meeting Attendance Procedures and Requirements”

Commissioner Elizalde clarified the Chairperson’s comment that posting of the “Agenda” must include the Commissioner’s teleconferencing location.

Sr. Project Manager Joaquin Wong provided a brief synopsis of the Government Code provided by the City Clerk of the requirements highlighting several key points as follows:

- The meetings of the legislative body must be open to the public.
- The location, time and title of the meeting must be published on the meeting agenda. This requires that the appointed official inform staff of their attendance plan at least a week and a half prior to the meeting date (Since public meeting agendas have to be published six days before the meeting, nine-day prior notice in writing should be provided to staff).
- The meeting agenda must be posted at the off-site location where the Commissioner will be teleconferencing.
- Off-Site attendance are teleconferenced (not Zoom, Webex or other E-media).
- All votes taken during a teleconference meeting shall be by “Rollcall”.
- The Commission shall allow members of the public to address the Commission as they were in attendance.

- Commissioner Hemming added during the teleconference at least a quorum of the Commission shall participate from locations within the boundaries of the territory over which the location Commission exercises jurisdiction.

Commissioner Elizalde asked for written policy and/or procedure on determination of "No Quorum" by opening the meeting and cancelling the meeting due to a lack of quorum.

Chairperson Mladinov provided explanation of why the procedure is necessary.

Commissioner Elizalde wanted to determine if there was an error the way the process was being conducted, thus wanted to see the procedure in writing.

## **DISCUSSION CALENDAR**

### **4. AMENDED BY-LAWS, COMMISSION ATTENDANCE REQUIREMENTS**

Sr. Project Manager Joaquin Wong provided a brief summary report.

Commissioner Elizalde asked the Chair if we were opening up this items for public comment Chair Mladinov acknowledged that there are no members of the public in attendance and for the record open the floor for public comment.

**No Action Necessary. Report was received and filed**

## **PUBLIC HEARING**

None

## **STAFF COMMUNICATION**

No reports. Updates on the status of the sale of Lots 6 and 7, and parking structure will be provided at a future meeting.

## **COMMISSIONER COMMUNICATION**

### **1) Downtown Pomona Owners Association (DPOA) Representative Report.**

Commissioner / DPOA Board Representative Mundy conveyed the DPOA comment that the parking kiosk in Lot 10 are not working. Commission Hemming responded that there are several machine in that lot and she uses them all the time and they work for her. Staff mentioned that from time to time the weather (especially when it to hot or wet) cause temporary malfunction which are addressed as soon as possible.

Commissioner Mejia asked staff to make sure to fix whatever is not working so that it will not make the City look bad.

Staff explained that sometime the malfunction is due to user error especially when patrons are in a rush to pay and they push the wrong buttons or too many buttons too fast which confused the units which causes an error.

Commissioner / DPOA Board Representative further mentioned that the DPOA was concerned that three different vehicles owned by the Tessiers were tolled away last Friday, the day of the Concert without proper posting. He further clarified that they were parked in the Street.

Staff explained that street parking is not a VPD matter, but in good faith would contact the PD to provide an explanation to the DPOA.

Commissioner Elizalde asked staff if there were any increased issues due to the Friday event as the estimated attendance was 10,000 to 15,000 people.

Staff replied that seemed to all go well and further informed the Commission that there were actually three events that day in addition to the concert the Glasshouse had another concert and the Metro Ale house had a wedding.

Commissioner Mejia confirmed that there were no issues as she attended the concert and saw that there was enough parking.

Commissioner Elizalde thanked staff for all the work and coordination to bring the event and make is successful.

Commission Mundy mention that the event was very family oriented with lots of families with children in attendance.

Chairperson Mladinov mentioned that the DPOA made him the City liaison for the Christmas parade and encouraged the Commission to let the DPOA if they want to participate in the parade as soon as possible. Parade will be December 9<sup>th</sup>.

Chairperson Mladinov mentioned that there is going to be a car show next Saturday on East Fourth Street from 10 am to 5 pm.

Commissioner Hemming asked if the AC was working in the Council Chambers, she felt a little warm. Staff would check with facility.

## **ADJOURNMENT**

Chairperson Mladinov adjourned the meeting at 6:27 pm until the next regular meeting of October 12, 2023.

Respectfully submitted,

ATTEST:



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Kirk Pelser,  
Deputy City Manager



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Joseph Mladinov III,  
Chair of the Vehicle Parking District  
Board of Parking Place Commissioners