

# City of Pomona

505 S. Garey Ave  
Pomona, CA 91766

## Regular Meeting Minutes

### ETHICS COMMISSION



*Chairperson John Clifford (D6)*  
*Vice-Chairperson Lidia Manzanares (Mayoral Appointee)*  
*Commissioner Sandra Christensen (D1)*  
*Commissioner Derek Engdahl (D2)*  
*Commissioner Wayne Schmidt (D3)*  
*Commissioner Bernice Stillions (D4)*  
*Commissioner Lucille Lyon (D5)*

#### **VISION STATEMENT**

*Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.*

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Thursday, February 26, 2026

6:30 P.M.

Council Chambers

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#### **6:30 P.M. Council Chambers**

#### **CALL TO ORDER**

Chair, John Clifford called the Ethics Commission Meeting to order at 6:30 p.m.

#### **PLEDGE OF ALLEGIANCE**

Commissioner Christensen led the Pledge of Allegiance.

#### **ROLL CALL**

Present:

- Vice-Chair Lidia Manzanares
- Commissioner Sandra Christensen
- Commissioner Derek Engdahl
- Commissioner Wayne Schmidt
- Commissioner Bernice Stillions
- Commissioner Lucille Lyon
- Chair John Clifford

#### **STAFF PRESENT**

Chris Munoz, Human Resources Manager/Staff Liaison  
Astrid Lamers, Senior Administrative Assistant/Commission Secretary

#### **PUBLIC COMMENT**

There was no public comment.

**COMMISSIONER COMMUNICATION**

Chair Clifford reminded the Commission about Form 700's, they are due. He would like the Commission to set an example. He also mentioned that Commissioners should have received an email from the City Clerk regarding upcoming community budget meetings. He wished everyone a Happy Chinese New Year and announced that he attended a library event to celebrate where Garey High School put on a lovely lion and dragon dance.

Commissioner Engdahl inquired about Form 700 sanctions and wondered if an item needed to be agendized during a future meeting. Chair Clifford recommended an item be agendized for discussion during a future meeting.

**STAFF COMMUNICATION**

Staff Liaison Chris Munoz announced that the City Clerk sent out two emails and wanted to ensure that Commissioners reviewed them. One email pertained to Measure Z dos and don'ts and the other pertained to Form 700 (Statement of Economic Interest).

Chair Clifford inquired about a possible ethics complaint that was brought forward during a Council meeting several months ago, and staff advised that the City Attorney determined that the complaint was not an ethics violation.

**CONSENT CALENDAR**

- 1. Approval of the Meeting Minutes

It is recommended that the Commission members approve the following Ethics Commission Meeting minutes.

January 22, 2026

**MOTION BY COMMISSIONER SCHMIDT, SECOND BY VICE-CHAIR MANZANARES CARRIED 7-0 (COMMISSIONER CHRISTENSEN ABSTAINED), to approve the January 22, 2026, meeting minutes.**

**DISCUSSION CALENDAR**

- 2. Selection of Commission Chair and Vice-Chair

It is recommended that the Commission members select a Chair & Vice-Chair.

**MOTION BY CHAIR CLIFFORD, SECOND BY COMMISSIONER ENGDahl CARRIED 7-0, to appoint Lidia Manzanares as the Chair of the Ethics Commission.**

**MOTION BY VICE-CHAIR MANZANARES, SECOND BY COMMISSIONER SCHMIDT CARRIED 7-0, to appoint John Clifford as the Vice-Chair of the Ethics Commission.**

### 3. Update on Ethics Policy

Chair Clifford reported that the 2/3 of the Sub-Committee members met with staff and reviewed the policy with feedback from the City Attorney and City Clerk. The Sub-Committee is working on it and hope to have something to bring back at the next meeting.

**No further action was taken on this item.**

### 4. Report from the Ad-Hoc Scope of Work Sub-Committee

Commissioners reviewed each form and provided feedback.

**MOTION BY COMMISSIONER CHRISTENSEN, SECOND BY COMMISSIONER ENGDAHL CARRIED 7-0, to approve the complaint process form with minor revisions as discussed.**

**No action was taken with respect to the intake and investigative process form at this time.**

**MOTION BY COMMISSIONER LYON, SECOND BY COMMISSIONER CHRISTENSEN CARRIED 7-0, to approve the complaint form with minor revisions as discussed.**

**MOTION BY COMMISSIONER CHRISTENSEN, SECOND BY COMMISSIONER SCHMIDT CARRIED 7-0, to approve the frequently asked questions with minor revisions as discussed.**

**No action was taken with respect to the draft language for the website at this time.**

### 5. Update from Ad-Hoc Candidate Training Sub-Committee

Vice-Chair Clifford and Commissioner Schmidt submitted documents to the City Clerk for consideration, however, due to the timeline, the documents will have to be considered for next election.

**No further action was taken on this item.**

### 6. Discussion to Memorialize Any Changes to the Duties and Responsibilities of the Ethics Commission

Commissioner Schmidt would like for a document to be drafted for inclusion in the Ethics handbook to provide future Commissions with clarity on the duties and responsibilities of the Commission. Staff were tasked with putting a document together for consideration.

## **ADJOURNMENT**

Chair Clifford adjourned the meeting at 8:00 p.m. to the next regularly scheduled meeting on

Thursday, March 26, 2026, at 6:30 p.m.

Respectfully submitted,

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ASTRID LAMERS  
Senior Admin Assistant/Commission  
Secretary to the Ethics Commission

ATTEST:

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JOHN CLIFFORD  
Chair of the Ethics Commission