



CITY OF POMONA COUNCIL REPORT

June 15, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted by: Sam Wong, Innovation and Technology Director

SUBJECT: ADOPT A RESOLUTION TO AMEND THE FY 2025-26 OPERATING AND FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGETS AND APPROVE AN AMENDMENT TO COLLABORATIVE SOLUTIONS, LLC., CONTRACT FOR “FINANCIAL SOFTWARE PROJECT”

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2026-57 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2025-26 OPERATING BUDGET AND THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY UNAPPROPRIATING \$50,000 OF GENERAL FUNDS FROM THE OPERATING BUDGET, FD101 GENERAL FUND | CC0101 GENERAL SERVICES | CONTROLLABLE CONTRACT SERVICES AND \$42,187 OF AMERICAN RESCUE PLAN (ARP) FUNDS IN “TECHNOLOGY UPGRADE,” FD191 ARP | CC1410 TECHNOLOGY SERVICES | WORKTAG: GR10059 (FD101 CC2590 SC263 TRANSFER TO CIP WORKTAG: PROJECT 71048) AND APPROPRIATING \$92,187 TO THE CIP BUDGET FOR “FINANCIAL SOFTWARE PROJECT,” \$50,000 TO FD428 CIP PROJECT FUND | CC1410 TECHNOLOGY SERVICES | RC116 TRANSFER FROM GENERAL FUND | WORKTAG: PROJECT 71048 AND \$42,187 TO FD191 AMERICAN RESCUE PLAN | CC1410 TECHNOLOGY SERVICES | WORKTAGS: PROJECT 71048 GR71048.

EXECUTIVE SUMMARY

The recommended action will adopt Resolution No. 2026-57 (Attachment No. 1) to reappropriate \$50,000 of available FY 2025-26 Operating Budget from General Fund and \$42,187 of American Rescue Plan (ARP) Funds in Technology Upgrade to provide additional funding for the “Financial Software Project” for the completion of the City’s Enterprise Resource Planning (ERP) system replacement.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer; or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity; or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The Project was included in the adopted FY 2025-26 Capital Improvement Program (CIP) Budget. Approval of this action will add \$92,187 to “Financial Software Project.” The following table details the fiscal impact associated with the recommended actions:

Category	“Financial Software Project” FD428 CC2590 CIP Worktag: 71048
Project Budget	\$4,963,233
Expenditures/Encumbrances for New ERP (as of June 2, 2026)	(\$4,859,122)
New Appropriation of ARP Funds – Technology Upgrade funding	\$42,187
New Appropriation of General Fund – Transfer from General Fund	\$50,000
Available Budget Remaining	\$196,298

PREVIOUS RELATED ACTION:

On February 27, 2017, City Council adopted Resolution No. 2017-22 Creating a new CIP project, “Finance Software Project,” Project No. 428-2590-XXXXX-71048, appropriating \$632,675 of Series “AV” Bond Proceeds to the project.

On April 3, 2017, City Council adopted Resolution No. 2017-41 appropriating \$116,675 of Series “AV” Bond Proceeds to the project.

On July 7, 2017, City Council adopted Resolution No. 2017-108 appropriating \$21,663 of Series “AV” Bond Proceeds to the project.

On March 19, 2018, the City Council adopted Resolution No. 2018-26 approving the FY 2017-18 amendment to the CIP budget by reappropriating \$50,000 of General Funds from operating budget to the project.

On December 17, 2018, the City Council adopted Resolution No. 2018-173 approving the FY 2018-19 amendment to the CIP budget by appropriating \$26,604 from Series “BG” Bond Proceeds to the

project.

On July 1, 2024, the City Council adopted Resolution No. 2024-103 approving FY 2024-25 amendment to the CIP budget by appropriating \$3,320,000 from American Rescue Plan (“ARP”) funds to the “Financial Software Project.” The City Council also approved to award a PSA to Plante Moran, PLLC (“Plante Moran”) for ERP project management and advisory services

On December 16, 2024, the City Council adopted Resolution No. 2024-202 approving FY 2024-25 amendment to the CIP budget by appropriating \$280,000 of Water Fund Reserves, \$120,000 of Water Sewer Fund Reserves, \$12,600 of Capital Improvement Project Fund Reserves, and \$290,616 of ARP Funds allocated to Technology Upgrades and \$92,400 of ARP funds to the “Financial Software Project.” The City Council also approved to award PSAs to Collaborative Solutions, LLC (formerly Cognizant Technology Solutions) as the implementation specialist, to Workday for the ERP software system, and to Can/Am Technologies for cashiering modules.

DISCUSSION:

In January of 2026, the City launched Workday as the City’s official financial management as part Phase 1 of “Financial Software Project” CIP to move to a modern Enterprise Resource Planning (ERP) system. Phase 2 is scheduled to launch in October 2026 that consists of Payroll and Human Capital Management (HCM) modules, which includes time and absence tracking, performance evaluations, and benefits.

During project confirmation sessions with CSLLC, it was discovered that the scope of work needed revisions because of the City’s more complex Memorandum of Understandings (MOUs) with labor groups, intricate HR and Payroll processes, and recent FLSA changes mandated under “One Big Beautiful Bill Act” (OBBBA).

Staff is recommending reappropriation of the funds needed to complete the ERP project.

Prepared by:

Sam Wong
Director, Innovation and Technology

ATTACHMENTS:

Attachment No. 1 – Resolution No. 2026-57