

MINUTES

BOARD OF LIBRARY TRUSTEES OF THE POMONA PUBLIC LIBRARY

**POMONA PUBLIC LIBRARY
625 SOUTH GAREY AVENUE**

**REGULAR MEETING
September 19, 2018
5:00 P.M.**

100. OPENING

• **110. Call to Order**

Trustee Smith called the meeting to order at 5:00 p.m.

• **120. Pledge of Allegiance**

Trustee Duane Smith led the Pledge of Allegiance

• **130. Roll Call**

Present Trustees:

Nora Garcia (Mayor's Appointee)
Duane Smith (District 1)
Joseph Mladinov (District 2)
John Clifford (District 3)
Mickey Gallivan (District 4)
Kendra Buck (District 5) – Excused Absence
Jaye Steinbrick (District 6)

Others Present: Mark Gluba, Deputy City Manager

Trustee Smith requested that Trustee Gallivan take the minutes for the meeting.

200. PUBLIC COMMENT

There was no Public Comment.

300. BOARD COMMUNICATIONS

Trustee Smith thanked Trustees Clifford and Garcia for their support of Pomona Day at the L.A. County Fair, and congratulated Trustee Clifford for being named Pomona Hero.

400. CONSENT AGENDA

Note: All matters on the Consent Agenda may be approved by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Board member, that item may be removed from the Consent Agenda and considered separately.

410. Approval of the Minutes: August 15, 2018

(Consent Agenda, continued)

420. Revenue Expenditure Report — *Receive and File*

430. Payments by Fund – *Receive and File*

440. Payments by Vendor – *Receive and File*

450. Calendars – *Receive and File*

460. Teen Read Week Flyer

MOTION BY TRUSTEE MLADINOV, SECONDED BY TRUSTEE GARCIA, CARRIED BY VOTE OF THE MEMBERS PRESENT (5-0), TO APPROVE THE MINUTES OF AUGUST 15, 2018 AND RECEIVE AND FILE THE REVENUE EXPENDITURE REPORT, PAYMENTS BY FUND, PAYMENTS BY VENDOR, CALENDARS, AND TEEN READ WEEK FLYER.

Trustee Garcia requested that the meeting be adjourned in memory of Guillermo Chavez.

500. Old Business

510. Scout Project

Trustee Mladinov reported that plans for the Children's patio tables include the use of letters and numbers, boys and girls themes, 48" rounds with 1" hardwood tops, and marine varnish. Trustee Mladinov was asked to talk to the Library Manager and Crystal in the Children's Room for input.

520. Library Board Outreach

Trustee Smith reported that the Global Flavor Fest will take place Saturday, September 22 at Diamond Plaza. Trustee Mladinov will staff a table 11:30 a.m. to 2:30 p.m. and Trustee Smith will cover 2:00 p.m. to 4:30 p.m.

530. Mural Project

The mural project was discussed at the subcommittee level of the Cultural Arts Commission and will continue forward for consideration and recommendations by the Commission.

600. New Business

610. Library Promotional Banner

Trustees Clifford and Mladinov will move the banner project forward.

700. Communications to the Board (Staff Communication)

Friends of the Pomona Public Library

Nora Garcia reported that the Friends received a \$200 grant from Smart and Final for the Summer Reading Program. The Friends will host the Day of the Dead event in the Children's Room on October 31, and a Christmas celebration on December 19. Ms. Garcia also announced that the Friends Book Store will be closing.

(Communications to the Board, continued)

Pomona Public Library Foundation

John Clifford reported that he learned the Library had stopped purchasing High School yearbooks in 2012, and that he would work with the Foundation to obtain yearbooks for the missing years.

SOPPL (Support Our Pomona Public Library)

Duane Smith reminded everyone that SOPPL will be holding the Garden and Wine fundraiser on October 14, 2018, in advocacy for the Library.

Deputy City Manager


No report

Library Manager

No report

800. Adjournment to Wednesday, October 17, 2018 at 5:00 p.m. in the Library Public Conference Room.

MOTION BY TRUSTEE MLADINOV, SECONDED BY TRUSTEE GALLIVAN, CARRIED BY UNANIMOUS VOTE OF THE MEMBERS PRESENT (6-0) TO ADJOURN IN MEMORY OF GUILLERMO CHAVEZ TO WEDNESDAY, OCTOBER 17, 2018 AT 5:00 P.M. IN THE LIBRARY PUBLIC CONFERENCE ROOM.


Mickey Gallivan, Library Board Trustee

ATTEST:



Duane Smith, President, Library Board of Trustees

Minutes

Board of Library Trustees of the Pomona Public Library

Pomona Public Library

625 South Garey Avenue

Regular Meeting

September 19, 2018

OPENING

Call to Order

Trustee Smith called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Trustee Duane Smith led the Pledge of Allegiance.

ROLL CALL

Present Trustees:

Nora Garcia was not present for roll call but arrived about 30 minutes late.

Duane Smith

Joseph Mladinov

John Clifford

Mickey Gallivan

Jaye Steinbrick Excused

Others Present: Paula Lantz

Joseph Mladinv IV

Mark Gluba, Deputy City Manager

PUBLIC COMMENT

There was no public comment.

BOARD COMMUNICATIONS

furniture in the atriums. Trustee Garcia suggested Scout Mladinov also discuss the design with the Children's Librarian.

Motion by Trustee Gallivan, seconded by Trustee Garcia, carried by the vote of the members present, to approve Scout Mladinov meeting with Library Services Manager and Children's Librarian and proceed with proposal to the Eagle Board for their approval.

Global Flavor Fest

Trustee Garcia announced the Global Flavor Fest will be held on Saturday, September 22 at the Sean Diamond Plaza. Friends will have a tabl and the Trustees are invited to share. The cost for the event is \$50.00. We will need to provide two shifts. Trustee Smith volunteered for the shift from 2:00-4:00 p.m. Trustee Mladinov volunteered to cover the shift of 11:30-2:20. Trustee Garcia will obtain vender passes for Trustees Smith and Mladinov for the event. The Board of Trustees will receive a percentage of the profits.

Mural Project

Trustee Smith reported that five or six documents must be completed and the approval process is lengthy and complicated. A cover letter from the Trustees was approved which will then be assigned to the Public Art Sub-Committee. It will then go to the Cultural Arts Commission. Trustees Smith and Garcia will continue to work on this project. The Mural Project will be on the Oct. agenda. The Trustees stressed we want active participation in the selection of an artist.

Outreach

Concern was expressed that many residents believe the Library is closed. The possibility of putting a banner across Garey was discussed. Trustee Garcia suggested reaching out to Chamber of Commerce, Downtown Association, and a social media campaign. The marquee at the Civic Center is too small and with too much information it becomes a traffic hazard. Trustee Clifford reported DPOA will be using the site for Christmas. Trustee Clifford will talk to Dave Armstrong and the Fox about using the site for a banner. Trustee Smith suggested Trustees Clifford and Mladinov form a subcommittee for the purpose of moving forward with the placement and initial design of a banner. A letter will be drafted to the Foundation requesting funding for the banner.

COMMUNICATION TO THE BOARD

Friends of the Pomona Public Library

Mickey requested Library Fine Policy be placed on the agenda for the next meeting.
Trustee Smith requested Policy Committee be placed on the agenda also.

ADJOURNMENT TO WEDNESDAY, OCTOBER 17, 2018 AT 5:00 P.M.

Motion by Trustee Garcia, seconded by Trustee Gallivan, Carried by unanimous vote of the members present to adjourn in honor of Guillermo Chavez.