



CITY OF POMONA COUNCIL REPORT

August 3, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: APPROVE AN AGREEMENT WITH WELL TEC SERVICES, INC.
FOR REHABILITATION OF WELL NO. 23**

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Approve an agreement with Well Tec Services, Inc. for the rehabilitation of Well No. 23 in an amount not to exceed \$316,284 for Worktag: Project 95097 – Water – Well Rehabilitation; and
- 2) Authorize the City Manager to execute an agreement with Well Tec Services, Inc., and any subsequent amendments, subject to approval as to form by the City Attorney.

EXECUTIVE SUMMARY:

Approval of this action will allow staff to continue undertaking for the City's rehabilitation of its potable water wells. Awarding the maintenance services agreement (Attachment No. 1) will authorize the necessary well rehabilitation, pump replacement, and startup services necessary to restore Well No. 23 to operational status.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The project was included and adopted in the Capital Improvement Program (CIP) budget for Fiscal Year 2026-27. Approval of these actions will award a purchase order to Well Tec Services, Inc. (Well Tec) in the amount of \$316,284. The following table details the fiscal impact associated with the recommended actions:

Table 1

Category	Fund: FD528 Cost Center: CC8125 Worktag: Project 95097 – Water – Well Rehabilitation
Project Budget	\$1,500,000
Expenditures/Encumbrances (as of July 21, 2026)	(\$132,667)
Award Agreement to Well-Tec Services	(\$316,284)
Balance remaining for construction, contingencies, internal costs, and other miscellaneous project costs.	\$1,051,049

DISCUSSION:

Well No. 23 is located within the Chino Groundwater Basin and supplies water to the City's Anion Exchange Plant before being introduced into the distribution system. This well was originally constructed in 1964 and has been in service for more than six decades, producing an average of 900 gallons per minute (GPM).

In May 2025, the well experienced a catastrophic mechanical failure when internal retainer rings seized and broke apart during operation. The resulting debris severely damaged the pump, causing a complete pump destruction which forced the well offline.

In February 2025, staff removed the damaged equipment and conducted a video survey of the well casing. Survey results indicated peeling and spalling of the casing, biological growth along casing walls, and mineral deposits within the louvers.

The proposed agreement with Well Tec will provide all the services needed to return the well to service, including restoring the well to its previous production level, and installing a new pump, motor, and all necessary components to bring the well back online.

In accordance with Section 2-993.1 (4) (a) of the City's Purchasing Ordinance, a public notice for an Invitation for Bid (IFB), No. 2026-1012, was posted on PlanetBids on April 29, 2026. The solicitation notified 763 prospective bidders, of which 54 bidders downloaded the bid, which resulted in the City receiving 3 bids. Well Tec submitted the lowest responsive and responsible bid as shown in the following table.

Table 1

Potable Water Well Rehabilitation IFB No. 2026-1012	Base Bid	Responsive
Well Tec Services, Inc.	\$316,283.64	Yes
Best Drilling and Pump, Inc.	\$377,770.00	Yes
Layne Christensen Company	\$452,590.00	Yes

Staff reviewed bids received for completeness, accuracy, and compliance with all IFB requirements. Well Tech demonstrated the necessary experience, capacity, and qualifications to successfully perform the work. Additionally, the reference checks revealed that Well Tec has successfully performed similar work for other cities.

Prepared by:

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ATTACHMENT:

Attachment No. 1 – Agreement with Well Tec Services, Inc.