



CITY OF POMONA COUNCIL REPORT

June 15, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Meg McWade, Public Works Director

SUBJECT: RESOLUTION TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW PROJECT, “ROOF AND FACILITY REHABILITATIONS - FIRE STATIONS,” AND APPROPRIATING \$140,000 OF AVAILABLE GENERAL FUND RESERVES TO THE PROJECT

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2026-69 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW CIP PROJECT, “ROOF AND FACILITY REHABILITATIONS - FIRE STATIONS,” FD428 CIP PROJECT FUND | CC2590 CIP | WORKTAG: PRJ-00016 AND APPROPRIATING \$140,000 OF AVAILABLE GENERAL FUND RESERVES TO THE PROJECT

EXECUTIVE SUMMARY:

Adopting Resolution No. 2026- 69 (Attachment No. 1) will create a new CIP Project, “Roof and Facility Rehabilitations - Fire Stations,” FD428 CIP Project Fund | CC2590 CIP | Worktag: PRJ-00016 and appropriate \$140,000 of available General Fund reserves to the Project. The Project will provide for as needed major rehabilitation at the Fire Station facilities and replacement of Fire Station roofs, based on priority. Fire Station 183 (FS183) is currently in need of a roof replacement and will be first in priority for this project.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Fire Station repairs and roof replacements were not anticipated and therefore not included in the FY 2025-26 Adopted CIP Budget. To fund the necessary replacement work, a F428 General Fund Reserve appropriation of \$140,000 is required. Approval of Resolution No. 2026-69 will create the new CIP Project and amend the FY 2025-26 CIP Budget by appropriating this amount to "Roof and Facility Rehabilitations - Fire Stations," FD428 CIP Project Fund | CC2590 CIP | Worktag: PRJ-00016. The City obtained pricing for the replacement of the roof at FS183 through the Cooperative Purchase Agreement via OMNIA Partners Contract No. R2300404 and anticipates \$140,000 will provide for the base bid, contingency, and other related project costs.

DISCUSSION:

Recently, representatives from Los Angeles County Fire indicated the roof at Fire Station 183 was in a deteriorated condition and should be replaced. Staff conducted a field investigation and confirmed the need for replacement. Although Los Angeles County Fire provides up to \$20,000 per year in maintenance at the Stations they occupy under the current Agreement, the County has indicated this amount has been expended and there will not be a contribution in FY 25-26 for this expense.

Repairs and roof replacements at the City's fire stations were not included in the FY 2025–26 Adopted Capital Improvement Program (CIP) Budget because the need for these improvements was discovered after the budget had already been developed and presented for consideration. However, since the City needs to address these important facility needs, staff is requesting the creation of a new CIP project called "Roof and Facility Rehabilitations – Fire Stations" (FD428 CIP Project Fund | CC2590 CIP | Worktag: PRJ-00016) and approval of the funding needed to complete the work.

On May 21, 2026, the City received a proposal from Commercial Roofing Systems through the OMNIA Partners Contract No. R2300404 Cooperative Purchasing Program for replacement of the roof at FS183. The proposed project will provide for replacement of the roof and necessary related work, including contingency costs, to maintain reliable roofing at this site.

The roof replacement proposal amount is \$95,177.00 for the base quotation, with the remaining project funding intended to provide contingency and related project costs such as wood decking replacement and wood fascia replacement which may be necessary once construction begins. Additionally, contingency is included for hazardous waste testing and potential abatement costs.

The creation of the new “Roof and Facility Rehabilitations – Fire Stations” CIP Project will include future assessments of all City fire station facilities and will identify and prioritize roof repairs and replacements based on safety and future funding availability. Upon approval, Staff will coordinate with the Contractor and Los Angeles County Fire with the goal to complete the roof replacement in advance of the rainy season.

Prepared by:

Lindsay McElwain, Acting Public Works Fiscal and Project Manager

ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2026-69
Attachment No. 2 – CIP Project Detail Sheet