



CITY OF POMONA

COUNCIL REPORT

August 3, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: APPROVAL TO AWARD A PURCHASE ORDER TO WHITE CAP FOR
THE PURCHASE OF BUILDING MATERIALS, SUPPLIES, AND TOOLS**

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Award a purchase order to White Cap, under Sourcewell Contract No. 091422, in the amount of \$1,000,000 for the purchase of building materials, supplies and tools for a term of five years, and;
- 2) Authorize the City Manager to approve the purchase order on behalf of the City.

EXECUTIVE SUMMARY:

Water Resources Department (WRD) staff recommends the approval of purchase order to White Cap for materials, tool and supplies under Sourcewell Contract No. 091422. Purchased products will support site improvements and security upgrades.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Council members are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Funds for White Cap are available in the adopted FY 2026-27 Water Operations Budget, FD571, Water Operations | CC8123, Water Production | Equipment Maintenance and Repair, Small Tools and FD571, Water Operations | CC8124, Water Distribution | Small Tools, and FD571, Water Operations | CC8129, Water Treatment | Equipment Maintenance and Repair and various CIP projects. The estimated annual cost is projected to be \$200,000 annually. Funding for future years will be included in each respective annual budget submission.

DISCUSSION:

White Cap provides a wide range of products, including concrete accessories and chemicals, tools and equipment, building materials, fasteners, erosion control, waterproofing products, and safety supplies to industry professionals. Access to these materials supports Water Resources Department's ongoing operational needs by enabling staff to enhance site security, maintain and improve infrastructure, and improve the overall appearance of City facilities.

Prices are obtained through White Cap's Sourcewell contract #091422. Pomona City Code §2-997 - Cooperative Purchasing, The procurement officer shall be authorized to join with other units of government in cooperative purchasing plans so that the best interest of the city shall be served thereby." Purchasing has reviewed the bid process used by Sourcewell and recommends the purchase order for White Cap, utilizing Sourcewell contract #091422.

Prepared by:

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