

**CITY OF POMONA**  
**Community Life Commission**  
APPROVED  
**REGULAR MEETING MINUTES**

January 28, 2020  
CITY COUNCIL CHAMBER BOARD ROOM  
505 SOUTH GAREY AVENUE

**CALL TO ORDER**

The meeting convened at 6:17 P.M. in the City Council Chambers with Commissioner Jimenez presiding and the following Commissioners present:

ROLL CALL: Present:

Commissioner Rebecca Alvarez, District 4  
Commissioner Brian Mundy, District 5  
Commissioner Donna Houston, Mayor Appointed

Absent:

Commissioner Vince Carpio, District 1  
Commissioner Regina Wang, District 2  
Chair Tamela Hutchinson, District 6 (present @ 6:54 pm)

STAFF PRESENT:  
Andrea Rico, City Liaison  
Tracy Byl, Staff

**ROLL CALL**

Roll call was taken by Tracy Byl. Those present are noted above.

**PLEDGE OF ALLEGIANCE**

Commissioner Jimenez led Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion by Commissioner Mundy and second by Commissioner Alvarez to approve draft minutes of November 26, 2020 meeting contingent on revisions.

**Motion by Commissioner Mundy, second by Commissioner Alvarez to approve draft minutes for November 26, 2020 meeting.**

**Motion carried 4-0  
Absent 3**

**PRESENTATION**

CDBG presentation given by Staff. Purpose of presentation is to provide what the eligible activities are and the various sources of funding that can be applied to those activities for assistance.

**PUBLIC COMMENT**

None

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**CONTINUED BUSINESS**

**Finding of Public Benefit**

Staff has collected all necessary documentation to present to Commission members.  
The following documents were collected:

- City council ordinance
- Set never adopted by ordinance
- Recommendation posed by this body
- Committee members to vet the 3 sets and compile one comprehensive list to be presented to CLC for recommendation at next meeting
- Timeline (contingent on the CLC's approval of the recommendations at next meeting, those recommendations can be taken to Council to be adopted under a City ordinance. If adopted, a 30 day notice is issued - May or June

**Foundation and Governance Ad Hoc**

**A. Strategy and Measurement Plan – Ad Hoc Committee's Report**

- Foundation and Governance Ad Hoc Committee
  - Due to illness and holidays, members were not able to meet to discuss the D & R's but are working on it on their own.
- Marketing Ad Hoc Committee
  - Facebook presence; has been promoted in many places
  - Have received positive feedback from other commissions regarding the test video of CLC meeting for next month.
  - Continue to promote Facebook w/ CLC meeting dates, community events, etc.

**NEW BUSINESS**

- A. Commissioner Alvarez nominated Commissioner Jimenez for Chair  
Commissioner Jimenez accepted the nomination.

Commissioner Jimenez voted as the new Chair of the Community Life Commission.

**Vote to nominate Commissioner Jimenez as Chair carried.**

**Motion carried 4-0  
Absent 3**

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- B. Commissioner Mundy nominated Commissioner Houston for Vice-Chair; Commissioner Houston accepted the nomination.
- Commissioner Jimenez nominated Commissioner Wang for Vice;
- Commissioner Wang accepted the nomination; Commissioner Wang rescinded her nomination.
- Commissioner Houston voted as the new Vice-Chair for the Community Life Commission.

**Vote to nominate Commissioner Houston as Vice-Chair carried.**

**Motion carried 4-0**  
**Absent 3**

**STAFF COMMUNICATION**

- ❖ Council taking recommendations on the Finding of Public Benefit providing positive feedback
- ❖ March 18 – Mayor's State of the City Address
- ❖ CENSUS 2020 – March 12 Pomona Kick Off Day to launch efforts for Pomona Census
- ❖ March 26 – Pomona Play Day
- ❖ Meet and greet new City Manager, James Makshanoff

**COMMISSIONER COMMUNICATION**

- Commissioner Mundy
  - ❖ Attended the lighting of the Christmas tree
  - ❖ February 9 at 12:30 – Historic Ebell Club hosting a Vintage Tea for Assistance League of Pomona Valley.
- Commissioner Jimenez
  - ❖ Visited Downtown Texas –
    - Place making marble tables to play chess and checkers, café attendant available to serve;
  - ❖ On behalf of Chair Hutchinson, Commissioner Jimenez spoke of the Black History Month Celebration at Martin Luther King Park taking place on February 29.
- Commissioner Houston
  - ❖ 38<sup>th</sup> Annual Pomona Inland Valley Martin Luther King Day – Pilgrim Congregational Church (Mayor Sandoval and Senator Leyva attended)
  - ❖ Four student awardees received \$500 each; acknowledges their volunteer service to their community.
  - ❖ Promote Cal Poly Pomona – Celebrate the newly built 8 –story dormitory

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- Commissioner Hutchinson
  - ❖ Next month is Black History month; created Facebook page for all events taking place
  - ❖ Commissioner Hutchinson and Commissioner Fabian of Parks and Rec partnering together to host Black History event on February 29<sup>th</sup> at MLK Park.

**ADJOURNMENT**

Commissioner Jimenez adjourned the meeting at 7:02 pm.

The City of Pomona Community Life Commission is hereby adjourned to the next regularly scheduled meeting of February 25, 2020 starting at 6:15 p.m. at Council Chambers.

Respectfully submitted,

  
\_\_\_\_\_  
Tracy Byl  
Community Life Commission

ATTEST:

  
\_\_\_\_\_  
Chair Jimenez