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**CITY OF POMONA  
PHILLIPS RANCH ASSESSMENT DISTRICT  
OVERSIGHT COMMITTEE**

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June 9, 2026

To: Phillips Ranch Assessment District Oversight Committee

From: Meg McWade, Public Works Director

Submitted By: Lindsay McElwain, Senior Management Analyst

**SUBJECT: DISCUSS THE PHILLIPS RANCH BRUSH CLEARANCE UPDATE**

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**RECOMMENDATION:**

It is recommended that the Phillips Ranch Assessment District Oversight Committee discuss an update on brush clearance completed by BrightView Landscaping, Inc.

**EXECUTIVE SUMMARY:**

This report provides an update on completed areas of brush clearance performed by BrightView Landscaping, Inc. in the Phillips Ranch Assessment District.

**FISCAL IMPACT:**

No Fiscal Impact as the report is an update of brush clearance progress.

**DISCUSSION:**

Maintenance services for landscaping and fuel modification in the Phillips Ranch Assessment District have been established through an agreement executed November 1, 2023 for an initial term of 3 years. The agreement term runs through October 31, 2026, and includes 2 optional 1-year extensions. Staff anticipates exercising the first additional one-year extension, which would go into effect November 1, 2026, and will continue to hold the vendor responsible for providing ongoing clearance updates.

On July 1, 2025, the City amended the agreement to remove maintenance service locations in the Phillips Ranch Greenbelt areas pertaining to turf, groundcover, and other decorative landscape services and maintenance at frequency level C. Locations removed for service include Site 24 – Silverwood Ln/ Village Loop Rd Greenbelt; Site 25 – Falcon Ridge Dr. / Village Loop Rd Greenbelt, Section 1; and Site 26 – Falcon Ridge Dr. / Village Loop Rd Greenbelt, Section 2. These areas – while the responsibility of the Phillips Ranch Assessment District – have been absorbed by the City’s General Fund due to District voters refusing to adjust 1990’s revenue levels on three different occasions.

A brush clearance update was provided to the Phillips Ranch Assessment District Oversight Committee at the March 3, 2026 committee meeting, which covered brush clearance areas completed from September 2025 through December 2025.

The current maintenance budget for Weed Abatement and Landscape Maintenance Spend Categories within the Phillips Ranch Assessment District for FY 2025-26 totals \$418,127. As of the 1<sup>st</sup> amendment agreement with Brightview Landscaping Services, Inc. executed on June 4, 2025, the annual not-to-exceed compensation of the agreement is \$365,396 (Attachment No. 1) which is within the budget level.

**Below is a list of brush clearance areas completed since December 2025 based on paid invoices as of May 19, 2026 (Attachment Nos. 2, 3):**

January and February 2026

- Site #28 – Fuel Modification – 13.1 Acres completed and sprayed on Hillside south of Willowbrook Lane, North of Westbrook Lane
- Site #44 – South of Quail Creek Lane, north of Comanche Circle
- Site #27 – Hillside north of La Sierra Drive
- Site #54 – South of Comanche Circle, along Phillips Ranch Rd

The vendor noted that the brush clearance areas identified above are larger areas and consist of the same site locations reported for both January and February. As noted previously, the updates are provided as the areas are completed. There is brush clearance work underway in March, April, and May. The invoices for various months remain unpaid until work is completed; the Committee is provided notice of the completed work through this report when invoices are paid.

Prepared by:

Christine Valerio, Management Analyst

**ATTACHMENTS:**

- Attachment No. 1 - First Amendment to Maintenance Services Agreement with Brightview
- Attachment No. 2 – Brightview January 2026 Invoice
- Attachment No. 3 – Brightview February 2026 Invoice