

OFFICIAL MINUTES
POMONA HISTORIC PRESERVATION COMMISSION
APRIL 4, 2018

CALL TO ORDER: The Historic Preservation Commission meeting was called to order at 7:00 p.m. by Chair Gallivan.

FLAG SALUTE: Commissioner Kercheval led the Commission in the flag salute.

ROLL CALL: Roll was taken by Development Services Manager Stadnicki.

COMMISSIONERS PRESENT: Chair Gallivan; Commissioners Martin, Tomkins, Garcia (@1:08), Gomez, and Kercheval

COMMISSIONERS ABSENT: Commissioner Tessier

STAFF PRESENT: Development Services Director Suarez, Development Services Manager Stadnicki, Associate Planner Tam, Senior Planner Catherine Lin, Senior Planner Ata Khan

ITEM D:
PUBLIC COMMENT:

Chair Gallivan opened public comment.

Ray Adamyk, 1195 Washington Ave., Pomona, CA provided an update on the old YMCA. He stated there was a groundbreaking a few weeks ago, they are getting scaffolding up, and starting façade restoration. He reported he spoke with Development Services Manager Stadnicki about demolition of a 1920's building which is not part of the National Register Nomination and that item will come before the Historic Preservation Commission for review. He stated the building was renamed The Village Pomona and spoke about incorporating the YMCA history to create a place for the community with areas designated for youth (Skateboard Park), an event center and a café coffee shop. He reported a projected finish of 2020 with a potential Phase open in a year. He shared he found historic fabric and other beautiful items when his company moved into the basement of the building and expressed excitement and enthusiasm for the project.

Chair Gallivan requested Mr. Adamyk work closely with the City's Treasury.

Mr. Adamyk responded he will share and communicate regularly and stated he knows he made a mistake earlier this year by removing a tree. He reported they will have plans submitted to the City in about a month and he looks forward to starting the restoration.

Commissioner Martin complimented Mr. Adamyk for restoring the fireplace and staircase.

Development Services Director Suarez suggested the Historic Commissioners wait to ask questions until the YMCA has been agendized for public comment and comes before the Commission.

ITEM E:
CONSENT CALENDAR:

None

PUBLIC HEARINGS:

ITEM F-1

PUBLIC HEARING – MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 6888-2017) FOR THE DEMOLITION OF ONE SINGLE-FAMILY RESIDENCE ON PROPERTY LOCATED AT 152 W. ARTESIA.

Development Services Director Stadnicki stated staff's recommendation is open the public hearing and continue this item to the next meeting.

Chair Gallivan opened the public hearing.

Motion by Commissioner Tomkins, seconded by Commissioner Martin, carried by a unanimous vote of the members present (6-0-0-1), to continue the public hearing of Major Certificate of Appropriateness (MAJCOA 6888-2017) to May 2, 2018.

ITEM F-2

PUBLIC HEARING – SINGLE HISTORIC LANDMARK DESIGNATION (SHISTORIC 7984-2017) FOR THE SINGLE-FAMILY RESIDENTIAL PROPERTY LOCATED AT 1195 WASHINGTON AVENUE.

Senior Planner Catherine Lin provided a report to designate a single family residential property located at 1195 Washington Avenue, "The Lassie House", as a historic landmark. She reviewed the procedures for designating a historic landmark; Application, Historic Preservation Commission Hearing, and City Council approval. She provided an aerial photograph, photographs of the home and elevations. She reported the property is in Council District 4, Zoning R17200, the Lot size is .4 Acre, including a detached workshop, and a two story guest house with 1st story garage. She reported the home was built in 1900 and in a transitional period incorporating many architectural styles with references from Craftsman. She reported defining features include a low pitch hip roof, prominent front porch, a wide and recessed covered front porch, double hung windows with sash and sill and use of natural materials (wood siding and the river rock). She reported that Ray Adamyk purchased property in 2016 with an existing kitchen addition with a different window style. She spoke about recent building permit activity which includes solar panels, upgrade of existing solar panels, swimming pool, block walls, and patio covers. She spoke about designation and stated staff feels Criteria #2 (Identifies with persons or events significant to a local, state or national history) is the most applicable criteria for designating this property as a historic landmark, because Jon Provost, the actor who played Timmy in the CBS Television Series Lassie, lived there, from 1954-1959.

She spoke about the significant cultural aspect of this long running television series and television's role in replacing radio and theater as a main source of media and entertainment.

Chair Gallivan opened public comment.

Dan McIntire, 357 E. Pasadena Street; endorsed the applicant on behalf of Pomona Heritage Board of Directors. He commented they would be pleased to see property protected by the City's Historic Ordinance and urged the Commission to designate. He shared the home was recently opened up for a Pomona Heritage Workshop, as a work in progress home.

Debra Clifford, 182 Monroe Avenue, President of the Historic Society; spoke about designating the house due to its architectural style and placement as a possible grove house. She stated she is in agreement with Mr. McIntire and urged the Commission to approve.

John Clifford, 182 Monroe, spoke in favor of designating this property. He expressed concerns with the application and stated it is missing a written justification and details of the architectural style. He stated an A (for Approximate) should have been written next to the date built as records do not exist to prove the build date. He commented that there are articles and photographs, as well as, staff providing a beautiful presentation as to this historical significance; however none of this was included in the application. He shared he has done a lot of applications for historic designations and as a member of the Library Commission and the Historical Society he would like to see these public documents, that become part of the public record, properly preserved and documented. He spoke about the additional history of the home; he commented he couldn't find it on the 1906 Sanborn map, so it's possible the home was moved from Holt and that in the earliest city directory it was listed in 1924 with HB Westgate as the owner. He stated HB Westgate owned a grove house, a large orange grove, was a practicing attorney and was identified as a Director of the Historical Society.

Ray Adamyk, the applicant, invited the Commissioners to attend a dedication and grand opening of the home on July 1, 2018; he noted Jon Provost and family will attend.

Chair Gallivan closed public comment, seconded by Commission Martin.

Commissioner Gomez commented she would like to see guidelines (which include letters and specific wording) included in future paperwork when being presented with a designation of a historical building. She recommends going forward with the designation of this with the proper paperwork.

Development Services Manager Stadnicki referred Commissioner Gomez to the attachment: LA County Assessors' Information for the year built and replied they will provide more information in future records.

Chair Gallivan requested this information be added to the application as an addendum.

Commission Martin seconded the motion and inquired about the replacement of windows in the garage with the guest house.

Senior Planner Lin replied that according to building permit record these two structures were built in 1977 with those windows.

Commissioner Garcia expressed support for designating the home. He commented he appreciated the feedback from Mr. Clifford about application and stated the staff report is public record. He asked if Mr. Clifford would be willing to share his historical research to be included for this item.

Development Services Manager Stadnicki stated they could add that information as an attachment.

Commissioner Garcia suggested the addition of a sign or monument to the home denoting the cultural and historical significant as the "Lassie Home".

Development Services Manager Stadnicki responded that the applicant has already expressed interest in adding a sign.

Development Services Director Suarez clarified the motion was made by Commissioner Gomez, seconded by Commissioner Martin with an amendment to include staff research in the City Council Staff Report.

Motion by Commissioner Gomez, seconded by Commissioner Martin, carried by a unanimous vote of the members present (6-0-0-1), to approve the single historic landmark designation (SHISTORIC 7984-2017) for the single-family residential property located at 1195 Washington Avenue with the condition that staff include additional research in the City Council staff report.

ITEM F-3

PUBLIC HEARING – MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 5264-2016) FOR THE DEMOLITION OF ONE SINGLE-FAMILY RESIDENCE ON A PROPERTY LOCATED AT 734 W. EIGHTH STREET.

Senior Planner Ata Khan provided a report for the demolition of one pre-1945 single-family residence and associated structures on a property located at 734 W. Eighth Street. He reviewed the location, Council District 2, R3 Zoning (Low density multi-family) and provided a site plan. He displayed photos of the 7,000 square foot property; front, stucco siding, existing condition, rear, rear property line facing the alley, garage, unpermitted structures, and interior. Key points of the home include: built in 1890 with an effective build date of 1920 according to LA County assessor records. Building permit activities include: re-roofing, new foundation placed in 1940-1950's, re-roofing again in 1980's. The property was unidentified in the historical survey conducted by Diane Marsh in 1993 and there is no evidence of association with significant persons or events. He reported in the existing condition the home is not contributing to a historic streetscape, therefore staff recommends adopting the resolution, subject to the standard demolition condition to open the home to the public and Historical Society to identify items for salvage.

Commissioner Gomez commented she appreciates hearing that they will open the structure to the public and the Historical Society for salvage, as this hasn't always occurred in the past.

Associate Planner Khan responded that a note is put in the computer system to place a hold on the building permit until the salvage occurs.

Chair Gallivan opened public comment.

Debra Clifford, 182 Monroe Avenue, stated she feels CEQA would apply in this situation and inquired if plans have been drawn for a replacement structure.

Associate Planner Khan responded that the owner has not submitted plans, however, when the application was submitted in 2016 the applicant contemplated putting in two residences, however, the lot was too small and that isn't possible.

Ms. Clifford stated her understanding is that prior to tearing down a structure of this age there must be plans in existence for its replacement. She believes CEQA gets involved at this point trying to stop the loss of historic buildings.

Associate Planner Khan stated staff can review but their understanding is that there is not a code requirement for a future plan.

Development Services Manager Stadnicki responded that they are currently going through the process to determine if it is a historic resource and that will address the CEQA issue. She reported that certain cities have requirements in their ordinance that require a building permit be approved prior to demolition but that varies from city to city and in Pomona that doesn't exist.

Commissioner Tomkins responded that she understands there isn't a requirement to submit plans before demolition, however, it is the Commission's responsibility to decide if the proposed change will adversely affect any significant historic, cultural, architectural or aesthetic features of the concerned property or the historic district in which it is located, so the Commission could make a finding that a vacant lot affects the aesthetic feature.

Development Services Manager Stadnicki responded that responsibility is referring to a district and this property is not located in a district.

Commissioner Tomkins stated she believes it's for all findings of Certificate of Appropriateness.

Chair Gallivan commented that the house fits into the neighborhood and looks similar to other homes on the street contributing to the historic streetscape. He stated that without a replacement plan the City would be getting rid of the historic element that is part of that residential area.

Staff informed the Commission that the applicant, Susana Moreno, was not present at the meeting for unknown reasons.

Commissioner Garcia asked if there were pictures of the broader street view with neighboring houses.

Al Chula, owner of 730 and 732 W. Eighth Street; expressed concerns that if the lot is left empty people may dump garbage and there will be a rodent issue, both of which will affect his property adversely. He commented he would be interested in speaking to the owner to see if she wants to sell.

Chair Gallivan closed public comment.

Commissioner Garcia stated it would be helpful if the applicant was present to get her input.

Associate Planner Khan brought up the Google Maps street view for the Commissioners to review.

Chair Gallivan commented the structure matches the architecture of the area.

Commissioner Tomkins asked Development Services Manager Stadnicki to take a look at F-6 E.

Development Services Manager Stadnicki stated she was referencing F-1.

Commission Tomkins stated F-6 E says "in case of demolition, the applicant must show that the demolition of the subject's structures will not adversely affect any significant historical, cultural, architectural or aesthetic features of the concerned property or the historic district in which it is located".

Associate Planner Khan noted staff made the determination on aesthetic value based off the fact that the property was not identified in a survey and is not culturally or historically significant with special characteristics. He stated that without an assurance of a Certificate of Appropriateness typically an applicant does not go through the architectural plan process until they have a permit in hand as it can be quite expensive.

Development Services Manager Stadnicki commented that the new home, when built, will have to match the prevailing setbacks of the property.

Chair Gallivan commented he feels uncomfortable tearing down a historic building that is aesthetically pleasing, occupied and has a solid roof.

Associate Planner Khan reminded the Commissioners that the decision is to determine if this property is historically significant. He reiterated that a re-roof was done in the 1980's, the foundation was redone in the 1940's, and there was rebuild in the 1920's.

Commissioner Martin commented that when looking at the streetscape there is general characteristics of a historic neighborhood that's not been designated historic. She suggested tabling discussion until the applicant can be present and stated she is not supportive of the demolition.

Commissioner Gomez seconded the decision to table this item.

Commissioner Garcia stated he feels if a future plan was presented for the property the Commissioners may be more confident about demolishing.

Commissioner Kercheval inquired about the reason the applicant was not present.

Associate Planner Khan stated he does know not and will follow up tomorrow morning.

Commissioner Kercheval stated out of respect for the owner, he agrees with Commissioner Martin's recommendation to table.

Associate Planner Khan recommended continuing to a specific date; ideally the next Commission hearing. He stated he will look into the comments made about the streetscape and come back with more information.

Commissioner Kercheval asked Commissioner Martin if she would amend her motion to reflect Associate Planner Khan's comments.

Development Services Manager Stadnicki stated the date would be May 2, 2018.

Motion by Commissioner Martin, seconded by Commissioner Gomez, carried by a unanimous vote of the members present (6-0-0-1), to continue this item to the next Historic Preservation Commission meeting on May 2, 2018 to include further research on comments made regarding the historic streetscape and other salient features of the property or street.

ITEM F-4

PUBLIC HEARING – MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 9130-2017) TO ALLOW THE CONSTRUCTION OF A 108 SQUARE FOOT REAR ADDITION TO AN EXISTING SINGLE-FAMILY RESIDENCE LOCATED AT 495 LINCOLN AVENUE.

Development Services Manager Stadnicki reported staff recommends continuing Item 4 to May 2, 2018.

Motion by Commissioner Kercheval, seconded by Commissioner Tomkins, carried by a unanimous vote of the members present (6-0-0-1), to continue this item to May 2, 2018.

ITEM F-5

PUBLIC HEARING – MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 8223-2017) TO ALLOW THE ADDITION OF 851 SQUARE FEET TO AN EXISTING SINGLE-FAMILY RESIDENCE AT 1207 WISCONSIN STREET.

Chair Gallivan reported that there were no speaker cards for Item 5.

Associate Planner Tam provided a report to allow the demolition of an existing 200 square foot garage, construction of a 504 square foot garage and a 510 square foot addition to an existing family residence at 1207 Wisconsin Street. He provided an aerial photo, photos of the front elevation, site plan, and elevations. He reported on the location; Council District 1, Zone R-17200 located in the Wilton Heights Historic District. He shared key details: cross gabled roof with vertical slats,

overhanging eaves with exposed rafters, decorative river rock along the front porch, the Chimney on the north elevation, fixed picture windows with double hung windows on each side. He noted the original horizontal clap board siding was removed prior to the home being designated as contributing and was replaced with stucco.

Chair Gallivan invited the applicant to come forward and speak.

Wilson Diaz, representing the Gomez and Olayo family, as the project designer. He commented he is present tonight to answer questions.

Commissioner Kercheval asked if the rafter tails on addition could match the existing home.

Mr. Diaz responded he could do that and understands the need to match what exists as much as possible.

Commissioner Kercheval asked if there was a permit on file for the stucco. He commented that usually when stucco is done they don't remove the original siding and asked if there is any indication that the original siding is underneath.

Associate Planner Tam stated there was not a permit on record for the stucco and he does not know about the siding underneath.

Commissioner Kercheval expressed concerns with approving an addition that matches something that was not permitted and asked staff for a recommendation regarding this scenario.

Development Services Manager Stadnicki asked the applicant if he knows about the original siding.

Mr. Diaz stated he does not.

Commissioner Kercheval commented that sometimes the removal of stucco can reveal pristine siding minus some nails that can be repaired and provides a stunning look with its original wood siding. He asked Mr. Diaz if that was considered in the design.

Mr. Diaz stated his design was to match the existing as he thought the stucco was the original state of the home.

Commissioner Kercheval commented that it is the smooth stucco, done tastefully. He asked his fellow Commissioners for their thoughts. He also inquired if the plan was to use natural or façade rock for the rear porch.

Mr. Diaz responded that the rock decision hasn't been made; they will speak with contractors and let the applicant decide.

Commissioner Kercheval spoke about stone rock porches and expressed concerns that modern codes require the rock to be at a certain height that is higher than the historic height. He suggested a redesign to a more of an open rock scenario with pillars, rails or wood fencing to soften.

Mr. Diaz stated he was agreeable to that idea.

Dan McIntire, 357 E. Pasadena Street, questioned if the existing gable siding was vertical venting slats and suggested repeating that on the back of the house and garage. He agreed with Commissioner Kercheval's comment about the stucco and although it's not required by the ordinance it's an option the owner might want to explore and mimic in the addition, as it often increases the value of the home. He expressed concerns with the river rock, suggested using actual river rock and matching the height in the front and using a slight railing and vertical slate to meet modern height codes to reduce the massing.

Associate Planner Tam confirmed vertical venting slats.

Chair Gallivan closed public hearing, seconded by Commissioner Martin

Commissioner Kercheval commented that on the new east and west elevations there is a difference in the size of the slatted eaves. He recommended the designer keep this consistent front to back. He also noticed that the new section includes a vent, usually used for more modern homes, and suggested making some of the slats screened.

Mr. Diaz stated he will match the vents.

Development Services Director Suarez clarified Commissioner Kercheval's recommendations were to be included as a condition of approval.

Commissioner Kercheval responded yes; remove the modern vents and match vertical venting to the existing front façade, match rafter tails to existing, and redesign porch to reduce massing. He noted he strongly recommends using natural stone, but this is not to be added as a condition.

Development Services Suarez reminded the Commission the maker of the motion would need to amend the motion to include the conditions of approval as discussed.

Commissioner Martin agreed to amend her motion with conditions discussed above.

Motion by Commissioner Martin, seconded by Commissioner Garcia, carried by a unanimous vote of the members present (6-0-0-1), to approve the Major Certificate of Appropriateness (MAJCOA 8223-2017) to allow the demolition of an existing 200 square foot garage, construction of a 504 square foot garage and a 510 square foot addition to an existing family residence at 1207 Wisconsin Street with conditions to amend the design to include the removal of modern vents and replace with matching vertical venting, install rafter tails to match existing features and reducing the stone porch massing.

ITEM G:
DISCUSSION:

Development Services Director Suarez stated this is the time to have a discussion about the general agenda or future items.

Commissioner Martin requested to see amendment recommendations from the Historic Tree Sub-Committee on the next agenda. She invited the audience to attend the next sub-committee meeting to provide input or recommendations and proposed April 18th or 25th, during the day.

Development Services Director Suarez stated if the Historic Tree Ordinance Committee wants to bring something forward in May staff will need some lead time to make that happen.

Commissioner Martin responded she would like hear from the community and historic family to learn what is working and what needs to be eliminated.

Development Services Manager Stadnicki suggested presenting amendments in May and then staff will review and analyze and have a response in June.

Development Services Director Suarez confirmed with Commissioner Martin that the plan will be to host a public meeting on April 18 or 19, 2018 followed but a general presentation in May and a formal response in June.

Commissioner Martin asked if there was location available on April 18, 2018 for the public meeting.

Development Services Manager Stadnicki responded she would have to check room availability, but they should be able to find a space.

Commissioner Martin suggested April 18 at 10:00 a.m. City Hall.

Discussion ensued about announcing the meeting on social media, via email and inviting the historical organization Presidents. It was agreed that those that cannot attend in the morning should plan to provide input at the May 2nd Historic Preservation Commission Meeting.

Development Services Director Suarez responded staff will post this on the website and notices will go out to the stakeholders.

Motion by Chair Gallivan, seconded by Commissioner Martin, approved unanimously with a verbal vote (6-0-0-1), to reopen public comment.

Paula Lance, 458 E. Jefferson, expressed concerns about the number of items being continued and added to the May 2nd agenda. She inquired if the Commission would realistically be able to hand all the public comment and participation on these specific topics.

Chair Gallivan responded that on May 2nd one meeting would take place an hour before the Commission Meeting.

Commissioner Martin spoke about the need to publically announce the 5:30 p.m. start time for the study session on May 2nd.

Development Services Director Suarez confirmed the advertising will include who, what, where, when and why.

Commissioner Tomkins clarified that the Commission is not making a decisions associated with Lincoln Park, it is just a presentation to provide an update of what's being done.

Commissioner Garcia inquired if it was clear on the announcement that the public won't have an opportunity to speak.

Development Services Manager Stadnicki responded they did their best. The language includes "update" and doesn't use "public hearing".

Chair Gallivan asked if there will an opportunity for salvage of Wisconsin Street garage before demolition.

Development Services Manager Stadnicki stated that generally only applies for a primary structure, and has not been included for this garage.

Commissioner Martin spoke about Chair Gallivan's request to salvage and stated the original garage doors are an example of something someone might want to repurpose.

Development Services Manager Stadnicki stated they can make the applicant aware of this request.

Commissioner Martin welcomed Mario Suarez as the new Development Services Director and invited him to share his work history.

Development Services Director Suarez commented he is happy to be here. He provided a brief summary of his work experience which includes 25 years in the planning field within municipal governments and a short the stint in the private sector. He was the Deputy Director of City of Las Vegas and a City Planner with many cities working with historic preservation. The last 4 years he was with the City of Colton, California. He served on the Board of Directors for the Colton Area Museum and the Arts Connection for the County of San Bernardino, and was the previous Associate Director for the Island Institute in Riverside, a Literary Arts non-profit.

Chair Gallivan commented he appreciates Mario's openness with the Commission and inquired if Sandra is still their main contact.

Development Services Manager Stadnicki responded yes and informed the Commission that Sandra was promoted to Assistant Planner so they will be filling her previous position.

Commissioner Garcia inquired when they were going to discuss the horse stable structure that collapsed.

Development Services Manager Stadnicki responded she believes that item is going to City Council for direction and then will return to the Historic Preservation Commission for more action.

Chair Gallivan requested to discuss Item J next, out of order. The commissioners and staff agreed.

ITEM H:

HISTORIC PRESERVATION COMMISSION COMMUNICATION:

Commissioner Gomez expressed concerns with the communication and invitations extended for the recent YMCA event. She stated the Historic Commissioners were not directly invited or included in the program. She spoke about being sensitive to the position the commissioners of the Historic Preservation Commission and using their expertise rather than getting information second hand.

Commissioner Martin agreed with Commissioner Gomez comments. She stated they did not receive an email from the City Clerk's office with an invitation and at the event they were told they could not go on the tour because it was for VIP RSVP's and was at the maximum capacity. She shared she spoke to the Mayor and Councilmember Gomez and eventually she and Commissioner Gomez were able to do the walk through. She commented that she found out about the event via Facebook, however, as Historic Commissioners they should have had a formal invitation to the YMCA kick off.

Commissioner Martin stated after the Historic Tree Ordinance amendments are complete she would like to see a sub-committee formed for historic signage.

Commissioner Tomkins asked if Ray Adamyk of Spectra Co. was getting a major Certificate of Appropriateness for the tree removal at the YMCA and confirmed that the major COA would come before the Historic Commissioner.

Development Services Manager Stadnicki confirmed he did the Certificate after the fact and she will check if this item will be coming before the Commission.

Chair Gallivan commented that the list of minor Certificate of Approvals was requested awhile back and is missing from this agenda.

Development Services Manager Stadnicki responded she will include this month and next month on the next agenda and make sure it doesn't happen again.

Chair Gallivan stated they also haven't had minutes to approve.

Commissioner Tomkins agreed and spoke about approving Trees for Arts Market and nothing has been done and she doesn't remember the deadline and wanted to review the minutes.

Commissioner Martin asked if anyone on the dais remembers what month Art's Market was reviewed.

Development Services Manager Stadnicki stated she will get that information.

Chair Gallivan stated he like to see an update on the Demolition by Neglect Ordinance on the next agenda.

Development Services Manager Stadnicki spoke about being under staffed and filling positions so they can address "wish list" items, however, at this time with the back log of entitlements, she isn't able to make promises on an expected timeline.

Commissioner Tomkins asked the status of the City Wide Planning Code update; attended several meetings about it and then never heard anything.

Development Services Manager Stadnicki stated it has been put on hold.

Development Services Director Suarez responded to Commission Tomkins that they have contacted the consultant and communicated about what needs to be completed to bring it back for final review and approval with recommendations to City Council.

Development Services Direct Suarez continued that they are excited about taking on several new projects, however at this time there are limitations. He stated before staff is ready to take on more they will be doing some hiring and house cleaning. He noted they also have interns, volunteers, and consultants helping out on processing projects. He stated they are working on making changes that will move the City forward with the objectives, goals and policies of the General Plan. He spoke about creating an identity for the Development Services Department, and updating the website with a spot for the Historic Preservation Commission. He reported he has written down everything here and will summarize in an unofficial work plan so he can plan how to address staff's time. He asked for patience over the next six months to a year.

Commissioner Martin spoke about the code update and the suggestions to improve the standards for remodels. She asked for confirmation, on the record, that the code would be updated to include language that remodels must match the existing neighborhood and "McMansions" are not permitted, per previous conversations with Brad Johnson and Mark Lazzaretto. She spoke about keeping consistency in neighborhoods without having them historical designated. She inquired about the signage and public announcement for the approved amendment to the Corridor Specific Plan to return Foothill Blvd. to Route 66 three years ago. She referred staff to seek interns and volunteers from the Cal Poly Urban Planning Department and recommended speaking with Dr. Urey. She spoke about the history at Ganesha Park and inquired about the possibility of designating a Park as a historical landmark and asked if this would provide access for more grants.

Development Services Manager Stadnicki responded they have designated a park in Pasadena and she would anticipate it would qualify for more granting.

Development Services Director Suarez responded he has not designated a park, but he understands the process. He commented with the vast history with Native American's at Ganesha Park it leaves an opportunity to explore in the future.

Chair Gallivan spoke about the list of historical designations and the role of the Commission to review and provide recommendations. He requested this be added to the next meeting agenda.

Development Services Manager Stadnicki responded they are working with Public Works on this item and the last she heard was it was going to City Council for their recommendation and staff was recommending that City Council send it to the Historic Preservation Commission and Parks and Recreation Commission to gather information and then have it return to City Council for a decision.

Chair Gallivan asked for more information asked about the bulb-outs next to the Firehouse. He expressed concerns that they put in boulders when the people wanted brick and stated he has been tasked to find out who made that decision.

Development Services Manager Stadnicki responded that this would be a question for Public Works. She added she has not been fully briefed; however, there was a recommendation from Historic Preservation Commission with specifics that the City Council then made a different recommendation. She stated she will get a full report and next month Public Works will be here to present the information on Lincoln Park. She commented that Public Works plans to involve planning staff and the Commission earlier in the process; however, there are still a few items lingering that you may see.

Chair Gallivan stated the bulb-out should have been a major Certificate of Appropriateness not a minor.

Commissioner Martin commented that Public Works and Planning need to work closely on any future upgrades on City Plaza or Building to avoid anything getting destroyed like what happened with the planters.

Chair Gallivan asked if the Bradford Property Line modification is something that will come before the Commission and commented there are a lot of items to address; He spoke about asking Commissioners who do not attend meetings to resign per City Policy.

Commissioner Martin responded that information is in the Charter of the Process.

ITEM I:
DEVELOPMENT SERVICES MANAGER COMMUNICATION:

None

ITEM J:
DEVELOPMENT SERVICES DIRECTOR COMMUNICATION:

1. Certified Local Government Program: 2017 -2018 Annual Report.

Development Services Director Mario stated that the annual report must be submitted for the City to apply and qualify for grants. The last report that was submitted in 2012 and they are currently working on the 2017-2018 draft. He reported they may be asking the Commissioners for biographical information, depending on what the application forms request. He requested the Commissioners email Development Services Manager Stadnicki with a list of trainings attended. He stated once the report is complete, they will bring it back for Commission review and discuss what being a Certified Local Government means for the City.

Commissioner Martin reported she completed a webinar at City Hall about "McMansions" along with Commissioners Garcia, Tomkins, Gallivan and Gomez. Chair Gallivan added that Commissioner Tessier completed it online.

Chair Gallivan reported that he along with Commissioners Gomez and Tomkins attended a Southern California Historical Society workshop.

Commissioner Tomkins reported she attended a training session with the Certified Local Government Program in Long Beach, CA. She commented that their resources are amazing and shared a brochure of all the projects they did this past year. She mentioned that the slides from the training are available on the State Website under their Certified Local Government Program. She shared that at the seminar they were encouraging collaboration across cities and the sharing of best practices. She reported that they have a list serve with many posts that provide details of how other cities are addressing issues.

Commissioner Martin reported that she, Chair Gallivan and Commissioner Kercheval helped with historic designation of Lincoln Park, Wilton Heights and Hacienda Park.

Chair Gallivan reported that he and Commission Gomez attended the Historical Society of Southern California's two-day annual meeting.

Development Services Manager Stadnicki asked Chair Gallivan if that was in 2017.

Chair Gallivan and Commissioner Gomez responded yes it was in 2017.

Chair Gallivan reported an additional training; a "Historical Preservation Techniques" presentation by Spectra Co. held at the Historical Society's of Pomona Valleys' building. He shared it was attended by City Staff from several departments, representatives from every single Commission in the City and people from the local historical and heritage societies. He commented it was the first time the City has had all of the Commissioners and key City staff in the same room.

Commissioner Martin reported that presentation took place in October of 2017 and all the Historic Preservation Commissioners were in attendance except Commissioner Garcia.

ADJOURNMENT:

Chair Gallivan adjourned the meeting at 9:20 p.m. to the next regularly scheduled meeting of the Historic Preservation Commission on May 2, 2018, in the City Council Chambers.


Emily Stadnicki
Development Services Manager

Jessica Thorndike, Transcriber

The minutes of this meeting are filed in the Planning Division of City Hall, located 505 South Garey Avenue, Pomona, CA, 91766.

