



505 S. Garey Ave  
Pomona, CA 91766

# City of Pomona

## Historic Preservation Commission

### Action Minutes

*Chairperson Ann Tomkins  
Vice-Chairperson Tamara Gonzalez  
Commissioner Debra Martin  
Commissioner Jennifer Williams  
Commissioner Alice R. Gomez  
Commissioner James Gallivan  
Commissioner Jim Kercheval*

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Wednesday, November 4, 2020

6:30 PM

Via Video Conference

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#### **CALL TO ORDER**

Chairperson Tomkins called the Historic Preservation Commission meeting to order at 6:33 p.m. Via Video Conference.

#### **PLEDGE OF ALLEGIANCE**

Commissioner Williams led the Pledge of Allegiance.

#### **ROLL CALL**

Present: Chairperson Ann Tomkins  
Vice-Chairperson Tamara Gonzalez  
Commissioner Jennifer Williams  
Commissioner Alice R. Gomez  
Commissioner James Gallivan  
Commissioner Jim Kercheval

Absent: Commissioner Debra Martin

Staff Present: Anita D. Gutierrez, Development Services Director  
Ata Khan, Supervising Planner  
Alina Barron, Assistant Planner  
Lynda Lara, Assistant Planner  
Michael Sledd, Parks & Facilities Manager and City Arborist

**PUBLIC COMMENT**

None

**CONSENT CALENDAR**

**1. Approval of Draft Historic Preservation Commission Action Minutes meeting of September 2, 2020 and October 7, 2020.**

**A motion was made by Commissioner Kercheval, seconded by Commissioner Gallivan, carried by a unanimous vote of the members present (6-0-0-1) to approve the Action Minutes in one motion as amended.**

Chairperson Ann Tomkins – yes; Vice-Chairperson Tamara Gonzalez – yes; Commissioner Williams – yes; Commissioner Gomez – yes; Commissioner Gallivan – yes; Commissioner Kercheval – yes.

**OPPOSITION:** None

**IN SUPPORT:** None

**DISCUSSION TIME:** 3 minutes (6:35 p.m. to 6:38 p.m.)

**PUBLIC HEARING ITEMS**

**1. Mills Act Program Certificate of Appropriateness (MILLS 13887-2020)**

**Location:** 350 E. McKinley Avenue

**Request:** A Mills Act Program, Certificate of Appropriateness (MILLS 13887-2020) for a Restoration, Rehabilitation and Preservation Plan, which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract.

**Environmental Determination:** Pursuant to the provisions of the California Environmental Quality Act, this project meets the requirements for a Class 31 (Historical Resource Restoration/Rehabilitation), Article 19, Section 15331.

**Resolution No. 20-016**

**A motion was made by Commissioner Kercheval, seconded by Commissioner Williams, carried by a 5 “yes” votes, 0 “no” vote and 1 “recused” vote (5-0-0-2) to approve the Mills Act Program Certificate of Appropriateness (MILLS 13887-2020).**

Chairperson Ann Tomkins – recused\*; Vice-Chair Tamara Gonzalez - yes; Commissioner Williams – yes; Commissioner Gomez – yes; Commissioner Gallivan – yes; Commissioner Kercheval – yes.

\*Based on FPPC regulations Chairperson Tomkins recused herself due to proximity of residence to property and left the meeting.

**OPPOSITION:** None

**IN SUPPORT:** Jeffrey, the owner, spoke in support of the project.

**DISCUSSION:** 15 minutes (6:39 p.m. to 6:54 p.m.)

Commissioner Gonzalez asked the owner what his intent is for the interior paint on the hall bathroom door. Jeffrey stated he loved the wood and will not paint the door. He stated he would keep the door as is.

## **2. Major Certificate of Appropriateness (MAJCOA 13258-2020)**

**Location:** 420 E. Alvarado Street

**Request:** A Major Certificate of Appropriateness to demolish an existing deck area to accommodate an interior remodel and the construction of a 590 s.f. addition consisting of a new family room, laundry room, two bathrooms and a second story balcony at a property located in the R-1-6,000 (Single Family Residential) Zone and Lincoln Park Historic District.

**Environmental Determination:** Pursuant to the provisions of the California Environmental Quality Act, this project meets the requirements for a Class 1 (Existing Facilities) Categorical Exemption in that the project will not result in an increase of more than 50 percent of the floor area of the structures before the addition, or 2,500 square feet.

A motion was made by Commissioner Kercheval, seconded by Vice-Chair Gonzalez, carried by a 6 "yes" votes and 0 "no" vote (6-0-0-1) to continue the item to the next scheduled meeting of December 2, 2020.

Chairperson Ann Tomkins – yes; Vice-Chair Tamara Gonzalez – yes; Commissioner Williams – yes; Commissioner Gomez – yes; Commissioner Gallivan – yes; Commissioner Kercheval – yes.

**OPPOSITION:** None

**IN SUPPORT:** The applicant spoke in support of the project.

**DISCUSSION:** 33 minutes (6:55 p.m. to 7:28 p.m.)

Mr. Lee, applicant, spoke and answered the commission questions.

### **DISCUSSION**

#### **1. Historic Site Tree Replanting Location Species Selections.**

Michael Sledd opened up a discussion on this item.

A motion was made by Commissioner Gomez, seconded by Commissioner Kercheval, carried by a 6 "yes" votes and 0 "no" vote (6-0-0-1) to approve the report of the review

from the AdHoc Committee with the following two changes (1) camphor trees on Lincoln Avenue (2) a coast live oak in Lincoln Park.

Chairperson Ann Tomkins – yes; Vice-Chair Tamara Gonzalez - yes; Commissioner Williams – yes; Commissioner Gomez – yes; Commissioner Gallivan – yes; Commissioner Kercheval – yes.

**OPPOSITION:** None

**IN SUPPORT:** None

**DISCUSSION:** 41 minutes (7:29 p.m. to 8:10 p.m.)

## **2. Housing Policy and Historic Preservation.**

Ata Khan, opened up a discussion on this item.

Discussion only, no action taken.

**OPPOSITION:** None

**IN SUPPORT:** None

**DISCUSSION:** 1 hour 23 minutes (8:11 p.m. to 9:34 p.m.)

## **3. Mills Act Program**

Anita Gutierrez opened up a discussion on this item.

Discussion only, no action taken.

**OPPOSITION:** None

**IN SUPPORT:** None

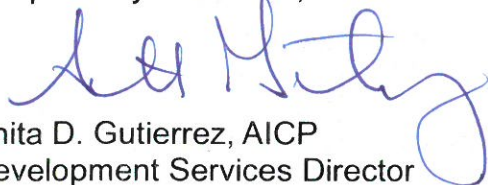
**DISCUSSION:** 15 minutes (9:35 p.m. to 9:50 p.m.)

## **Adjournment**

The Historic Preservation Commission meeting was adjourned by Chairperson Tomkins at 10:22 p.m. to the next regularly scheduled meeting of December 2, 2020.

Respectfully submitted,

Prepared by,



Anita D. Gutierrez, AICP  
Development Services Director

Miroslava PourSanae  
Administrative Assistant