



# City of Pomona

505 S. Garey Ave  
Pomona, CA 91766

## Meeting Minutes

### Citizens Oversight Committee

*Chair Committee Member Dean Rudenauer  
Committee Member Ryan Lee  
Committee Member Barry Lawrence  
Committee Member Leticia Casillas Sanchez  
Committee Member Mickey Gallivan  
Committee Member Guillermo Gonzalez  
Committee Member Mario Ramos*

#### **VISION STATEMENT**

*Pomona will be recognized as a vibrant, safe, beautiful  
community that is a fun and exciting destination and the home of  
arts and artists, students and scholars, business and industry.*

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Thursday, July 11, 2019

5:00 PM

Administrative Board Room

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#### **CALL TO ORDER**

The Citizen Oversight Committee Meeting was called to order at 5:00 p.m.

#### **PLEDGE OF ALLEGIANCE**

Vice Chair Committee Member Jerry Perez led the Pledge of Allegiance.

#### **ROLL CALL**

Present: *Chair Committee Member Dean Rudenauer  
Vice Chair Committee Member Jerry Perez  
Committee Member Barry Lawrence  
Committee Member Leticia Casillas Sanchez  
Committee Member Mickey Gallivan  
Committee Member Guillermo Gonzalez*

Absent: *Committee Member Mario Ramos*

#### **STAFF PRESENT:**

Mark Gluba, Deputy City Manager  
Andrew Mowbray, Finance Director  
Rosalia Butler, City Clerk  
Shar Perez, Revenue Operations Supervisor

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**PUBLIC COMMENT**

There was no public comment.

**STAFF MEMBER COMMUNICATION**

City Clerk, Rosalia Butler, presented information on the Brown Act and the Social Media Policy along with guidelines to prevent serial meetings.

Finance Director, Andrew Mowbray, presents the proposed budget and how the Transaction Use Tax (TUT) is being applied to the General Fund.

**COMMITTEE MEMBER COMMUNICATION**

Committee Member Dean Rudenauer nominated himself as Chair for the Citizens Oversight Committee. Committee Member Guillermo Gonzalez moves to introduce the nomination. Mickey Gallivan seconds the motion. All in favor – 6 vote yes.

Committee Member Jerry Perez nominated himself as Vice Chair for the Citizens Oversight Committee. Committee Member Mickey Gallivan moves to introduce the nomination. Committee Member Guillermo Gonzalez seconds the motion. All in favor – 6 vote yes.

**DISCUSSION**

Committee Member Gonzalez requested clarification on the various columns on the budget sheet and also asked if there is a possibility for breaking out the expenses that that TUT is used for.

Committee Member Dean Rudenauer asked about earmarking expenses for review purposes.

Committee Member Dean Rudenauer asked if a special meeting could be added at the end of August.

Finance Director, Andrew Mowbray, stated that the FY18-19 unaudited actuals will not be available until late August. At the September meeting, the unaudited actuals should be available.

Committee Member Barry Lawrence agrees that the next meeting should be scheduled in late September so that the reports can be prepared.

Committee Member Dean Rudenauer requested a policy for staff on allocating the TUT.

Finance Director, Andrew Mowbray, states that the TUT is a general fund tax and can be utilized for any general fund expenses and is approved by the City Manager and Council during the budget process.

Deputy City Manager, Mark Gluba, explains that the TUT funds are deposited into the General Fund. Gluba also explains the function of the committee.

Committee Member Dean Rudenauer requested that the meeting time be changed to a later time.

Committee Member Barry Lawrence stated that the dates and times for the meeting were disclosed prior to signing up for the committee. A later time does not work for Lawrence.

Deputy City Manager, Mark Gluba, stated that a change in meeting time will have to be reviewed.

### **PUBLIC PARTICIPATION**

Marianda Sheffield addressed the committee and asked if she could still join.

Revenue Operations Supervisor, Shar Perez, explained that there was an application process and the members were chosen through that process.

### **ADJOURNMENT**

The Citizens Oversight Committee meeting was adjourned by Committee Chair, Dean Rudenauer on Thursday, July 11, 2019 at 5:59 p.m.

Respectfully submitted,

ATTEST:

/s/Shar Perez

Secretary of the Pomona  
Citizens Oversight Committee

/s/Dean Rudenauer

Chair of the Pomona  
Citizens Oversight Committee