



CITY OF POMONA COUNCIL REPORT

August 3, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: APPROVAL TO AWARD PURCHASE ORDER TO GRAINGER FOR
THE PURCHASE OF BUILDING MATERIALS, SUPPLIES, AND TOOLS**

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Award a purchase order to Grainger in the amount of \$600,000 for building materials, supplies, and tools for a term of three years under Omnia contract No. 240078-01, and;
- 2) Authorize the City Manager to approve the purchase order on behalf of the City.

EXECUTIVE SUMMARY:

Water Resources Department (WRD) staff recommends the approval of purchase order with Grainger for building materials, tools and supplies under Omnia Partners Contract No. 240078-01 in the amount of \$600,000 for a term of three years. The purchase order will provide the materials and supplies necessary to complete facility and site improvements, perform routine maintenance and repairs, and maintain the safe and reliable operation of the City's water facilities.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Funds for Grainger are available in the adopted FY 2026-27 Water Operations |CC8122 |Building and Yard Repairs, Safety Equipment, Small Tools and Equipment, Janitorial Supplies, CC8123 Water Operations | Small Tools and Equipment, Equipment Maintenance and Repair, CC8124 Water Operations |Small Tools and Equipment, CC8126 Water Operations | Small Tools and Equipment, CC8129 Water Operations | Small Tools and Equipment, Equipment Maintenance and Repair, CC2522 Wastewater Operations | Small Tools and Equipment, Safety Supplies, and CC8131 Watershed | Small Tools and Equipment. The estimated annual cost is projected to be \$200,000 annually. Funding for future years will be included in each respective annual budget submission.

DISCUSSION:

The Water Resources Department requires access to a wide range of maintenance, repair, and operational supplies to support the City's water production, treatment, distribution and facility maintenance. Grainger provides industrial equipment and supplies, including tools, safety equipment, electrical and plumbing components, pumps, motors, hardware, and other materials routinely needed by Water Resources Department.

In accordance with Section §2-997 - Cooperative Purchasing, the procurement officer shall be authorized to join with other units of government in cooperative purchasing plans so that the best interest of the city shall be served thereby. Pricing for these purchases will be obtained through OMNIA Partners Cooperative Agreement No. 240078-01 for Grainger. Use of the cooperative agreement allows the City to take advantage of competitively solicited pricing and purchasing terms while reducing the time and administrative costs associated with conducting a separate procurement process.

Prepared by:

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