



CITY OF POMONA COUNCIL REPORT

June 15, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Meg McWade, Public Works Director

SUBJECT: RESOLUTION TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW PROJECT, "CITY HALL BOILER REPLACEMENT," AND APPROPRIATING \$120,000 OF AVAILABLE GENERAL FUND RESERVES TO THE PROJECT

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2026-65 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW CIP PROJECT, "CITY HALL BOILER REPLACEMENT," FD428 CIP PROJECT FUND | CC2590 CIP | WORKTAG: PRJ-00015 AND APPROPRIATING \$120,000 OF AVAILABLE GENERAL FUND RESERVES TO THE PROJECT

EXECUTIVE SUMMARY:

Adopting Resolution No. 2026-65 (Attachment No. 1) will create a new CIP Project, "City Hall Boiler Replacement," FD428 CIP Project Fund | CC2590 CIP | Worktag: PRJ-00015 and appropriate \$120,000 of available General Fund reserves (FD101 CC2590 SC263 Transfer to CIP) to the project. The Project will provide for replacement of the existing failed boiler system at Pomona City Hall due to equipment condition and limited parts availability to maintain reliable building operations and heating functionality at the facility.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The City Hall Boiler Replacement Project at Pomona City Hall was not anticipated and therefore was not included in the FY 2025-26 Adopted CIP Budget. To fund the necessary replacement work, a F428 General Fund Reserve appropriation of \$120,000 is required. Approval of Resolution No. 2026-65 will create the new CIP Project and amend the FY 2025-26 CIP Budget by appropriating this amount to “City Hall Boiler Replacement,” FD428 CIP Project Fund | CC2590 CIP | Worktag: PRJ-00015.

The City obtained pricing through ACCO Engineered Systems utilizing Sourcewell Contract No. CA-R10-HVAC-101723-AES Cooperative Purchasing Program, which currently provides HVAC maintenance services for City Hall. The proposed boiler replacement work order amount is \$92,689.55, with the remaining project funding intended to provide contingency and related project costs.

DISCUSSION:

The City Hall boiler has failed and is in need of replacement. As a result, the unanticipated project was not included in the FY 2025-26 Capital Improvement Program (CIP) Budget. Accordingly, staff is requesting the creation of a new CIP project, “City Hall Boiler Replacement,” FD428 CIP Project Fund | CC2590 CIP | Worktag: PRJ-00015, and appropriation of General Fund reserves funding necessary to complete the project.

On May 5, 2026, the City received a proposal from ACCO Engineered Systems through Sourcewell Contract No. CA-R10-HVAC-101723-AES Cooperative Purchasing Program for replacement of the existing AJAX boiler system at Pomona City Hall. The proposed project will provide for replacement of the existing boiler system and related work necessary to maintain reliable building operations and heating functionality at the facility.

The existing boiler system has experienced significant condition issues and obsolete parts. Aging components and difficulty obtaining replacement parts have caused unexpected system failures. Continued operation of the existing system will impact the City’s ability to maintain reliable heating at City Hall during colder months, potentially disrupting building operations and reducing comfort for staff and visitors.

Staff determined that replacement of the boiler system is necessary to maintain reliable operations and heating functionality at City Hall. The cost for the replacement is anticipated to be \$120,000 based on the pricing received. The recommended funding source is General Fund reserves. With City Council approval, the anticipated completion of the project will be by Fall 2026 in advance of cooler weather.

Prepared by:

Patricia Lugo, Program Assistant

ATTACHMENT(S):

Attachment No. 1 – Resolution No. 2026-65
Attachment No. 2 – CIP Project Details Sheet