

OFFICIAL MINUTES  
PLANNING COMMISSION  
JUNE 28, 2017

CALL TO ORDER: The Planning Commission meeting was called to order by Chairperson Hemming in the City Council Chambers at 7:00 p.m.

FLAG SALUTE: Commissioner Juarez led the flag salute

ROLL CALL: Roll was taken by Development Services Manager Johnson

COMMISSIONERS PRESENT: Chair Hemming and Vice Chair Arias; Commissioners Brown, Grajeda, and Juarez

COMMISSIONERS ABSENT: Commissioners Ursua and Ramos

STAFF PRESENT: Development Services Director Lazzaretto, Development Services Manager Johnson, Assistant City Attorney Jared, Assistance Planner Session-Goins, City Engineer Guerrero, and Minutes Clerk Casey

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ITEM D:  
PUBLIC COMMENT: None

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ITEM E:  
CONSENT CALENDAR:

1. APPROVAL OF PC MINUTES:
  - April 12, 2017
  - April 26, 2017

Commissioner Brown mentioned corrections for the meeting minutes of April 12, 2017 for items E2 and E3 as both items state the vote was unanimous, but the vote was a majority vote as all Commissioners did not approve the items. In addition, he mentioned a correction for the meeting minutes of April 26, 2017, the Waste and Recycling item, as the vote should read 5-0-2-0 as 5 Commissioners approved and 2 commissioners abstained the item.

Motion by Commissioner Grajeda, seconded by Commissioner Brown, carried by a unanimous vote of the members present (5-0-0-2), Commissioners Ursua and Ramos absent, approving the amended Planning Commission meeting minutes of April 12, 2017 and April 26, 2017.

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ITEM F:  
PUBLIC HEARING ITEMS:

F-1

PUBLIC HEARING – CONDITIONAL USE PERMIT (CUP 7491-2017) TO ALLOW THE CONSTRUCTION OF A NEW CONSOLIDATED WATER AND WASTEWATER OPERATIONS CORPORATE YARD FACILITY ON THE SITE OF THE EXISTING CORPORATE YARD FACILITY. ON THE ANNEX LOT, AN ADMINISTRATION BUILDING, AN EMPLOYEE SUPPORT AND TRAINING BUILDING, AND A WAREHOUSE WOULD BE BUILT, TOTALING APPROXIMATELY 19,928 SQUARE FEET. ON THE WATER YARD LOT, A MATERIAL STORAGE AREA, YARD BINS, WORKSHOPS, AND A TRASH AND RECYCLING COLLECTION AREA WOULD BE CONSTRUCTED, TOTALING APPROXIMATELY 15,630 SQUARE FEET IN THE C-IND (COMMERCIAL AND INDUSTRIAL) ZONE LOCATED AT 148 NORTH HUNTINGTON STREET.

Development Services Manager Johnson provided a staff report regarding a request for a new consolidated water and wastewater operations corporate yard facility. Chair Hemming inquired whether the trash and recycling area could be made larger with the ordinance currently in place. Commissioner Brown inquired whether there were parking concerns for the site due to the additions. Chair Hemming opened the public hearing. Water and Resource Engineer Tim Hampton stated the trash and recycling area would not be for public use but would only be utilized by the water department needs to ensure the operation runs more efficiently. In addition, he stated parking was not a concern as the existing parking lot would be utilized for employee parking during the week and training parking during the weekends. Water & Wastewater Operations Department Director Poulsen and Water and Resource Engineer Tim Hampton provided background on the operation and the site design. Commissioner Brown mentioned using more historic materials for the window selection rather than brick work and sheet metal. Commissioner Juarez suggested utilizing manufactured used bricks as the cost of preserving the original brick would be too costly for public dollars. The Commission inquired whether the project would come back before them once the design was finalized. Development Services Manager Johnson stated if the Commission would like, a condition of approval could be added requiring major façade changes to come before the Planning Commission for review. Commissioner Grajeda suggested a façade design for the building and provided a handout of the design to the applicant. Chair Hemming closed the public hearing.

The Commission discussed and agreed to add a condition requiring the application to come back before the Planning Commission, as a consent calendar item, if major façade changes were made.

Motion by Commissioner Juarez, seconded by Vice Chair Arias, carried by a unanimous vote of the members present (5-0-0-2), Commissioners Ursua and Ramos absent, adopting Resolution No. 17-018, approving Conditional Use Permit (CUP 7491-2017).

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ITEM G:

DISCUSSION:

None

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ITEM H:

NEW BUSINESS:

None

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ITEM I:

PLANNING COMMISSION COMMUNICATION:

Commissioner Brown requested status on the major zoning code revisions. Development Services Manager Johnson stated a schedule would be presented at the next Planning Commission Meeting.

Commissioner Juarez offered his assistance for the building of the homeless facility on Mission Boulevard.

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ITEM J:

DEVELOPMENT SERVICES COMMUNICATION:

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ITEM K:

ADJOURNMENT:

The Planning Commission meeting was motion to adjourn by Chairperson Hemming at 8:00 p.m. to the regular scheduled meeting of July 12, 2017 in the City Council Chambers.

*M. Johnson*

Brad Johnson

Development Services Manager

Maureen Casey, Transcriber

The minutes of this meeting are filed in the Planning Division of City Hall, located 505 South Garey Avenue, Pomona, CA, 91766.

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